

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, May 17, 2016

The meeting will be held at the San Miguel Charter Elementary School Multi-Use Room, 5350 Fought Road, Santa Rosa, CA 95403. **Please note that after Item #5 Presentations is completed the Board Meeting will move to Room 26 on the San Miguel Charter Elementary School campus**

The meeting is open to the public **5:00 P.M.**

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Sara Azat, Clerk
 Gary Saal
 Mike Edwards
 Aaron Smith

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen
 Pam Carpenter, Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30pm-5:00pm-only if needed

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. BOARD STUDY SESSION

The District will not hold a study session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

5.1 The Board heard from 4th students from Mark West Elementary School who recently went on a field trip to Coloma. Students presented written reports on their trip. Students who presented were: Lonzo Arterberry, Wyatt Nichols, Camryn Shirley, Samantha Brennan, Monica Valera, Destiny Cervantes, Alyssa Ambrecht, Marisa Suangka and Sergio Chavez Solorio

5.2 The Board recognized the winners of the Superintendent Bacon Young Writers' Award: Molly Murphey from San Miguel School; Cambrie Vogel from John B. Riebli School; Jacqueline Cucina from Mark West School; and Emma Watkins from the Mark West Charter School

5.3 The Board recognized students from Mark West Charter School for their President's Community Service Award: Tyler Edwards, Jessica Edwards, Sarah Edwards, Austin DeJung and Sarah Diaz **5.4** The Board will recognize the students and volunteers who participated in the Science Olympiad Program. Students for San Miguel were: Keira Ahlborn, Davin Fullmer, Ashlyn Mazariegos, Hannah Minton, Molly Murphey, Osvaldo Ramirez, Sami Smelser, Tatiana Avila, Jocelyn Ramirez, Will Hoff, Finn Grace, Lily Watkins, Chloe Hansen, Adrian Kazarian, Carson Elder, Nathan Rush, Demetrius Roswell, Curtis Kovacevich, Ruby Peacock,

Haley DeJung, Drew Jolliff, Talen Bentley, Rhyiannon Covert, Cassidy Avila, Kylie Zamudio Braiden Black and Riya Nandipati. Volunteers were Mariano Zamudio and Phil Minton. Students from John B Riebli were: Anna Cadle, Jackson Calegari, Ella Chong, Baron Condiotti, Martin Gutteridge, Aidan Mortenson, Oden Robinson, Tejas Patel, John Schieberl, Kaylee Taylor, Blake Thomas, Jeremy Toews, Aidan Wedge and Jaren Zurakowski. Volunteers were Molly Mortenson, Margrethe Baekgaard and Sarah Kellner.

5.5 The Board recognized the Educational Foundation Members: Shannon Duffy, Jason Reed, Kelly Westrope, Jill Hong and Carlos Resendez

5.6 The Board recognized the School Site PTA/PTO Officers from all sites:

- John B Riebli: Kelly Roberts, Shannon Duffy, Amberlee Hannan, Athina Rust, Kate Gillespie, Michelle Walling, Robin Geary
- Mark West: Tanye Bodeen, Stephanie Turnes, Carrie Winn, Yvonne Burbank, Vanessa McFarlin, Ashley Chase, Michelle Kelsey
- San Miguel Site: Angela Jolliff, Megan Black, Angela Ballenger, Kristin Feenan, Carlos Resendez, June Frazee

5.7 The Board recognized our English Language Learner students who have been redesignated as Fluently English Speakers: San Miguel: Viviana Cruz Rodriguez, Carlos Cano Calderon, Jesus Vellanueva Torres, Juan Vazquez Diaz, Zebastian Ledezma Solomon, Uriel Morales Narcizo, Andrea Ochoa, Kamonie Salter, Edwin Diaz, Khang Hoang, Karla Gonzalez. John B Riebli: Esther Mata, Nicholas Stark-Anderson, Briana Jauregui Landeros, Violeta Molina Aguirre, Stephanie Garcia Quintana, Angel Cuevas Ramirez. Mark West Elementary: Gael Martinez, Maria Emily Perez, Izabella Galicia, Maritza Aguirre, Sarai Juarez Osorio, Jasmine Vo, Jimena Lopez Serrano, Stephanie Esquivel, Yovany Gonzalez, Bryan Calderon, Isabella Martinez. Mark West Charter: Karen Cabral, Sbehidy Delgado, Leila Heredia, Luz Michelle Sanchez

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

6.1 Letter received from Judy Thomson, Director Fiscal Services at Sonoma County Office of Education regarding the positive certification of the Second Interim Report for the fiscal year 2015-2016.

