

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, January 15, 2019

The meeting will be held at Mark West Union School District office in the Learning Center,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Gary Saal, President
 Sara Azat, Clerk
 Brad Sherwood
 Brian Burke
 Victor McKnight

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Rachel Valenzuela, Assistant Superintendent of Ed Services
 Tracy Lavin-Kendall, Emily Todd, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. STUDY SESSION: Board Study Session

3.1 The Board did not hold a study session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:03 P.M.

4.2 Pledge of Allegiance was led by President Saal

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Saal reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

Students from Ms. Brewer's 1st grade class presented their Community project based learning lesson. Students were asked to create a plan for open space in the community that would meet the needs of families who live in the area. Students worked in small groups to research, plan, build, paint the project and then create a slide show presentation of the process. Students who participated in the presentation were: Eddie Brewer, Di Angio Neto, Zachary Rust, Seshmi Prakash and Sophia Brown.

6. BOARD CORRESPONDENCE

6.1 Letter received from Shelley Stiles, Director of External Fiscal Services – SCOE – regarding the First Interim Report submitted by Mark West Union School District and its positive certification

7. BOARD COMMUNICATIONS/MATTERS

• Trustee Sherwood reported for the MW Advisory council regarding the proposed changes for Wikiup golf course

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals/Oral reports only

- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Elves workshop was a big success for PTO; puppet show on campus
 - Basketball is underway; student council collected 1500 pounds of food for School Food Drive
- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Attended an EL training at SCOE with EL paras, teachers, and Rachel
 - Teachers will be honoring classified staff with a brunch
 - Campus Student intra mural sports will begin soon (rain delay!)
- **John B Riebli Elementary:** Principal Todd presented a written report only
- **Mark West Charter School:** Vice Principal Franci presented a written report and gave an oral report on the following:
 - 7th grade will be off to Science Camp for the next 3 days
 - New RSP teacher started this month
 - In the process of creating a STEAM room for students with the help of SCOE; 7th/8th grade student will be trained to use first and then 6th-TK will be trained as well

8.2 Maintenance/Operations/Technology: Mr. Smith presented a written report and gave an oral report on the following:

- Roofing at SM is now 100% complete
- Facility inspections were completed during winter break; focus was on exterior and interior trip hazards, custodial closet, kitchen areas
- A large number of maintenance items that were listed on the December reported have been completed

8.3 Assistant Superintendent Report: Assistant Superintendent Valenzuela presented a written report and gave an oral report on the following:

- Reported out on Teacher professional development in the district and our focus at this time is on English Language with the adoption coming at the end of the school year
- SBAC results improvement is a focus in all subgroups
- New database (Illuminate) being set up to help maintain student data for the purpose of utilizing the data to help mold future professional development to help increase student scores
- District will look into reinforcing Math curriculum with more training for teachers especially in 5th grade districtwide

8.4 Superintendents Report: Superintendent Calloway gave an oral report on the following:

- Participated in interviews for new Battalion chiefs for the new restructure of fire departments
- Supervisor Gore has asked for Superintendent Calloway to be a part of the Sonoma County pension committee
- Kindergarten info night on 1/24 and registration on 1/25

8.5 Ed Foundation Report: Superintendent Calloway gave an oral report on the following:

- District concert will be on 2/20

8.6 School Safety Report: Superintendent Calloway gave an oral report on the following:

- Met with architect to discuss the replacement fencing at Riebli

9. PUBLIC PARTICIPATION

No one asked to address the Board

10. CONSENT AGENDA

On a motion by Trustee Azat and seconded by Trustee McKnight, all items were approved on a vote of 5-0. Ayes=5; Nays=0, Absent=0; Abstentions=0.

10.1 PERSONNEL

- 10.1.1** Consideration of Approval of all items on the Personnel Form
- 10.1.2** Consideration of approval of the revised Classified Salary Schedule
- 10.1.3** Consideration of approval of the revised Certificated Salary Schedule

10.2 BUSINESS

- 10.2.1** Vendor Warrant Report
- 10.2.2** Modernization analysis with Jack Shreder & Associates, Inc.

