

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, September 11, 2018

The meeting will be held at the Mark West District Office, in the Learning Center, 305 Mark West Springs Road, Santa Rosa, CA 95403

The meeting is open to the public at 5:30 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Gary Saal, Clerk
 Sara Azat
 Brad Sherwood
 Brian Burke

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Assistant Superintendent of Business
 Rachel Valenzuela, Assistant Superintendent of Educational Service
 Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd
 Michelle Franci, Vice Principal
 Michael Smith, Director of Maintenance/Operation/Technology
 Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:30PM

- 2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION: Board Study Session

- 3.1** The Board did not hold a study session

4. PUBLIC MEETING

- 4.1** The meeting was called to order at 6:00 P.M.
4.2 Pledge of Allegiance was led by President McKnight
4.3 Introductions were conducted
4.4 Approval of Agenda Order was conducted and no changes were needed
4.5 Report Out of Closed Session: President McKnight reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

San Miguel Charter Elementary School former 3rd Grade students from Ms. Edwards class presented books they wrote and illustrated. Students included: Liam Honeycutt, Steven Malloy, Simone Marroquin and Will Thurman.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence

- 6.1** Letter from Sonoma County Office of Education (SCOE), Mary Downey and Jennie Snyder, regarding the district's 2018-2019 Local Control Accountability Plan has met all the necessary criteria required by Education Code Section 52070.
6.2 Letter from Sonoma County Office of Education, Director of Fiscal Services Shelley Stiles, stating the Mark West School District's Budget for the 2018-2019 school year has been approved
6.3 Letter from Sonoma County Office of Education (SCOE), regarding a change in the delivery of Services from SCOE where Mark West District will have one main contact who will support the district's continuous improvement efforts related to student learning and outcomes.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Azat attended Back to School Night at MW and MWCS
- Trustee Sherwood reported that the MW Advisory committee granted \$18,600 to the Mark West Estates HOA to remove debris from the fire near the creek and common community areas in the neighborhood
- Trustee McKnight noted that teacher Lisl Christie at San Miguel won a North Bay Maker award

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - PTA sponsored dinner for teachers the night of Back to School Night
 - Students recognized for summer reading challenge; Student Lunch Bunch will begin soon
 - Blended services have begun; staff are using some of the pilot materials during interventions
- **John B Riebli Elementary:** Principal Todd presented a written report and gave an oral report on the following:
 - Taste and teach grant from Raley's, California Foundation for Ag in the Classroom and Stater Bros were awarded to Andrea Farrell, Caroline Gonsalves and Susan Gonyo so students can have exposure to healthy choice foods that are grown in California; Teachers(Tami Trager and Martie Dyche) have set up a table at the Heirloom Festival – Return, Recover, Rebuild Riebli!
 - Back to School night well attended; Art docent parent training will begin
 - Volleyball will begin soon; A Coding Club will start soon for 5th/6th graders
- **Mark West Charter:** Vice Principal Franci presented a written report and gave an oral report on the following:
 - PTA held a meeting for parents regarding Campus Safety;
 - Back to School night well attended with 74 parents present; parent involvement is high
 - Wednesday Lunch on campus has begun; volleyball team has begun; students will present in the Learning center on Thurs/Friday
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - New lanyards being used to identify guest teachers and volunteers on campus
 - Blended services have begun
 - Work on the campus garden has begun and hopefully it will be fully completed by the end of the year

8.2 Maintenance/Operations/Technology Report: Mr. Michael Smith presented a written report and gave an oral report on the following:

- Slurry seal looks to be done in the next few weeks; Prop 39 lighting will be on 9/19; Total count of fixtures being converted to LED at each site: Riebli=799/Mark West=613/San Miguel=749/Mark West Charter =52; New HVACs have been installed and can be adjusted manually but there are set timers within the system that will turn itself off and revert back to the set temperature
- Going out to bed for MW playground bathrooms; tech orders are coming in from staff

8.3 Assistant Superintendent of Educational Services: Mrs. Rachel Valenzuela presented a written report and gave an oral report on the following:

- Update on the ELA adoption happening in the district; pilot curriculum was discussed
- Parents were given the opportunity to review the curriculum at Back to School Night

8.4 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Taught in 4th grade classes at Riebli a toolbox lesson on empathy;
- Attending a workshop in Seattle in October
- Newsletter being sent out to families with updates from the district office

8.5 Education Foundation Report: Superintendent Calloway gave an oral report on the following:

- Music Sign up took place and students and parents were excited

8.6 School Safety Update: Superintendent Calloway gave an oral report on the following:

- PTA Safety meetings at MW and any other PTA/PTO who wish to hold a similar event
- Safety assessment at Riebli on Sept. 19th with Deputy Crabbe

9. PUBLIC PARTICIPATION

No one asked to address the board.