6.2 Superintendent Calloway reported on a correspondence received via email from Joann Borovoy and his response to her letter.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Smith attended the district Science fair at Mark West; recognized Mark West teacher Ms. Pulliam for her "Humble and Kind" project she started with her kids and who were recognized on the local radio station which also started a larger project in the city
- Trustee Edwards attended the MWCS track meet at the SRJC; will be attending an upcoming hike with Mark West Charter School 8th graders
- Trustee Azat attended the public schools week as well as the Charter ground breaking ceremony; Also attended the recorder performance
- Trustee McKnight enjoyed the Charter ground breaking ceremony

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **San Miguel Elementary:** Mr. Calloway gave an oral report on the following:
 - Patrick Eagle, new principal, has been doing some shadowing with Ron and Greg
- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
 - 2-6th grade students did a google slide presentation at SSU on the steelhead/watershed
 - Site council met for the last time this year and reviewed the parent survey that was sent home;
- **John B Riebli Elementary:** Principal Dineen presented a written report and reported on the following:
 - Preparing for Open house on the 19th
 - 6th graders attended a year end field trip of golfing
 - SBAC testing is completed
 - Patty recognized the honor Pam Carpenter was given by KZST radio station as a home town hero
- **Mark West Charter School:** Principal Carpenter presented a written report and reported on the following:
 - Thanked the board for the ground breaking ceremony;
 - Received a grant from the Red Cross to train students in CPR; all 7th graders have been trained to date
 - Academic honors going to students
 - Michelle Franci reported on what she has been doing to transition into MWCS; 7th grade students took a walking field trip to MW to see where the new school will be set up also walked over to the garden area

8.2 Maintenance/Operations/Technology Report: Mr. Smith gave a written report and reported on the following:

- This summer older prometheans will be removed and replaced by new ones; also will need will install all the tv and computer items at Charter when it is relocated
- New wireless system being installed at Riebli
- Calpads Fall 1 and 2 have been certified
- Trustee Smith inquired about the obsoleted laptops and donating them to an organization in need

8.3 Superintendent Report: Superintendent Calloway gave a written report and reported on the following:

- An update on the construction was given to the Board
- Visiting the Food Bank and donating food from the community garden

8.4 Educational Foundation Report: Superintendent Calloway gave a written report and reported on the following:

- Will not be supporting Zumba this upcoming school year 16/17

8.5 LCAP Update: Superintendent Calloway gave a written report and reported on the following:

- June 7th will be the public hearing of the LCAP and on June 9th it will be approved by the board

9. PUBLIC PARTICIPATION

No one asked to address the board

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Edwards, all items on the consent agenda were approved on a 5-0 vote: Ayes=5, Nays=0, Absent=0, Abstentions=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Sunshine of the MARFAC's (Certificated Unit) Proposal to Negotiate with Mark West Union School District (Certificated Unit) for the 2016/2017 School Year

10.1.3 Sunshine of the Mark West Union School District's Proposal to Negotiate with MARFAC(Certificated Unit), for the 2016/2017 School Year

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Consideration of Approval of the Student Teaching Agreement with Sonoma State University for Student Teachers from July 1, 2016 through June 30, 2018

10.2.3 2016-2017 Instructional Minutes Bell Schedules

10.2.4 Revised Educator Effectiveness Block Grant Allocation

10.2.5 Increase to reimbursable expense limit for Quattrocchi Kwok Architects for Architectural Services for the Mark West Charter School project from \$5,000 to \$7,000

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the April 12, 2016, Regular Board Meeting

10.4.2 Minutes of the May 3, 2016 Special Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval to Declare Surplus Furniture, Equipment as Obsolete

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. Trustee Azat read the donation to the audience

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of approval of **Resolution #16-13**, to Establish Committed Fund Balances as required by GASB 54. On a motion by Trustee Saal seconded by Trustee Smith, **Resolution #16-13**, to Establish Committed Fund Balances as required by GASB 54 was approved on a roll call vote of 5-0: Trustee Edwards, Aye; Trustee Smith, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.

