

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, September 13, 2016

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Sara Azat, Clerk
 Gary Saal
 Aaron Smith
 Mike Edwards

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Assistant Superintendent of Business
 Rachel Valenzuela, Director of Student Services
 Principals: Patty Dineen, Tracy Lavin-Kendall, Patrick Eagle
 Michelle Franci, Vice Principal
 Michael Smith, Director of Maintenance/Operation/Technology
 Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:00PM

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)
 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron
 Calloway)
 2.3 Consideration of Student Advancement: 1 Student: President McKnight

3. STUDY SESSION: Board Study Session

- 3.1 The Board did not hold a study session

4. PUBLIC MEETING

- 4.1 The meeting was called to order at 6:00 P.M.
 4.2 The Pledge of Allegiance was led by President McKnight
 4.3 Introductions were conducted
 4.4 Approval of Agenda Order was conducted and no changes were noted
 4.5 Report Out of Closed Session: President McKnight reported that during the closed session, the Board unanimously voted to advance student #6712252187 from a Transitional Kindergarten class to a regular Kindergarten class.

5. PRESENTATIONS/RECOGNITIONS

John B Riebli 6th grade Students presented to the Board information regarding their new Communications class as part of the 6th grade block rotations. Students included: Cesaria, Jenna, Rylan, Ryan and Ember and were supported by their teachers Kate Gohl, Caroline Gonsalves and Steve Larson. Representative Cindy O'Grady of the Bike Coalition spoke about the Safe Routes to School program which supports a Bike Rodeo day at Mark West.

6. BOARD CORRESPONDENCE

There were no items for review

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal reported he attended the Ribbon cutting ceremony for Mark West Charter School
- Trustee Edwards reported he attended the Mark West Charter school ribbon cutting ceremony and also attended the Mark West Advisory Committee meeting with Supervisor Gore

- Trustee Smith reported he did a site visit to Mark West Elementary and Mark West Charter School visiting classrooms with Superintendent Calloway
- Trustee Azat reported she attended the Back to School night at Mark West Elementary and also attended a PTA meeting
- Trustee McKnight reported that he attended the Mark West Charter School opening/ribbon cutting ceremony

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Held a PTA meeting for K-8 grade parents and it was very well attended
 - A thank you to the Board for supporting the staff; RESIG reward signs have been posted at the sites for the vandalism
 - Collaboration between the middle school and Mark West upper grades has begun; 4th grade students will visit a classroom at Mark West Charter to use the microscopes and work with Ms. Sunde and 7th/8th grade students are teaching 4th grade students football during PE
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Back to school night went well; coops have begun;
 - Volleyball team has been chosen and games will begin soon
- **Mark West Charter:** Vice Principal Franci presented a written report and Principal Kendall gave an oral report on the following:
 - Coed Volleyball will begin soon
 - Staff did an in depth analysis of the SBAC data for 3-8th in a joint site meeting with MW and MWCS
 - PTA will hold their walk a thon soon
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Back to School Night went well;
 - PTA Fall fundraiser has begun and a presentation was given to the students
 - First staff meeting was held; students being tested for upcoming coops; every grade level now has one class set of chrome books; Rules round up was held for students;

8.2 Director of Maintenance/Operations/Technology Report: Mr. Smith presented a written report and gave an oral report on the following:

- Working on getting bids for a new alarm system for the district which may include cameras
- Maintenance/Technology work orders continue to be received and cleared; custodial schedules will be completed soon;
- Installed new wireless to classrooms at Riebli over the summer

8.3 Director of Instruction/Student Services: Mrs. Valenzuela presented a written report and gave an oral report on the following:

- Reported about the Professional Development that will be done in the next few months that aligns with our Strategic Plan
- Upcoming School Climate Professional Development will take place throughout the district; a survey will be sent out to teachers to get details about the site and tailoring the climate PD towards that site

8.4 Superintendents Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Site tour at Mark West and Mark West Charter School and enjoyed seeing TK-8;
- Will visit a 4th grade class (Ms. Hunter's) at Mark West and teach a lesson to the students

8.5 Educational Foundation Report: Superintendent Calloway presented an oral report on the following:

- Fall Festival will be on October 15th at Cardinal Newman High School

9. PUBLIC PARTICIPATION

Ms. Gonyo, Riebli teacher, addressed the board to discuss the way students are now signed up for google accounts and thanked Mr. Smith for initiating the new process. The new process relieves pressure on the teachers to get the student names into the system

9.1 Public Hearing: The purpose of this hearing is Regarding Sufficiency or Insufficiency of Instructional Materials for the 2016-2017 School Year, in accordance with the Williams Settlement (Education Codes: 35186). President McKnight opened the Public Hearing at 7:24 pm. No one addressed the board and President McKnight closed the Public Hearing at 7:23 pm.