9.1 Public Hearing: The purpose of this hearing is Regarding Sufficiency or Insufficiency of Instructional Materials for the 2018-2019 School Year, in accordance with the Williams Settlement (Education Codes: 35186). President McKnight opened the Public Hearing at 7:07pm. No one addressed the Board and President McKnight closed the Public Hearing at 7:09pm.

10. CONSENT AGENDA

On a motion by Trustee Saal seconded by Trustee Burke, the consent agenda was approved on a vote of 5-0; Ayes=5; Nays=0; Abstentions=0; Absent=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Sunshine of the CSEA, Classified Unit for the 2018/2019 School Year Proposal to Negotiate with Mark West Union School District

10.1.3 Sunshine of the Mark West Union School District's Proposal to Negotiate with CSEA, the Classified Unit for the 2018/2019 School Year

10.1.4 Sunshine of the MARFAC, Certificated Unit for the 2018/2019 School Year Proposal to Negotiate with Mark West Union School District

10.1.5 Sunshine of the Mark West Union School District's Proposal to Negotiate with MARFAC, the Certificated Unit for the 2018/2019 School Year

10.1.6 Memorandum of Understanding between Rincon Valley School District (Rincon Valley Partnership(RVP)) and Mark West Union School District to contract a .40 FTE School Nurse and .40 FTE Adapted Physical Education and Occupational Therapy services for the 2018-2019 School Year

10.2 BUSINESS

10.3 CURRICULUM

10.3.1 Consideration of Approval of the overnight field trip for the 4th grade students of Ms. Gonyo and Ms. Kneis's classes at John B Riebli Elementary to the Coloma Outdoor Discovery School from 4/15/2019 – 4/17/2019

10.3.2 Consideration of Approval of the overnight field trip for the 5th grade students of Ms. Bourdage's class at San Miguel Elementary School to Angel Island from 2/27/2019 – 2/28/2019

10.3.3 Consideration of Approval of the overnight field trip for the 5th grade students of Mr. Day's class at San Miguel Elementary School to Angel Island from 2/28/2019 – 3/1/2019

10.3.4 Consideration of Approval of the overnight field trip for the 4th grade students of Ms. Rush, Ms. Watkins and Ms. Kovacevich classes at San Miguel Elementary to the Coloma Outdoor Discovery School from 4/17/2019 – 4/19/2019

10.4 MINUTES

10.4.1 Minutes of the August 21, 2018, Regular Board Meeting includes a Declaration of Posting regarding the Developer Fee increase

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item. **The donations were read aloud to the audience.**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2017/2018 School Year. On a motion by Trustee Azat and seconded by Trustee Saal, the unaudited actuals for the 2017/2018 School year were approved on a vote of 5-0.

Part I

Part II

11.1.2 Consideration of Approval of **Resolution #19-04**, Adoption of the GANN Limit. On a motion by Trustee Burke seconded by Trustee Sherwood, **Resolution #19-04**, Adoption of the GANN Limit was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; President McKnight, Aye.

11.2 CURRICULUM

11.2.1 Consideration of Approval of **Resolution #19-05**, Sufficiency of Instructional Materials for the 2018/2019 School Year. On a motion by Trustee Saal seconded by Trustee Burke, **Resolution #19-05**, Sufficiency of Instructional Materials for the 2018/2019 School year was approved on a roll call

vote of 5-0; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; President McKnight, Aye.

11.3 FACILITIES

11.3.1 Consideration of Approval of the Mark West Union School District Integrated Pest Management Plan. On a motion by Trustee Azat seconded by Trustee Sherwood, the Mark West Union School District Integrated Pest Management Plan was approved on a 5-0 vote

11.4 BOARD POLICIES

On a motion by Trustee Saal seconded by Trustee Burke, the following revised board policies and administrative regulations were approved on a 5-0 vote

11.4.1 Consideration of approval of the revised Board Policy #4140, Bargaining Units

11.4.2 Consideration of approval of the revised Administrative Regulation, #5141.32, Health Screening for School Entry

11.4.3 Consideration of approval of the revised Board Policy and Administrative Regulation, #6174, Education for English Learners

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- Trustee Burke thanked the principals for bringing forward the information during their site reports
- Trustee McKnight enjoyed the students from Ms. Edwards class reading aloud the books

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, October 16, 2018. The Board will hold a study session and Assistant Superintendent of Educational Services, Rachel Valenzuela, will present information regarding the 2017 – 2018 CAASPP student results. The study session will be from 5:00-5:45pm and the General session will begin at 6pm.

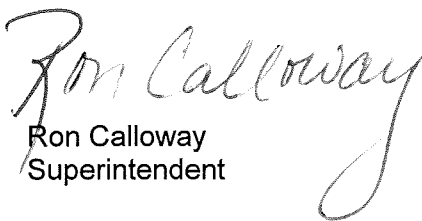
15. ADJOURNMENT at 7:16pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved by:


Ron Calloway
Superintendent


Gary Saal
Board Clerk