11.1.2 Consideration of approval of **Resolution #16-14**, to Make Transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601. On a motion by Trustee Smith, seconded

by Trustee Saal, **Resolution #16-14**, to Make transfers between fund balances and expenditures at close of Year per Education Code 42601 was approved on a roll call vote of 5-0: Trustee Edwards, Aye; Trustee Smith, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the American Red Cross Shelter Agreement with Mark West Union School District to use the Mark West Elementary School(**all 3 sites**) as an “emergency shelter” during a disaster. On a motion by Trustee Edwards seconded by Trustee Azat, the American Red Cross Shelter Agreement with Mark West Union School District to use the Mark West Elementary School as an “emergency shelter” during a disaster was approved on a vote of 5-0.

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Student Capacity for the 2016/2017 School Year. On a motion by Trustee Azat seconded by Trustee Saal, Student Capacity for the 2016/2017 School year was approved on a vote of 5-0

11.5.2 Consideration of Approval of the revised **Resolution #16-12**, date correction Regarding the Elimination of Certain Positions in the Classified Service for the 2016/2017 School Year, and Notification of Classified Employees. On a motion by Trustee Smith, seconded by Trustee Edwards, the revised **Resolution #16-12** Regarding the Elimination of certain positions in the classified service for the 16/17 school year and notification of classified employees was approved on a roll call vote of 5-0: Trustee Edwards, Aye; Trustee Saal, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.

11.5.3 Consideration of Approval of the Declaration of Need for Fully Qualified Educators for the 2016/2017 School Year. On a motion by Trustee Azat seconded by Trustee Edwards, the Declaration of Need for Fully Qualified Educators was approved on a vote of 5-0.

11.5.4 Consideration of Approval of **Resolution #16-15**, Specifications of the Election Order. On a motion by Trustee Edwards seconded by Trustee Azat, the Specifications of the Election Order were approved on a roll call vote of 5-0: Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee McKnight, Aye. **Please note a date correction on the cover sheet for this item. The date the Board is required to send information to the County is July 18, 2016**

11.5.5 Consideration of approval of the Mark West Union School Board Nominating a representative to the newly formed Mark West Community Advisory Council. On a motion by Trustee Smith and seconded by Trustee Saal, the Mark West Union Board nominates Trustee Azat and alternate Trustee Edwards a representative to the Mark West Community Advisory Council and was approved on a vote of 5-0.

12. EVALUATION OF THE BOARD MEETING

- Trustee Saal enjoyed the award presentations; Also, thanked Mrs. Valenzuela for her leadership with the EL program
- Trustee McKnight enjoyed the EL student awards as well as the 4th grade Coloma presentation from Mark West Students

13. INFORMATIONAL ITEMS

The Board reviewed the following items at their convenience

13.1 Enrollment Report for all sites

13.2 Updated contract with Stephen Roatch Accountancy Corporation with required verbiage

13.3 Federal Cash Management Data Submission, Fiscal Year 2015-2016

13.4 Notice of Bid Award for GCCI, Inc. regarding the Mark West Charter School project

13.5 Revised Master Agreement for short term Independent Study Contracts

14. FUTURE MEETINGS

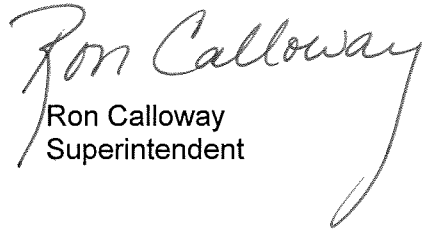
The next Regular Board meeting will be held on Tuesday, June 7, 2016 at 4pm and Thursday, June 9th at 8:00am.

15. ADJOURNMENT at 6:20


ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:


Ron Calloway
Superintendent

Approved by:


Sara Azat
Board Clerk