

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the BOARD OF TRUSTEES MEETING**  
**Tuesday, March 7, 2017**

The meeting will be held at the Mark West Union School District Office Meeting Room,  
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 4:00 P.M.**

**Board Members**

Sara Azat, President  
 Aaron Smith, Clerk -**Absent**  
 Gary Saal  
 Mike Edwards-**Absent after Presentation**  
 Victor McKnight

**Staff Members**

Ron Calloway, Superintendent  
 Regina Cuculich, Associate Superintendent of Business  
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals  
 Michelle Franci, Vice Principal Mark West Charter School  
 Rachel Valenzuela, Director of Student Services  
 Michael Smith, Director of Technology Services  
 Marnie Cameron, District Administrative Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:00-4:45 P.M.**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
 (Government Code 54957)

**2.2** Public Employee Discipline/Dismissal/Release-Pursuant to Government Code Section 54957

**2.3** Conference with Labor Negotiator(pursuant to Government Code 59457.6); Mia Robertshaw; Board Representatives; Board President Sara Azat and Board Member Gary Saal; Unrepresented Employees Associate Superintendent; Superintendent.

**3. OPEN SESSION: BOARD STUDY SESSION: 5:00-5:45 P.M. Trustee Edwards was only present for a portion of the study session.**

**3.1** The Board held a Study Session with presenter Jenny Snyder to discuss the newly developed California School Dashboard, an easy-to-use online tool for navigating the state's groundbreaking new accountability and continuous improvement system in conjunction with LCAP.

- Ms. Snyder presented a general overview of what the state Dashboard is; a way of looking at how schools are doing by looking at several integral pieces of data(Priorities/Indicators)
- An explanation on how the district can utilize the data was given
- Several Key indicators used: Academic and English Language Learner Progress Indicators; Absence and Graduation indicator; Suspension indicator; college/career indicator
- Trustee Saal inquired about the data being entered into the State site and how accuracy is measured; Ms. Cuculich explained that the data originates from the offices as a student is enrolled into the site then uploaded by Mr. Smith to CALPADS then data is verified by the principals and then final data approval is given by Superintendent Calloway
- Continuous process of looking at what we are doing, gauging student achievement and planning for growth

**4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.**

**4.1** The meeting was called to order at 6:00 P.M.

**4.2** Pledge of Allegiance was led by President Azat

**4.3** Introductions were conducted

**4.4** Approval of Agenda Order took place and there were no changes needed

**4.5** Report Out of Closed Session: President Azat reported there was no action taken out of closed session. **Temp Certificated Report out of Closed Session**

## **5. PRESENTATIONS/RECOGNITIONS**

Mark West Elementary School Students presented information regarding the upcoming district wide Science Fair to the Board of Trustees. Students who presented were: Mario, Joe, Finn, Leslie, Pepe, Hailey and Michael along with teacher Ms. Brigitta Hunter.

## **6. BOARD CORRESPONDENCE**

The following items were reviewed:

**6.1** Letter received from California State Controller, Betty T. Yee, indicating the audit report for the fiscal year ended June 30, 2016 has been certified.

**6.2** Letter received from the County of Sonoma Board of Supervisors approving the Mark West Union School District Conflict of Interest Code as amended.

## **7. BOARD COMMUNICATIONS/MATTERS**

- Trustee Saal attended a meeting at SCOE
- Trustee Azat attended the district music concert

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals:**

- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
  - Boys Basketball finishing this week; Girls Basketball will begin this week; New coach along with former San Miguel students assisting
  - Jump Rope day with American Heart Association; jump ropes out for students to use
  - Garden project being looked at by the teachers; Tool Box program is being looked at as a school wide program
- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
  - Basketball has begun
  - Teachers working on report cards
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
  - Ms. Dineen shared a STEAM showcase project completed by Ms. Farrell's 4/5<sup>th</sup> grade class
  - Girls Basketball has begun
  - Teachers working on report cards
- **Mark West Charter School:** Principal Kendall presented a written report and gave an oral report on the following:
  - 7<sup>th</sup> and 8<sup>th</sup> grade girls basketball team are in the middle of their tournament games
  - Dr. Seuss day 8<sup>th</sup> graders went and read with students in 3<sup>rd</sup> grade at Mark West
  - Fashion Show for spirit day tomorrow
  - Dance at the end of the quarter before spring break

**8.2 Maintenance/Operations/Technology Report:** Mr. Smith presented a written report and gave an oral report on the following:

- Spring break schedules for the custodians were further discussed

**8.3 Budget Update:** Mrs. Cuculich presented a written report. Her oral report will be given at her Interim report

**8.4 Superintendent Report:** Superintendent Calloway presented a written report and gave an oral report on the following to the Board:

- Completed site visits at Mark West and Riebli
- Will be reading in some of the classes at Riebli Dr. Seuss stories
- Thanks to Ms. Warne for her talent with the Project Based Learning program throughout the district

**8.5 Education Foundation:** Superintendent Calloway gave an oral report on the following:

- Music Concert was held on Thursday Feb 23<sup>rd</sup> and the performance was wonderful; Ms. Kaufman did a great job
- May 12<sup>th</sup> fundraising event to be held at House of Rock

