

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, October 18, 2016

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Sara Azat, Clerk
 Gary Saal
 Aaron Smith
 Mike Edwards

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Rachel Valenzuela, Director of Student Services
 Principals: Patty Dineen, Tracy Lavin-Kendall, Patrick Eagle,
 Michelle Franci, Vice Principal
 Michael Smith, Director of Technology Services
 Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION – if needed

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION: 5:00pm-5:45pm

3.1 The Board held a study session on the 2015-2016 district CAASPP results which were presented by Director of Student Services Rachel Valenzuela in an in-depth power point presentation.

- Mrs.Valenzuela went through the district 2015-2016 SBAC results
- An in-depth description of the results per site was discussed as well as how they compare to the district/county and state scores
- Mrs. Valenzuela noted the strengths and weaknesses in Math and ELA
- A review of our significant subgroups took place
- Going forward: we need to continue with Professional Development in Math and Writing; Share the data with staff and strategies on how to improve instructional planning to help with student achievement
- Implement assessment benchmark tests to help students prepare for the test early in the year
- Check with other districts to learn strategies they may be using with certain subgroups

4. PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:05 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there was no action taken out of closed session.

5. PRESENTATIONS/RECOGNITIONS

A group of former San Miguel Students now in high school completed a landscape project at San Miguel as a Girl Scout project. These students were: Aly McKnight, Sarah Diaz, Sarah and Jessica Edwards, Emma Watkins, Sophie Kovacevich and Josie Lucas.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence

6.1 Letter from Judy Thompson, Director of Fiscal Services, Sonoma County Office of Education stating the Mark West School District's Budget for the 2016-2017 school year has been approved.

6.2 Letter from Mary Downey, Deputy Superintendent, Business Services and Secretary to the County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the At Large Supervisorial District.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal attended the Mark West Little League executive board meeting to vote in new board members
- Trustee Azat continuing to tutor math with 4th grade class; attended Movie Night at Mark West which is a Coloma fundraiser; attended parent/teacher conferences; attended Coloma parent meeting night; attended the Mark West Advisory Committee meeting
- Trustee Edwards has been coaching boys basketball at Mark West Charter School
- Trustee Smith attended the Riebli Pasta Feed to support the 4th grade Coloma trip

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals:

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Held annual bike Rodeo for students and families
 - 4th grade fundraiser for Coloma is Pie Day; forms available in the Mark West office
 - Will work with teachers to enroll classes for the Math assessments that will take place soon
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - A Kindergarten project was displayed for the Board members which involved shapes that students are learning about in class; Thank you Ms. O'Hare for sharing your students work
 - Pasta feed was held to raise funds for the 4th grade Coloma trip
 - Project Based Learning lessons in the classroom are being supported by the PBLIST Ms. Warne and teachers are enthusiastic
- **Mark West Charter :** Vice Principal Michelle Franci presented a written report and Principal Kendall gave an oral report on the following:
 - A letter written by a student about a choral performance at a local elderly home was read by Principal Kendall; Spirit week is in swing
 - First Parent Information night will be held soon; an updated power point presentation is being created by staff and Vice Principal Franci
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - The school fundraiser has done well; Movie Night this Friday; Book Fair is now over and did about \$6000 in fundraising; Staff have set up an area for students who don't play sports at recess/lunch and this area will have arts/crafts and legos and has been very popular and they will offer this 2 times a week
 - Completing hiring of an IXL teacher(Math pull out);
 - PE equipment has been donated to the school by a parent; homework club will be starting soon

8.2 Maintenance/Operations/Technology Report: Mr. Smith presented a written report.

8.3 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Counselor will be holding a parent info night on Digital Citizenship regarding social media with students
- Attending an LCAP workshop to learn about the new template
- Taught in Mrs. Hunter's class at Mark West and also at Riebli with Mrs. Gonyo's class
- Superintendent Calloway explained that coherence in the district is being discussed with staff/leadership and parents

8.4 Educational Foundation Report: Superintendent Calloway presented an oral report on the following:

- The Fall Festival was cancelled due to weather and will be rescheduled- possibly on Oct 29th or Nov.5th But will depend on weather and could be pushed to spring or another format could be arranged to auction off the items already donated

9. PUBLIC PARTICIPATION

No one asked to address the board.

