

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, January 16, 2018

The meeting will be held at the Mark West Charter School in Rooms 5 and 6,
4600 Lavell Road, Santa Rosa, CA 95403-1101

The meeting is open to the public **4:00 P.M.**

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Victor McKnight, President
Gary Saal, Clerk
Mike Edwards
Sara Azat

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
Michelle Franci, Vice Principal
Rachel Valenzuela, Director of Student Services
Michael Smith, Director of Technology Services
Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. OPEN SESSION

2.1 BOARD MEMBER CANDIDATE INTERVIEWS: 4:00-5:00 P.M.

- 2.1.1** The Board interviewed Prospective Board Member Candidate, Brad Sherwood, for the Vacant Trustee Seat on the Board. On a motion by Trustee Saal and seconded by Trustee Edwards, Brad Sherwood was appointed a seat to the Mark West Union School Board on a roll call vote of 4-0. Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.
- 2.1.2** President McKnight administered the Oath of Office to new Board member Brad Sherwood.

3. CLOSED SESSION: 5:00 P.M.

- 3.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)
- 3.2** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

- 4.1** The meeting was called to order at 6:00 P.M.
- 4.2** Pledge of Allegiance was led by President McKnight
- 4.3** Introductions were conducted
- 4.4** Approval of Agenda Order was conducted and no changes were needed
- 4.5** Report Out of Closed Session: President McKnight reported there were no actions taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

There will be no student presentations this month.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence

- 6.1** Letter from Steve Herrington, County Superintendent, regarding the Resignation of Trustee Aaron Smith

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal attended the tree lighting ceremony; commented on the new Mark West sign
- Trustee Azat also attended the tree lighting ceremony at Molsberry Market

- Trustee Edwards wanted to thank Sebastopol Community Church for use of their gym for boys basketball practice and games
- Trustee McKnight attended the re visit back to Riebli on December 22

8. ADMINISTRATIVE REPORTS

8.1 **School Reports/Principals**

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - A thank you to Mark West and Mark West Charter School PTA who created and purchased t-shirts for all students and then took a group photo
 - Basketball has begun with 25 students(boys and girls)
 - Noon activity league has been completed; Spelling Bee will take place on Friday
 - Sending a team of 3 teachers to a Tool Box training later in January
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Reported on the re population of Riebli after the firestorm; the first day back on campus was smooth
 - PE was restarted as well as other campus programs for students
 - Basketball has begun for the boys and student council will be voted on soon
- **Mark West Charter:** Vice Principal Franci presented a written report and gave an oral report on the following:
 - Boys Basketball came in second place; Girls Basketball has begun
 - Applications for 18/19 have been received and the school is currently considered full
 - Through site council meetings students/parents asked to have a computer coding elective which has started for the 3rd quarter and is popular with students
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Staff were appreciated for their flexibility during the combined school structure with Riebli on site;
 - Appreciates the San Miguel students for their compassion to Riebli students
 - Spelling Bee will take place and Basketball has begun

8.2 **Maintenance/Operations/Technology:** Michael Smith presented a written report and reported on the following:

- Review of the move of Riebli classrooms from San Miguel and Mark West back to Riebli during winter break

8.3 **Director of Student Services:** Rachel Valenzuela presented a written report and gave an oral report on the following:

- Reported on the district programs since the return of students after the break; counselors were available to students on the first day back at Riebli to help students who might need extra support; counseling has returned to regular schedules
- The Special ed program was affected by the firestorm as meeting dates were missed and the state gave a reprieve to allow those schools affected to catch up with meeting dates without being penalized
- Kinder Info night and registration will take place on Jan 18th and 19th respectively

8.4 **Superintendents Report:** Superintendent Calloway presented a written report and gave an oral report on the following:

- Noted that Bayside Church volunteers helped with moving the partitions
- Board Members McKnight and Sherwood will attend Kinder info night;

8.5 **Educational Foundation Report:** Superintendent Calloway gave an oral report on the following:

- District concert will take place in February

9. PUBLIC PARTICIPATION

Ms. Gonyo, a Riebli teacher, inquired about lost ADA for after the fires and will the district still receive money even after the emergency. Mrs. Cuculich shared that waivers have been submitted to the state for all 4 schools to receive ADA for the 15 days that we had no school attendance (October 9-27). The second type of waiver for Material Decrease, has not yet been filed as the CDE has not yet determined for what length of time they will allow districts to file for reduced ADA during the 17-18 school year. Normally a district would file a Material Decrease for only a few days after an 'event'. Ms. Cuculich has contacted the CDE and Senator McGuire inquiring for an allowance of days to span the remainder of the full school year and to be allowed to use prior year ADA numbers or a number prior to the disaster as Charter Schools are

only allowed to claim current year ADA as opposed to traditional schools being allowed to use the higher of prior or current year, whichever is greater. Ms. Cuculich is awaiting a determination from CDE on this matter.

