

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the Regular BOARD OF TRUSTEES MEETING**  
**Tuesday, April 17, 2018**

The meeting will be held at the Mark West Charter School in Rooms 5 and 6,  
 4600 Lavell Road, Santa Rosa, CA 95403

The meeting is open to the public **4:00 P.M.**

**1. CALL TO ORDER, ROLL CALL: 4:00 P.M.**

**Board Members**

Victor McKnight, President  
 Gary Saal, Clerk  
 Mike Edwards  
 Sara Azat  
 Brad Sherwood

**Staff Members**

Ron Calloway, Superintendent  
 Regina Cuculich, Associate Superintendent of Business  
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle Principals  
 Michelle Franci, Vice Principal Mark West Charter School  
 Rachel Valenzuela, Director of Student Services  
 Michael Smith, Director of Technology Services  
 Marnie Cameron, District Administrative Assistant

**PUBLIC PARTICIPATION**

No one asked to address the Board prior to Study session or Closed session

**2. OPEN SESSION: BOARD STUDY SESSION: 4:00-5:00pm**

**2.1** The District will hold a stakeholder study session regarding the Mark West Union School District's 2018 2019 Local Control Accountability Plan (LCAP) Annual Update and LCAP Summary years 2017-2020.

- Superintendent Calloway addressed the audience with an introduction of the Local Control Accountability Plan
- Mr. Greg Espinoza, district LCAP consultant, addressed the audience about his meetings with our stakeholders(staff/parents/students); he compiles the information collected and adds it to the appropriate Action Item in the LCAP
- The Tubbs Fire affect was noted in the LCAP this year due to its extreme effect on the district ADA
- Students mentioned counseling, importance of Math/Science, healthier options for lunch, homework help that could be offered online to students, processing/coping with another possible disaster and having access to resources for students
- Superintendent mentioned the items that are required to be documented: Facilities, Teacher Qualifications (All credentialed staff), Climate (expulsions, suspensions, truancy) BEST program was explained as well.
- Our numbers specific to this year will increase in certain areas such as Homeless, Free and Reduced lunch program participants for example; these changes are noted in the LCAP
- Blended Services model was explained – supporting students with needs such as EL students; RTI program/IXL program at San Miguel
- Special Ed staff are also utilized when assessing students for needs and extra supports so the students can be successful
- Parent participation is also reported; can include Back to School night, Science Fair, Open House
- Assoc. Superintendent Cuculich spoke about the use of our Supplemental funds and our LCFF funds; an explanation of unduplicated student was also given to the audience

**3. CLOSED SESSION: 5:00-5:30 P.M.**

**3.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957

**3.2** Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

**4. OPEN SESSION: PUBLIC MEETING: 5:30 P.M.**

**4.1** The meeting was called to order at 5:30 P.M.

**4.2** Pledge of Allegiance was led by President McKnight

**4.3** Introductions were conducted.

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there were no actions taken out of closed session

## 5. PRESENTATIONS/RECOGNITIONS

The Board recognized several teens who volunteer at John B Riebli and San Miguel Schools. The students were: Jeremy Wang, Martin Ling, Jiacheng Chen, Tianyuan Wang and Dain Milliman from Cardinal Newman High School and Aly McKnight, Jessica Edwards and Solara Barrie of Santa Rosa High School.

## 6. BOARD CORRESPONDENCE

No Board correspondence to review

## 7. BOARD COMMUNICATIONS/MATTERS

- Trustee Sherwood noted he has visited Riebli school
- Trustee McKnight toured at Mark West Charter School; attended the Mark West PTA Safety Meeting
- Trustee Saal attended the opening ceremonies for Mark West Little League
- Trustee Edwards continues to coach at San Miguel basketball; will coach track at Mark West Charter School

## 8. ADMINISTRATIVE REPORTS

### 8.1 School Reports/Principals

- **San Miguel Elementary:** Principal Eagle presented an oral report on the following:
  - Toolbox teacher training;
  - Recognized the maintenance crew for their work on getting the hooks/shelves installed for backpacks
  - PTA held their first color run for the entire school and it was a big success
- **Mark West Elementary:** Principal Kendall presented an oral report on the following:
  - Science Fair was a good turnout; recognize Lisa Warne and Lisa deKozan for their leadership in making Science Fair happen this year
  - Appreciate the teachers who are mentoring Sonoma State Student Teachers
  - April 27<sup>th</sup> will be PTA Bingo night
- **John B Riebli Elementary:** Principal Dineen presented an oral report on the following:
  - Attended Coloma for the day; Hail storm didn't dampen students spirits
  - Career day was held for students; very successful
  - Ms. Dineen shared with the board a few Riebli student's Weather vignettes;
- **Mark West Charter School:** Vice Principal Franci presented an oral report on the following:
  - Held their first evening dance with about 100 kids attending; Track and Field meet will take place
  - Science Fair was well attended
  - New sign has been installed above the admin building
  - PTA Bingo night upcoming