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Edwards, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of All Items on the Personnel Report

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates – See Attachment

10.2.3 Crossing Guard Agreement with the County of Sonoma

10.2.4 Agreement for Sonoma County Schools Connect Consortium Telecommunications Services for the Mark West Union School District

10.3 CURRICULUM

10.3.1 Consideration of Approval of an Overnight Field Trip for Mrs. Gonyo's, Ms. Carroll's and Ms. Farrell's 4th grade students of John B Riebli Charter School to the Coloma Outdoor Discovery School from 04/3/17 through 04/5/17

10.3.2 Consideration of Approval of an Overnight Field Trip for Mrs. Rush's, Mrs. Watkins, Mrs. Kovacevich and Mrs. Samples-Alarie's 4th grade students of San Miguel Elementary School to the Coloma Outdoor Discovery School from 04/5/17 through 04/7/17

10.3.3 Consideration of Approval of an Overnight Field Trip for Mrs. Rue's, Ms. Hunter and Ms. Leet's 4th grade students of Mark West Elementary School to the Coloma Outdoor Discovery School from 04/4/17 through 04/6/17

10.3.4 Consideration of Approval of an Overnight Field Trip for Mr. D. Day's 5th grade students from San Miguel Charter School to Angel Island from 2/2/17 through 2/3/17

10.4 MINUTES

10.4.1 Minutes of the September 13, 2016, Regular Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary ending September 30, 2016

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of Resolution **#17-06**, the Accounting of Developer Fees for Fiscal Year 2015 – 2016. On a motion by Trustee Smith, seconded by Trustee Azat, **Resolution #17-06**, The Accounting of Developer Fees for Fiscal year 2015-2016 were approved on a roll call vote of 5-0; Trustee Azat, Aye; Trustee Saal, Aye; Trustee Smith, Aye; Trustee Edwards, Aye; Trustee McKnight, Aye.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the Proposal for School Facilities Consulting Services (Modernization) for the Mark West Union School District with Jack Schreder and Associates. On a motion by Trustee Edwards, seconded by Trustee Azat, the proposal for School Facilities Consulting Services between Mark West Union School District and Jack Schreder and Associates was approved on a vote of 5-0.

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- Trustee Smith was appreciative of the work Ms. O'Hare and her students put into the kinder project she shared with the Board
- Trustee Saal enjoyed the project by Ms. O'Hare
- Trustee Edwards enjoyed the discussion/presentation by the Girl Scouts and the work done at San Miguel in their Field of Dreams
- Trustee McKnight was appreciative of the work Ms. Valenzuela did with the SBAC presentation

13. INFORMATIONAL ITEMS: The following items were reviewed by the Board.

13.1 Enrollment Numbers as of 10/5/2016

13.2 Public Self-Insurer's Annual Report from RESIG(Redwood Empire Schools' Insurance Group)

14. FUTURE MEETINGS

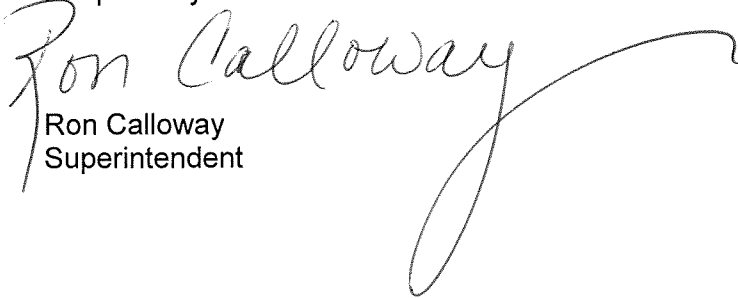
The next Regular Board meeting will be held on Tuesday, November 15, 2016

15. ADJOURNMENT at 6:54pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:


Ron Calloway
Superintendent

Approved by:



Sara Azat
Board Clerk