

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, May 15, 2018

The meeting will begin at John B Riebli Charter Elementary School Multi-Use Room, 315 Mark West Springs Road, Santa Rosa, CA 95404. Please note that after Item #5 Recognitions/Presentations is completed the Board Meeting will move to The Learning Center at the Mark West Union School District office at 305 Mark West Springs Road

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Gary Saal, Clerk
 Sara Azat
 Mike Edwards
 Brad Sherwood

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:00pm-5:30pm

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs, Notice of Non-Reelect Temporary Certificated Employees (75% or more) Pursuant to Government Code, Section 54957

3. BOARD STUDY SESSION

3.1 The Board will not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 5:30 P.M.

4.1 The meeting was called to order at 5:30 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was reviewed and no changes were needed

4.5 Report Out of Closed Session: President McKnight reports that on a motion by Trustee Azat and seconded by Trustee Edwards **Resolution #18-17**, authorizing Superintendent Calloway to release .90FTE of temporary certificated employees at the end of the current school year and to notify these employees passed on a 5-0 roll call vote. This resolution was a roll call vote: Trustee Sherwood, Aye; Trustee Edwards, Absent; Trustee Saal, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.

5. STUDENT RECOGNITIONS: 5:30-6:00pm

5.1 The Board recognized our English Language Learner students who have been redesignated as Fluently English Speakers.

5.2 The Board recognized the winners of the Superintendent Bacon Young Writers' Award: Caidence Givan from San Miguel School; Eilidh Takekawa from John B. Riebli School; Victoria Walters from Mark West School; and Chloe Fenton from the Mark West Charter School

5.3 The Board recognized Student Council and Site Council student representatives from the school sites.

After the student Recognitions, Items 5.1-5.3, the Board of Trustees will move the general session of the Board meeting into the Learning Center at the Mark West District Office.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence

6.1 Letter received from Shelley Stiles, Director External Fiscal Services at Sonoma County Office of Education regarding the positive certification of the Second Interim Report for the fiscal year 2017-2018.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Sherwood attended the Riebli Big Event fundraiser; toured San Miguel school with Superintendent
- Trustee Edwards finished coaching San Miguel girls basketball team; attended the Mark West Advisory Advisory committee meeting
- Trustee Azat attended Open House at Mark West Charter School

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Principal Kendall shared her parent survey responses with the board
 - Parents for the most part feel students are safe at school
 - Yard supervision is an area of concern specifically number of supervisors and training
 - Staff training and support after the fires was a parent request as well
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Principal Dineen discussed the parent survey sent out to Riebli parents
 - Areas of strength and areas of improvement were explained to the Board
- **Mark West Charter:** Vice Principal Franci presented a written report and gave an oral report on the following:
 - About 32% of the parents responded to the Parent Survey
 - This year the school has been having a difficult time filling open yard supervisor positions as are all sites
 - Most are happy with the small school setting
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Principal Eagle discussed his parent survey responses
 - Noted that 91% of the responses were satisfied or mostly satisfied
 - Areas of concern were specific to gates on campus and access to the campus

8.2 **Maintenance/Operations/Technology:** Michael Smith presented a written report and reported on the following:

- Going out to bid for the Multi Purpose Room roof and the library at San Miguel; the slope near where the old Charter buildings were will need to be addressed with a possible retaining wall
- Remote control gate will be added near the custodian shed at Mark West to help with safety for the landscaper when he brings in the truck and trailer-moving him of the busy road

8.3 **Superintendents Report:** Superintendent Calloway presented a written report and gave an oral report on the following:

- Annual State of the District meeting was held; good for all to be together this year
- Retirees were honored at the State of the District meeting as well

8.4 **School Safety Update/Superintendent Calloway**

- Attended a public safety meeting at RESIG; new focus is to run now which is different than we have trained staff and students in the past; it will take several trainings to update this new process with staff
- We will hold further training for staff in the fall;

8.5 **Educational Foundation Report:** Superintendent Calloway gave an oral report on the following:

- The Foundations Spring Fundraiser will be March 9th, 2019 at Cardinal Newman

9. PUBLIC PARTICIPATION

Mrs. Gonyo, Riebli Teacher, took an opportunity to thank Superintendent Calloway for his leadership through this tough year.

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Edwards, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 MOU between MARFAC and Mark West Union School District regarding the Catastrophic Leave Bank for the 2017-2018 school year only (Expanding Unit Members access who were affected by the fires)

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates

10.2.3 2018-2019 Instructional Minutes Bell Schedules

10.2.4 Retainer Purchase of 40 hours of Service with School and College Legal Services of California

10.2.5 Renewal of Voluntary Student Accident and Sickness Insurance Program for 2018-2019 with Myers-Stevens & Toohey & Co., Inc.