**8.2 Maintenance / Operations / Technology Report:** Mr. Smith presented a written report and reported on the following:

- Mr. Smith reported that we have been down custodial staff; new hires should be starting soon
- Reported to the board about his research on the GoPro Camera or products similar; a discussion on editing software also took place; possible to put one at each school but will need peripheral items(tripod, memory card, storage unit, cables/cords) further research/pricing needed for items

**8.3 Director of Student Services Report/Mrs. Valenzuela** presented a written report and gave an oral report on the following:

- Completed ELPAC testing with English Learner students; long process but a better assessment for students
- Spring Professional Development day on Monday April 19<sup>th</sup> and this also included Classified staff for a workshop to be presented by RESIG – Active Shooter Training-unfortunately RESIG was not able to give this specific training due to new management rules
- Admin staff will attend a threat assessment training; Counseling Team will look at the information as well
- Admin staff will attend a specialized Active Shooter Training with a Bay Area company this Friday

**8.4 Superintendent Report/Superintendent Calloway** presented a written report and gave an oral report on the following:

- Mrs. Emily Todd, New principal at John B Riebli was introduced to the Board

- Superintendent Calloway met with Senator McGuire and SELPA regarding special ed funding
- Discussion with Assemblyman Wood regarding AB 2228 which is focused on funding recovery from days lost during the fire

• Superintendent Calloway attended the Science Fair and opening day of Mark West Little League

#### **8.5 School Safety Update/Superintendent Calloway**

- RESIG did not complete the active shooter training we had scheduled because they are re tooling the training for accuracy and appropriateness; We were not aware of the change to the workshop prior to the actual training day
- 2 trainings upcoming for Admin and Counselor: Threat Assessment Awareness and Active Shooter
- Superintendent Calloway attended a PTA sponsored meeting at Mark West with Lt. Nagle of the Sheriff department and Cyndi Foreman from the Fire Department present; parents appreciated the information from the Sheriff and the police representative;
- New motorized gate ordered for the maintenance area at Mark West
- Ahlborn fencing supplied an estimate for secure fencing at Riebli per the attached documents
- Audience member inquired about what the fence would look like esthetically; Superintendent Calloway addressed that appearance of the fence would be similar to what is around MWCS; black chain link
- Principal Dineen addressed the survey she has sent to her families and about 15-16 families had responded specific to safety with comments that were more general safety questions/concerns
- Board of Trustees have directed that Superintendent Calloway research more regarding the fencing at Riebli-Superintendent Calloway will have RESIG/Sheriff complete an assessment of the campus for safety

#### **8.6 Educational Foundation Report/Superintendent Calloway**

- Looking to fundraising in 18/19 school year

### **9. PUBLIC PARTICIPATION**

No one asked to address the board.

**9.1 Public Hearing:** Regarding the Proposed Collective Bargaining Agreement with MARFAC (Certificated Unit) in accordance with AB 1200. President McKnight opened the public hearing at 6:23 pm. No one asked to address the board. Public hearing was closed by President McKnight at 6:24 pm

**9.2 Public Hearing:** Regarding the Proposed Collective Bargaining Agreement with CSEA(Classified Unit) in accordance with AB 1200. President McKnight opened the public hearing at 6:25pm. No one asked to address the board. Public hearing was closed by President McKnight at 6:26 pm.

### **10. CONSENT AGENDA**

On a motion by Trustee Saal and seconded by Trustee Edwards, all other items were approved on a vote of 3-3. Ayes=3; Nays=0, Absent=0; Abstentions=2. **Trustee Edwards abstained from approving the minutes from the last board meeting as he was not in attendance. Trustee McKnight abstained from approving the winning bid proposal form for the replacement fence at John B Riebli for personal reasons.**

#### **10.1 PERSONNEL**

**10.1.1** Consideration of Approval of all items on the Personnel Form

**10.1.2** Consideration of Approval of the Classified Seniority List as of 3/27/2018

#### **10.2 BUSINESS**

**10.2.1** Vendor Warrant Report

**10.2.2** Budget Updates

#### **10.3 CURRICULUM**

#### **10.4 MINUTES**

**10.4.1** Minutes of the March 13, 2018, Regular Board Meeting.

#### **10.5 FACILITIES**

**10.5.1** Williams Settlement Quarterly Uniform Complaint Report Summary

**10.5.2** Winning Bid Proposal Form for John B Riebli Fence Replacement Project.

#### **10.6 DONATIONS**

**10.6.1** Donations are listed on the Cover Sheet of this item.

## **11. ACTION/DISCUSSION ITEMS**

### **11.1 BUSINESS**

**11.1.1** Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC(Certificated) Employees. On a motion by Trustee Edwards, seconded by Trustee Saal, the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC employees passed on a 5-0 vote. Superintendent Calloway thanks MARFAC

