

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Wednesday, December 6, 2017

The meeting will be held at the Mark West Elementary School in Room 19,
 4600 Lavell Road, Santa Rosa, CA 95403

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Sara Azat, President
 Aaron Smith, Clerk
 Mike Edwards- **Absent**
 Victor McKnight
 Gary Saal

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION-no closed session

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

3. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

- 3.1 The meeting was called to order at 4:00 P.M.
- 3.2 Pledge of Allegiance was led by President Azat
- 3.3 Introductions were conducted
- 3.4 Approval of Agenda Order was conducted and no changes were needed
- 3.5 Report Out of Closed Session: President Azat reported there was no action taken out of closed session

4. BOARD ORGANIZATIONAL MEETING:

As required by Education Code 35143 and 35023, the Mark West Union School District Board of Trustees will hold its annual organizational meeting which includes the election of officers and a voting representative and alternate to the Sonoma County Committee on School District Organization. The Board will also decide the regular Board Meeting dates for 2018.

- 4.1 Election of Board President. On a motion by Trustee Saal, seconded by Trustee Smith, Trustee McKnight was elected Board President for the 2018 school year on a vote of 4-0. Trustee McKnight abstained
- 4.2 Election of Board Clerk. On a motion by Trustee McKnight, seconded by Trustee Smith, Trustee Saal was elected Board Clerk for the 2018 year on a vote of 4-0. Trustee Saal abstained
- 4.3 Election of Representative to the County Committee on School District Organization. On a motion by Trustee Smith, seconded by Trustee McKnight, Trustee Edwards was elected to be the Representative to the County Committee on School District Organization for the 2018 year on a vote of 4-0. Trustee Edwards was absent
- 4.4 Election of Alternate Representative to the County Committee on School District Organization. On a motion by Trustee McKnight, seconded by Trustee Smith, Trustee Azat was elected to be the Alternate Representative to the/County Committee on School District Organization for the 2018 year on a vote of 4-0. Trustee Azat abstained

- 4.5 Establish Regular Monthly Board Meeting Dates for 2018. On a motion by Trustee McKnight, seconded by Trustee Smith, the 2018 Board Meeting dates were approved on a vote of 4-0 as follows:

2018 Board Meeting Dates:

January 16th, 2018
February 20th, 2018
March 13th, 2018
April 17th, 2018
May 15th, 2018
June 5th, 2018
June 7th, 2018
July – If needed not date set
August 21st, 2018
September 11th, 2018
October 16th, 2018
November 13th, 2018
December 5th, 2018

5. PRESENTATIONS/RECOGNITIONS

5.1 There will be no formal presentation to the board but all audience members are encouraged to attend the annual Tree Lighting ceremony after the board meeting featuring the district choir and violin students, to be held at Molsberry Market at 6pm on Wednesday December 6th.

6. BOARD CORRESPONDENCE

There was no correspondence for review

7. BOARD COMMUNICATIONS/MATTERS

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals/Oral reports only

- **San Miguel Elementary:** Principal Eagle presented an oral report on the following:
 - Recognized two volunteers; Tim Madura and Jim Costa for handling traffic at San Miguel site
 - The transition has been going well and all staff/parents/students have been very accommodating and appreciative
 - Classroom that parents requested move off the stage is now moved into a regular classroom
- **Mark West Elementary:** Principal Kendall presented an oral report on the following:
 - Transition of Riebli students on MW campus continues to be going well
 - Ms. Rue is working on a global art project with students and global pen pal program-students now awaiting the return of art work from an unknown country
 - Thank you to Mrs. Tantarelli for organizing a book mobile on campus; Thank you to Mrs. Pardo who organized a gift giving for families and 2 companies adopted all the students and will fulfill their wish lists
- **John B Riebli Elementary:** Principal Dineen presented an oral report on the following:
 - Appreciation given to the community in general for support in various ways
 - Site day with staff; 12 days of gratitude has been started by Lisa Warne and notes will be posted on a Christmas tree in Windsor
 - Held an assembly for students at both sites for Riebli students
- **Mark West Charter School:** Vice Principal Franci presented an oral report on the following:
 - Older students helping with the younger students from Kindergarten Riebli classes; buddies
 - Writing in 8th grade working on argumentative writing; Math journals continue in 8th grade; 7th grade writing is working on summaries; 7th grade Science working on germination
 - Accepted by SCOE for a grant for the Making Spaces program-includes PD and helps enhance the core program offered at Charter

8.2 Maintenance/Operations/Technology: Mr. Smith presented a written report and gave an oral report on the following:

- Mark West school marquee has been installed and functional; Charter sign has been dropped off and will be installed soon
- The Learning Center new build is back on track; we are requesting that burned items be removed before students return; hoping the building will be done in February/March
- Fax machines are still down as well as the auto dialer for the fire panels and this is due to the fires; hopefully they will be fixed in January

8.3 Director of Student Services and Instruction Report: Mrs. Valenzuela presented an oral report on the following:

- An update on the counseling program since the last board meeting was given; an additional parent night was offered to parents and has made strong connections between the counseling interns and families in need
- Services provided to the families who attended these meetings was very good and well received by the parents
- Questions during the parent night related to PTSD, children's conversations at home, when will normalcy happen, where are resources for families?