10. CONSENT AGENDA

On a motion by Trustee Saal and seconded by Trustee Smith all items on the Consent Agenda were approved on a vote of 5-0: Ayes=0, Nays=0, Abstentions=0, Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Consideration of Approval of the Extra Services Contract between Greg Espinoza and Mark West Union School District for consultant services regarding the LCAP, San Miguel and John B Riebli Charter renewals and district wide student procedures

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Agreement for Instructional Resources Center Services for the 16 – 17 School year

10.3 CURRICULUM

10.3.1 Consideration of Approval of an Overnight Field Trip for Mrs. Bourdage's 5th grade students of San Miguel School to Angel Island State Park from 2/1/17 through 2/2/17

10.4 MINUTES

10.4.1 Minutes of the August 23, 2016, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2015/2016 School Year. On a motion by Trustee Smith and seconded by Trustee Edwards the unaudited actuals for the 2015/2016 School year were approved on a vote of 5-0.

Part I

Part II

11.1.2 Consideration of Approval of **Resolution #17-04**, Adoption of the GANN Limit. On a motion by Trustee Azat seconded by Trustee Saal, **Resolution #17-04**, Adoption of the GANN Limit was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; President McKnight, Ayes

11.2 CURRICULUM

11.2.1 Consideration of Approval of **Resolution #17-05**, Sufficiency of Instructional Materials for the 2016/2017 School Year. On a motion by Trustee Azat seconded by Trustee Edwards, **Resolution #17-05**, Sufficiency of Instructional Materials for the 2016/2017 School year was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; President McKnight, Ayes.

11.3 FACILITIES

11.3.1 Discussion will be held by the Board regarding electronic communication signs on campuses. An open discussion regarding electronic communication signs on campus took place. A discussion around electronic signs in the future at all sites and how funding would happen. Trustee Saal discussed replacing the sign for Mark West Elementary school which is currently on Old Redwood Highway(wooden sign). More discussion will be needed by the Board. The topic will be included into modernization conversation with John Dybczak in October

11.4 BOARD POLICIES

11.4.1 Consideration of approval of the revised Board Policy and Administrative Regulation #4030, Personnel, Nondiscrimination in Employment. On a motion by Trustee Smith seconded by Trustee Saal the following revised Board Policies and Administrative Regulations were approved on a vote of 5-0 **for 11.4.1 and 11.4.2**

11.4.2 Consideration of approval of the revised Board Policy and Administrative Regulation #4119.11, Personnel, Sexual Harassment. On a motion by Trustee Smith seconded by Trustee Saal the following revised Board Policies and Administrative Regulations were approved on a vote of 5-0 **for 11.4.1 and 11.4.2**

11.4.3 Consideration of approval of the revised Board Policy #5131.2, Students, Bullying. On a motion by Trustee Edwards and seconded by Trustee Smith the revision to Board Policy #5131.2, Students, Bullying was approved on a vote of 5-0

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #17-03**, Regarding the revised District Conflict of Interest Code Board Bylaw #9270 and revised Appendix A. On a motion by Trustee Saal and seconded by Trustee Azat, **Resolution #17-03** District Conflict of Interest Code Board Bylaw #9270 and revised Appendix A were approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; Trustee Smith, Aye; Trustee McKnight, Aye.

12. EVALUATION OF THE BOARD MEETING

- Trustee Edwards enjoyed the Safe Routes to School presentation
- Trustee Saal enjoyed the Riebli 6th grade student presentation
- Trustee Smith enjoyed the student presentation and was impressed with their communication
- Trustee Azat impressed with the teachers who implemented the communication program with 6th graders at Riebli

13. INFORMATIONAL ITEMS

13.1 Enrollment Numbers as of 9/7/2016

14. FUTURE MEETINGS

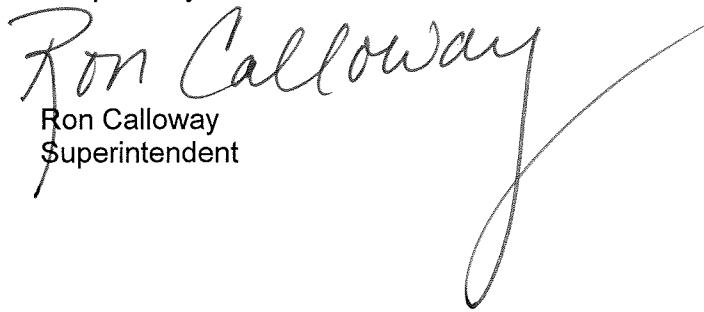
The next Regular Board meeting will be held on Tuesday, October 18, 2016. The Board will hold a Facilities Study Session, time to be announced.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:



Ron Calloway
Superintendent

Approved by:



Sara Azat
Board Clerk