**11.1.2** Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the CSEA (Classified) Employees. On a motion by Trustee Azat, seconded by Trustee Edwards, the Proposed Collective Bargaining Agreement in accordance with AB 1200 for CSEA Employees passed on a vote of 5-0. Superintendent Calloway thanks CSEA

**11.1.3** Consideration of approval of the Salary Adjustments for the 2017-2018 school year for Non-represented Employees (matches MARFAC and CSEA Bargaining Unit Agreements). On a motion by Trustee Saal seconded by Trustee Azat, the salary adjustments for the 2017-2018 School Year for Non-Represented Employees passed on a vote of 5-0

**11.1.4** Consideration of Approval of the following Salary Schedules: Certificated, Classified, Psychologist, Administrative (Principal, Vice Principal, Director), Superintendent and Associate Superintendent, Chief Financial Officer, Technology Supervisor, Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician (for grandfathering purposes). On a motion by Trustee Azat and seconded by Trustee Sherwood the following Salary Schedules were approved on a 5-0 vote. Certificated, Classified, Psychologist, Administrative (Principal, Vice Principal, Director), Superintendent and Associate Superintendent, Chief Financial Officer, Technology Supervisor, Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician (for grandfathering purposes)

**11.1.5** Consideration of approval of the Mark West Union School District Actuarial Study of Retiree Health Liabilities Under GASB 74/75 completed by Total Compensation Systems, Inc. (TCS). On a motion by Trustee Azat and seconded by Trustee Sherwood, the Actuarial Study of Retiree Health Liabilities under GASB 74/75 were approved as presented by the TCS report on a vote of 5-0.

### **11.2 CURRICULUM**

### **11.3 FACILITIES**

### **11.4 BOARD POLICIES**

On a motion by Trustee Edwards, seconded by Trustee McKnight, the following Board Policies and Administrative Regulations were approved on a vote of 5-0.

**11.4.1** Consideration of Approval of the Annual Review of the Board Policy and Administrative Regulation #3551, Business and Noninstructional Operations, Food Service Operations/Cafeteria Fund. On a motion by Trustee Azat and seconded by Trustee Edwards, the revised Board Policy and Administrative Regulation #3551, Business and Noninstructional Operations, Feed Service Operations/Cafeteria Fund were approved on a vote of 5-0

**11.4.2** Consideration of Approval of the revised Board Policy and Administrative Regulation #5022, Students, Student and Family Privacy Rights. On a motion by Trustee Saal and seconded by Trustee Edwards, the revised Board Policy and Administrative Regulation #5022, Students, Student and Family Privacy Rights was approved on a vote of 5-0.

**11.4.3** Consideration of Approval of the Annual Review of the Board Policy #5030, Students, Wellness. On a motion by Trustee Saal and seconded by Trustee Edwards, the annual review of Board Policy #5030, Students, Wellness was approved on a vote of 5-0.

### **11.5 ADMINISTRATION**

**11.5.1** Consideration of Approval of **Resolution #18-12**, Designating May 7th-11<sup>th</sup>, 2018, as National Teacher Appreciation Week and May 8th as Teacher Appreciation Day. On a motion by Trustee Edwards and seconded by Trustee Azat, **Resolution #18-12** Designating May 7<sup>th</sup>-11<sup>th</sup> as National Teacher Appreciation Week was approved on a 5-0 vote

**11.5.2** Consideration of Approval of **Resolution #18-13**, Designating May 7th-11th, 2018, as Classified Appreciation Week. On a motion by Trustee Sherwood and seconded by Trustee Edwards, **Resolution #18-13** Designating May 7-11 as Classified Employee Appreciation Week was approved on a vote of 5-0.

**11.5.3** Discussion regarding the Board Member Attendance at the 6<sup>th</sup>/8th Grade Promotion Ceremonies on June 1, 2018. The Board members reported which ceremonies they will be attending.

**12. EVALUATION OF THE BOARD MEETING**

**13. INFORMATIONAL ITEMS**

The following items were for review by the Board.

13.1 CDE approval for Request for Allowance of Attendance (Form J-13A) for all Sites (15-days of school closure during the fires)

13.2 Educator Effectiveness Final Expenditures Report for July 1, 2015 – June 30, 2018

**14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, May 15, 2018 location to be determined.

**15. ADJOURNMENT at 6:36pm**

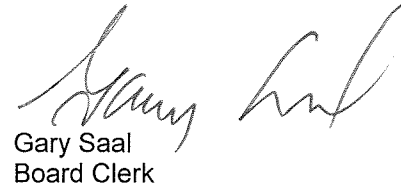
**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

  
Ron Calloway  
Superintendent

  
Gary Saal  
Board Clerk