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the April 17, 2018, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item. Donations listed were read aloud to the public. **The donations were read aloud to the audience.**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of Revised Form J-13A for the Mark West Elementary School, Request for Allowance of Attendance due to Emergency Conditions. It was noted that this was not a revised form but new pertinent to Material Decrease. On a motion by Trustee Edwards and seconded by Trustee Azat, the form J-13A for the Mark West Elementary School was approved on a vote of 5-0.

11.1.2 Consideration of Approval of Revised Form J-13A for the John B Riebli Charter, Mark West Charter and San Miguel Charter Elementary School, Request for Allowance of Attendance due to Emergency Conditions. It was noted that this was not a revised form but new pertinent to Material Decrease. On a motion by Trustee Edwards and seconded by Trustee Azat, the form J-13A for the Mark West Charter School, John B Riebli Charter School and San Miguel Charter School were approved on a vote of 5-0.

11.1.3 Consideration of approval of **Resolution #18-14**, for Sonoma Complex Fires Loss of ADA, Education Code 46392. On a motion by Trustee Saal seconded by Trustee Sherwood, the **Resolution #18-14** for Sonoma Complex Fires Loss of ADA was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.1.4 Consideration of approval of **Resolution#18-15**, Full and Fair Funding of California's Public Schools. On a motion by Trustee Edwards seconded by Trustee Azat, the **Resolution #18-15** for Full and Fair Funding of California's Public Schools was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.1.5 Consideration of approval of **Resolution #18-19**, regarding the expenditure plan for the Education Protection Act(EPA) for 2018-2019. On a motion by Trustee Azat seconded by Trustee Saal, the **Resolution #18-19** regarding the expenditure plan for the Education Protection Act(EPA) for 2018 – 2019 was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.1.6 Consideration of approval of **Resolution #18-20**, to Establish Committed Fund Balances as required by GASB 54. On a motion by Trustee Sherwood seconded by Trustee Edwards, the **Resolution #18-20** to establish Committed Fund Balances as required by GASB 54 was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.1.7 Consideration of approval of **Resolution #18-21**, to make transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601. On a motion by Trustee Saal

seconded by Trustee Azat, the **Resolution #18-21** to make transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601 was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Student Capacity for the 2018/2019 School Year. On a motion by Trustee Edwards seconded by Trustee Saal, the Student Capacity for the 2018/2019 School Year was approved on a vote of 5-0.

11.5.2 Consideration of Approval of the **Resolution #18-16**, Regarding the Elimination of Certain Positions in the Classified Service for the 2018/2019 School Year, and Notification of Classified Employees. On a motion by Trustee Azat seconded by Trustee Edwards, the **Resolution #18-16** regarding the Elimination of Certain Positions in the Classified Service for the 2018/2019 School Year and notification of Classified Employees was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.5.3 Consideration of Approval of the **Resolution #18-17**, Regarding the Release of Temporary Certificated Employees. On a motion by Trustee Azat seconded by Trustee Edwards, the **Resolution #18-17** regarding the release of Temporary Certificated Employees was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

11.5.4 Consideration of Approval of the Declaration of Need for Fully Qualified Educators for the 2018/2019 School Year. On a motion by Trustee Saal seconded by Trustee Edwards, the Declaration of Need for Fully Qualified Educators for the 2018-2019 School year was approved on a vote of 5-0.

11.5.5 Consideration of Approval of the **Resolution #18-18**, Specifications of the Election Order. On a motion by Trustee Edwards seconded by Trustee Saal, the **Resolution #18-18** the Specifications of the Election Order was approved on a roll call vote of 5-0. Trustee Sherwood, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Edwards, Aye; Trustee, McKnight, Aye.

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight noted this is always his favorite board meeting because of the student recognitions

13. INFORMATIONAL ITEMS

The Board reviewed the following informational item:

13.1 EPA Expenditures for 2017-2018 through June 30, 2018

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 5, 2018 at 4pm.

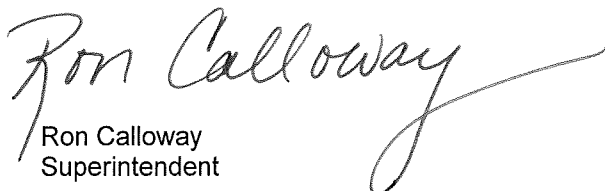
15. ADJOURNMENT

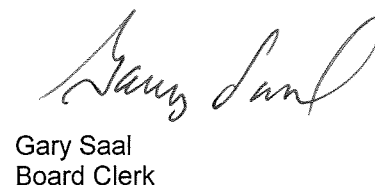
ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:


Ron Calloway
Superintendent


Gary Saal
Board Clerk