8.4 Superintendent Report: Superintendent Calloway presented an oral report on the following:

- Attended a FEMA training on finances;
- Will attend a presentation at RESIG regarding the district process through the last month
- As far as repopulation of Riebli, the district continues to assess the air quality for safety

8.5 Education Foundation: Superintendent Calloway gave an oral report on the following:

- The fundraiser planned for Feb 3rd has been cancelled

9. PUBLIC PARTICIPATION

Teacher at Mark West Charter, Ms. Chapman, wanted to recognize Vice Principal Franci for stepping to co teacher students.

10. CONSENT AGENDA

On a motion by Trustee Saal and seconded by Trustee McKnight, all items were approved on a vote of 4-0. Ayes=4; Nays=0, Absent=1, Trustee Edwards; Abstentions=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Consideration of Approval of the Extra Service contract between Greg Espinoza and Mark West Charter School for services related to the renewal of the Mark West Charter charter

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Agreement for Special Services between School Services of California, Inc and Mark West Union School District

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the November 14, 2017, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

Donations are listed on the Cover Sheet of this item. Donations were read aloud to the audience. The Board also thanked Medtronics, Inc. and Endologix for the office dividers used to set up classrooms in the multipurpose rooms at San Miguel and Mark West. **Donations were read aloud to the audience.**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District's First Interim Report for the 2017-2018 Fiscal Year. On a motion by Trustee Smith, seconded by Trustee Saal the Mark West Union School District's First Interim report for the 2017-2018 fiscal year was approved on a vote of 4-0.

- Part I

- Part II
- Part III

11.1.2 Consideration of Approval of **Resolution #18-05** for Temporary Cash Borrowing. On a motion by Trustee Smith, seconded by Trustee McKnight, the **Resolution #18-05** was approved on a roll call vote of 4-0; Trustee Smith, Aye; Trustee Azat, Aye; **Trustee Edwards, Absent**; Trustee Saal, Aye; Trustee McKnight, Aye.

11.1.3 Consideration of approval of the Request for Allowance of Attendance Because of Emergency Conditions Form J-13A waiver for Mark West Elementary School. On a motion by Trustee McKnight, seconded by Trustee Smith, the request for Allowance of Attendance because of Emergency conditions form J-13A waiver for Mark West Elementary School was approved on a roll call vote of 4-0; Trustee Smith, Aye; Trustee Azat, Aye; **Trustee Edwards, Absent**; Trustee Saal, Aye; Trustee McKnight, Aye

11.1.4 Consideration of approval of the Request for Allowance of Attendance Because of Emergency Conditions Form J-13A waiver for all district Charter Schools including: John B Riebli Charter School, San Miguel Charter School and Mark West Charter School. On a motion by Trustee McKnight, seconded by Trustee Saal, the request for Allowance of Attendance because of Emergency conditions form J-13A waiver for all district Charter Schools including John B Riebli Charter, San Miguel Charter and Mark West Charter was approved on a roll call vote of 4-0; Trustee Smith, Aye; Trustee Azat, Aye; **Trustee Edwards, Absent**; Trustee Saal, Aye; Trustee McKnight, Aye

11.2 CURRICULUM:

Consideration of Approval of School Site Plans:

11.2.1 John B. Riebli School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight the John B Riebli School Site Plan was approved on a vote of 4-0

11.2.2 San Miguel School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight the San Miguel Charter School Site Plan was approved on a vote of 4-0

11.2.3 Mark West School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight the Mark West School Site Plan was approved on a vote of 4-0

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- Trustee Smith announced to the audience his resignation as a Board Member; has truly enjoyed working with past board members, superintendents, staff, students and families
- Trustee Azat thanked Trustee Smith for his commitment and dedication to the students and staff of the district
- Trustee Saal thanked Trustee Smith for his many years of service to the Mark West School District staff, students, parents and the Board
- Trustee McKnight also thanked Trustee Smith for his service and leadership in his position as a Trustee

13. INFORMATIONAL ITEMS: The following items were reviewed by the board:

13.1 Enrollment report as of 11/28/17

13.2 Updated Form DEBT per Auditor Data

14. FUTURE MEETINGS

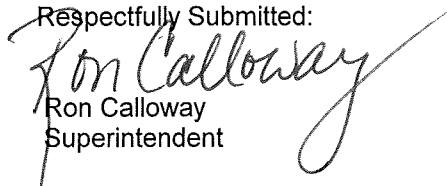
The next Regular Board meeting will be held on Tuesday, January 16th, 2018.

15. ADJOURNMENT at 5:15pm

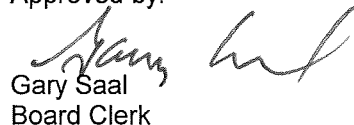
ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:


 Ron Calloway
 Superintendent

Approved by:


 Gary Saal
 Board Clerk