## 9. PUBLIC PARTICIPATION

Ms. Lisa Chapman, MARFAC rep, reported that items discussed at the last board meeting have been corrected at Mark West Charter School

## 10. CONSENT AGENDA

On a motion by Trustee Saal and seconded by Trustee McKnight, all items on the Consent Agenda were approved on a vote of 3-0. Ayes=3; Nays=0; Absent=2; Abstentions=0. **Trustee Edwards absent. Trustee Smith absent.**

### 10.1 PERSONNEL

10.1.1 Addendum to the current student teaching agreement between Sonoma State University and Mark West Union School District from July 1, 2016 through June 30, 2018 to increase the rate of payment from \$100 to \$150

### 10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Summer Meal Waiver Request Form

### 10.3 CURRICULUM

### 10.4 MINUTES

10.4.1 Minutes of the February 21, 2017 Regular Board meeting

### 10.5 FACILITIES

### 10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. **Donations were read aloud to the public**

## 11. ACTION/DISCUSSION ITEMS

### 11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District 2016/2017 Second Interim Report:

Part 1

Part 2

Part 3

Ms. Cuculich gave an oral presentation on the Second Interim Report, Updated Budget information from the state and the district Facility Funds. On a motion by Trustee Saal and seconded by Trustee McKnight, the Mark West Union School District 2016-2017 Second Interim Report was approved on a vote of 3-0.

### 11.2 CURRICULUM

### 11.3 FACILITIES

11.3.1 Consideration of Approval of the purchase and installation of digital marquees and or signage for the following sites: Mark West, John B Riebli and Mark West Charter Schools. On a motion by Trustee Saal and seconded by Trustee McKnight, the purchase and installation of digital marquees or signage for the following sites: Mark West, John B Riebli and Mark West Charter schools was passed on a vote of 3-0 with the following limits. Mr. Smith discussed the threshold amount and going out to bid for the sign project. If the sign project is over \$15,000 we will go out to bid

Riebli= not to exceed \$21,000

MWCS=approve \$8,100

MW=not to exceed \$36,000

11.3.2 Consideration of Approval of **Resolution #17-09**, Declaring Surplus Property such as Furniture and Technology as Obsolete. On a motion by Trustee McKnight and seconded by Trustee Saal **Resolution #17-09** was passed on a roll call vote of 3-0. Trustee Smith, Absent; Trustee Saal, Aye; Trustee Edwards, Absent; Trustee McKnight, Aye; Trustee Azat, Aye.

11.3.3 Consideration of Approval of repairs to be completed on the South end of the San Miguel campus where the buildings from Mark West Charter's old location were removed. On a motion by Trustee McKnight seconded by Trustee Saal, the repairs to be completed on the South end of the San Miguel campus where the buildings from Mark West Charter's old location were removed was passed on a 3-0 vote.

MW=not to exceed \$36,000

**11.3.2** Consideration of Approval of **Resolution #17-09**, Declaring Surplus Property such as Furniture and Technology as Obsolete. On a motion by Trustee McKnight and seconded by Trustee Saal **Resolution #17-09** was passed on a roll call vote of 3-2. Trustee Smith, Absent; Trustee Saal, Aye; Trustee Edwards, Absent; Trustee McKnight, Aye; Trustee Azat, Aye.

**11.3.3** Consideration of Approval of repairs to be completed on the South end of the San Miguel campus where the buildings from Mark West Charter's old location were removed. On a motion by Trustee McKnight seconded by Trustee Saal, the repairs to be completed on the South end of the San Miguel campus where the buildings from Mark West Charter's old location were removed was passed on a 3-2 vote. Trustee Edwards and Smith were absent.

**11.4 BOARD POLICIES**

**11.5 ADMINISTRATION**

11.5.1 Consideration of approval of the Mark West Union School District Certificated Seniority List. On a motion by Trustee McKnight and seconded by Trustee Saal passed on a vote of 3-2. Trustee Edwards and Smith absent

**12. EVALUATION OF THE BOARD MEETING**

- Trustee McKnight enjoyed student
- Trustee Saal was appreciative of the presentation on the State Dashboard and the discussion that took place

**13. INFORMATIONAL ITEMS**

13.1 Consolidated Application Spring 2017 Certified Reports

**14. FUTURE MEETINGS**

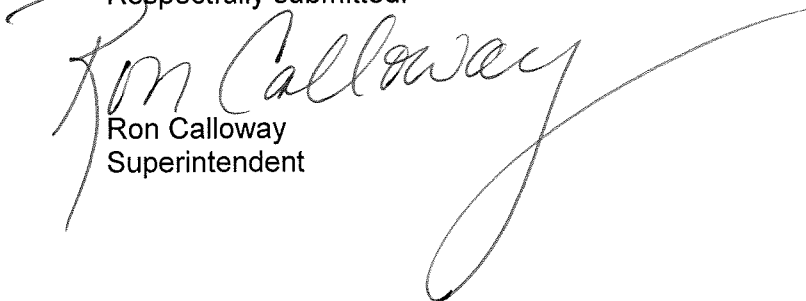
The next Regular Board meeting will be held on Tuesday, April 11th, 2017 at 6pm.

**15. ADJOURNMENT at 7:10pm**

**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully submitted:



Ron Calloway  
Superintendent

Approved by:



Aaron Smith  
Board Clerk