10.2.3 Consulting Services Agreement with Jack Shreder & Associates, Inc. for Eligibility Determination of Funding regarding State School Facility Program

10.2.4 Consulting Services Agreement with Jack Shreder & Associates, Inc. for Funding Application regarding State School Facility Program

10.2.5 Crossing Guard Agreement with the County of Sonoma for the 2018 – 2019 Fiscal Year

10.3 CURRICULUM

Consideration of Approval of the 2018/2019 School Accountability Report Cards (SARCs):

10.3.1 San Miguel SARC

10.3.2 Mark West SARC

10.3.3 Mark West Charter School SARC

10.3.4 John B. Riebli SARC

10.4 MINUTES

10.4.1 Minutes of the December 5, 2018, Regular Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the 2017-2018 District Financial Audit Certification and Certification of Corrective Actions (none). On a motion by Trustee Azat and seconded by Trustee Burke, the 2017-2018 District Financial Audit Certification and Certification of Corrective Actions was approved on a vote of 5-0.

11.1.2 Consideration of approval of the J-13A waiver Form Request for Allowance of Attendance due to Emergency Conditions for school closures on November 9th, 2018 and November 11th, 2018 for the following schools:

San Miguel Elementary Charter School
John B Riebli Elementary Charter School
Mark West Elementary School/Union School District
Mark West Charter School

On a motion by Trustee Azat and seconded by Trustee Sherwood, the J-13A waiver forms request for Allowance of Attendance due to Emergency conditions for school closures on November 9th and 11th, 2019 were approved on a vote of 5-0.

11.1.3 Consideration of approval of the revised Mark West Union School District Technology Plan. On a motion by Trustee McKnight and seconded by Trustee Burke, the revised Mark West Union School District Technology Plan was approved on a 5-0 vote.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the Facility Inspection Reports for all sites as presented. On a motion by Trustee Burke seconded by Trustee McKnight, the Facility Inspections Reports for all sites were approved on a 5-0 vote.

11.4 BOARD POLICIES

On a motion by Trustee Burke and seconded by Trustee McKnight the revised Board policies and Administrative Regulations submitted for approval were approved on a vote of 5-0.

11.4.1 Consideration of approval of the revised Board Policy and Administrative Regulation #0420, School Site Plans/Site Councils

11.4.2 Consideration of approval of the revised Board Policy and Administrative Regulation #0450, Comprehensive Safety Plan

11.4.3 Consideration of approval of the revised Board Policy and Administrative Regulation #0460, Local Control and Accountability Plan

11.4.4 Consideration of approval of the revised Administrative Regulation #3311.1, Uniform Public Construction Cost Accounting Procedures

11.4.5 Consideration of approval of the revised Administrative Regulation #5113, Absences and Excuses

11.4.6 Consideration of approval of the revised Board Policy and Administrative Regulation #6175, Migrant Education Program

11.4.7 Consideration of approval of the revised Board Bylaw #9322, Agenda/Meeting Materials

11.4.8 Consideration of approval of the revised Board Bylaw #9324, Board minutes and Recordings.

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight enjoyed the presentation by the students of Ms. Brewer's class

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items:

13.1 Continuing Disclosure Submission – Annual Financial/Operating Filing for the 2017-2018 Audited Financial Statements

13.2 MWUSD Professional Development for Certificated Staff (2016-2017 and 2017-2018)

14. FUTURE MEETINGS

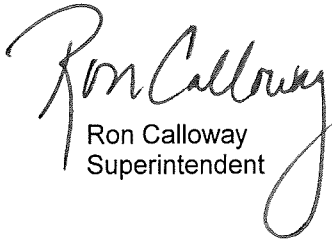
The next Regular Board meeting will be held on Tuesday, February 19th, 2019.

15. ADJOURNMENT at 6:05pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:


Ron Calloway
Superintendent

Approved by:


Sara Azat
Board Clerk