

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, November 13, 2018

The meeting will be held at the Mark West District Office, in the Learning Center, 305 Mark West Springs Road, Santa Rosa, CA 95403

The meeting is open to the public at 5:30 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Gary Saal, Clerk
 Sara Azat
 Brad Sherwood
 Brian Burke

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Assistant Superintendent of Business
 Rachel Valenzuela, Assistant Superintendent of Educational Service
 Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd
 Michelle Franci, Vice Principal
 Michael Smith, Director of Maintenance/Operation/Technology
 Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:30PM

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION

- 3.1 The Board will not hold a study session

4. PUBLIC MEETING at 6:00pm

- 4.1 The meeting was called to order at 6:00 P.M.
 4.2 Pledge of Allegiance was led by President McKnight
 4.3 Introductions were conducted
 4.4 Approval of Agenda Order was conducted and no changes were needed
 4.5 Report Out of Closed Session: President McKnight reported out of closed session that no action was taken

5. PRESENTATIONS/RECOGNITIONS

Student Teachers currently on site at Mark West Elementary School were introduced to the Board. They are: Angelica Sotelo in Ms. Dickey's class; Chelsea McCrady in Ms. Kelly's class; Kellee Knowles in Ms. DeKozan's class; Allison Hanson in Ms. Hunter's class; Sirelle Brackett and Emily Cheney in Mr. Graves class.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

- 6.1 Letter from Mary Downey, Deputy Superintendent and Secretary to the Sonoma County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the First Supervisorial District.
 6.2 Letter from Mary Downey, Deputy Superintendent and Secretary to the Sonoma County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the Third Supervisorial District.
 6.3 Letter from Mary Downey, Deputy Superintendent and Secretary to the Sonoma County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the Fourth Supervisorial District.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Azat attended the “ship trip” with Mark West Students
- Trustee Sherwood attended the 3rd grade music performance.
- Trustee Burke attended the Riebli 4th grade Coloma pasta dinner night

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Student council will begin their first community service program – Sock drive; spirit day will take place
 - PTA will change their walk a thon to April
 - Staff have been working on assessments and coops; Community soil potluck lunch on Nov. 17th
- **John B Riebli Elementary:** Principal Todd presented a written report and gave an oral report on the following:
 - Twin day will be held Friday; 3rd Grade recorder concert was held
 - Coops being held this week; ECC buildings are now on campus; Coloma pasta feed and Bingo night
- **Mark West Charter:** Vice Principal Franci was absent but gave a written report and Principal Kendall gave an oral report on the following:
 - Held co-ops with teachers; will continue with further meetings in a different format
 - Basketball has begun; First dance was postponed due to school closures
 - PTA held a trunk or treat for Halloween
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Have held coops and created ideas on how best to prepare students; Stop the Bleed training for staff
 - Fundraiser this year raised \$32,000 - highest yet;
 - Garden work day on campus for the STEAM program

8.2 Maintenance/Operations/Technology Report: Mr. Michael Smith presented a written report and gave an oral report on the following:

- Mark West asphalt is completed and stripping is scheduled and will complete the project
- New fiber is pulled and the old has been terminated; Alarm phones and faxes destroyed in fire now working
- San Miguel roofing project will begin over Thanksgiving break; Mark West bathrooms going out to bid

8.3 Assistant Superintendent of Educational Services: Mrs. Rachel Valenzuela presented a written report and gave an oral report on the following:

- Information shared regarding our students with special needs and how the district compares to the state number and the country
- Goal is to keep students in the least restricted environment but it's based on individual needs of the student

8.4 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Reported that the county office of education has now created a protocol for air quality and dismissing students from school; the district will share the protocol with families; 275 on the meter reading using Purpleair.com
- Taught a LA lesson in San Miguel teacher, Cindy Hoard's class and impressed with the groundwork set up by students and teacher

8.5 Education Foundation Report: Superintendent Calloway gave an oral report on the following:

- Working toward their Polenta night in March; New members joining the committee

8.6 School Safety Update: Superintendent Calloway gave an oral report on the following:

- Have held Stop the Bleed trainings throughout the district

9. PUBLIC PARTICIPATION

Ms. Gonyo inquired about the need to add days to the calendar after having had 2 closed days due to air quality.

A letter was read to the board from Mark West teacher Jared Ives.

10. CONSENT AGENDA

On a motion by Trustee Saal seconded by Trustee Azat, the consent agenda was approved on a vote of 5-0; Ayes=0, Nays=0, Abstentions=0, Absent= 0;

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the October 16, 2018, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Sherwood seconded by Trustee Burke, the revised Board Policies were approved as presented on a vote of 5-0.

11.4.1 Consideration of approval of the revised Board Policy #3290, Business and Noninstructional Operations, Gifts, Grants and Bequests

11.4.2 Consideration of approval of the revised Board Policy and Administrative Regulation #5141.6, Students, School Health Services

11.4.3 Consideration of approval of the revised Board Policy #6190, Instruction, Evaluation of the Instructional Program

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Nominations for the CSBA Delegate Assembly serving a 2-year term beginning April 1, 2019 through March 31, 2021. No action was taken on this item.

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight enjoyed meeting the student teachers and learning about the Credential program at Sonoma State University

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items

13.1 Enrollment Report as of 10/29/18

13.2 Follow Up information regarding the Form J-13A waivers submitted to the California Department on Education

13.3 Revised Unaudited Actuals provided by the Auditor 10 15 18

14. FUTURE MEETINGS

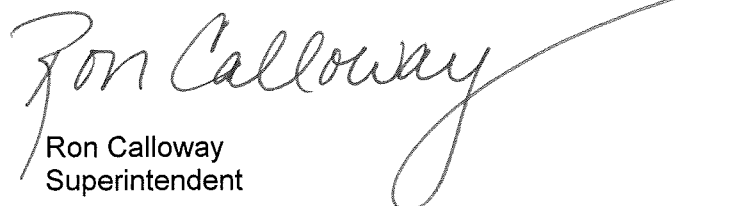
The next Regular Board meeting will be held on Tuesday, December 5th 2018. At the end of this board meeting we ask the board members and public to also attend the annual Larkfield Tree Lighting Ceremony to be held at Molsberry Market.

15. ADJOURNMENT at 6:50pm


ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:


Ron Calloway
Superintendent

Approved by:


Board Clerk