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Edwards, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Sunshine of the CSEA, Classified Unit for the 2017/2018 School Year Proposal to Negotiate with Mark West Union School District

10.1.3 Sunshine of the Mark West Union School District's Proposal to Negotiate with CSEA, the Classified Unit for the 2017/2018 School Year

10.1.4 Sunshine of the MARFAC, Certificated Unit for the 2017/2018 School Year Proposal to Negotiate with Mark West Union School District

10.1.5 Sunshine of the Mark West Union School District's Proposal to Negotiate with MARFAC, the Certificated Unit for the 2017/2018 School Year

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Revised SEMA/SEMB forms from unaudited actuals 2016-2017

10.2.3 Year 3 of 3 year contract for Audit Services with Stephen Roatch Accountancy Corporation for the District Financial Audit of the General Fund 01

10.3 CURRICULUM

Consideration of Approval of the 2017/2018 School Accountability Report Cards (SARCs):

10.3.1 San Miguel SARC

10.3.2 Mark West SARC

10.3.3 Mark West Charter School SARC

10.3.4 John B. Riebli SARC

10.3.5 Consideration of Approval of an Overnight Field Trip for Mr. Day's and Mrs. Bourdage's 5th grade students from San Miguel Charter School to Angel Island from 3/14/18-3/15/18(Bourdage) and 3/15/18-3/16/18(Day)

10.3.6 Consideration of Approval of an Overnight Field Trip for Ms Watkins and Ms. Rush 4th grade students from San Miguel Charter School to the Coloma Outdoor Discovery School from 4/18/18-4/20/18.

10.3.7 Consideration of Approval of an Overnight Field Trip for Ms. Gonyo, Ms. Kneis and Ms. Farrell's 4th grade students from John B Riebli Charter School to the Coloma Outdoor Discovery School from 4/16/18-4/18/18

10.4 MINUTES

10.4.1 Minutes of the December 5, 2017, Regular Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. **The Donations list was read aloud to the audience.**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the ~~2015-2016~~ 2016-2017 District Financial Audit Certification and Certification of Corrective Actions(none). Mrs. Cuculich corrected the date reported in the line item to say 2016-2017 and not 2015-2016 for the Board. On a motion by Trustee Edwards and seconded by Trustee Azat, the 2016-2017 District Financial Audit Certification and Certification of Corrective Actions was approved on a vote of 5-0.

11.1.2 Consideration of Approval of **Resolution #18-08**, for statutory exemptions from fees-Developer Fees. On a motion by Trustee Azat and seconded by Trustee Edwards, **Resolution #18-08** for statutory exemptions from fees – Developer Fees was approved on a roll call vote of 5-0. Trustee Azat, Aye; Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Sherwood, Aye; Trustee McKnight, Aye.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the Facility Inspection Reports for all sites as presented. On a motion by Trustee Saal and seconded by Trustee Sherwood the Facility Inspection reports for all sites as approved on a vote of 5-0

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of approval of the **Resolution #18-09** regarding the reduction in hours of certain positions in the classified service and directing notification of classified employees. On a motion by Trustee Edwards and seconded by Trustee Azat **Resolution #18-09** regarding the reduction in hours of certain positions in the classified service and directing notification of classified employees was approved on a roll call vote of 5-0. Trustee Edwards, Aye; Trustee Azat, Aye; Trustee Saal, Aye; Trustee Sherwood, Aye; Trustee McKnight

11.5.2 Consideration of approval of the Mark West Union School District Certificated Seniority List. On a motion by Trustee Azat and seconded by Trustee Saal the Mark West Union School District Certificated Seniority List was approved on a vote of 5-0.

12. EVALUATION OF THE BOARD MEETING

- Trustee Sherwood enjoyed his first board meeting and is anxious to meet with parents/students
- Trustee McKnight noted that he looks forward to student presentations returning

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items:

13.1 Enrollment Report as of 1/8/2018

13.2 Continuing Disclosure Submission – Event Filing for Sonoma Complex Fires-Impact on Property Tax Revenues

13.3 Continuing Disclosure Submission – Annual Financial Information and Operating Data

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, February 20th, 2018.

15. ADJOURNMENT

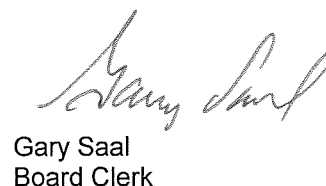
ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:


Ron Calloway
Superintendent


Gary Saal
Board Clerk