

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, November 15, 2016

The meeting will be held at the Mark West Union School District Office Meeting Room,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
Sara Azat, Clerk
Gary Saal
Aaron Smith
Mike Edwards

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Director of Student Services
Principals: Patty Dineen, Tracy Lavin-Kendall, Patrick Eagle
Michelle Franci, Vice Principal of Mark West Charter School
Michael Smith, Director of Technology Services
Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00-5:00 P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION: 5:00pm-6:00pm

3.1 The Board will hold a study session on District Facilities and Modernization with John Dybczak of Quarttrocchi Kwok Architects.

- Mr. John Dybczak reported to the Board of Trustees on buildings and areas up for modernization at all sites
- Mr. Dybczak also informed the board of information he gathered from staff at each site
- Previous discussion took place regarding modernization(in 2014) and Mr. Dybczak reviewed that list of items and the financial costs; some items can be completed using Prop 39 funds(lightning and windows)
- The next steps in proceeding with modernization were discussed; budget, committee to provide input and feedback;
- Identify budget, drawings, then to DSA – timeline? Would take about 1 year; look to submit by April but we need to receive the eligibility numbers from Jack Schreder's study
- The board would like the information completed by Schreder by December and in February revisit the information with Mr. Dybczak and the board could adopt a modernization plan to be submitted to DSA by March/April
- Mr. Smith discussed the electronic signage and costs; the board requested completed quotes for lit and non-lit signs to be brought brad to the December board meeting
- Mr. Smith reviewed information and preliminary quotes he received on a new alarm system throughout the district to replace the outdated system currently being used; further discussion will take place in Item #11.3.1

4. PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:04 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

Student teachers working throughout the Mark West School District were introduced along with the teacher they are currently working with. Principal Kendall introduced Pam Murphy who supervises the student teachers working at Mark West. The following student teachers are working at Mark West: Kelly Raab and Jacqueline Moore- Melissa Anderson's class, Tara Richard and Jacklyn Kaiser- Brigitta Hunter's class, McKenzie Montes and Nicole Jaco- Gary Graves, Craig Lyman - Lesley Van Dordrecht, Brianne Uyeda - Pam Kelly's class and Megan Black who is in the CalState Teach Program who works in Melissa Anderson's class. Principal Eagle introduced Sam Betty who is currently working in Kim Edwards class as her student teacher.

6. BOARD CORRESPONDENCE

There was no correspondence to review

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Edwards has continued to coach basketball at MWCS; Mark West Citizen's Advisory Council held their first meeting and the agenda was regarding the assisted living senior home proposed for the local area; discussion also referred to the possibility of a side walk all the way to Old Redwood highway on Mark West Springs Road (Riebli area)
- Trustee Smith met with Mr Smith and Superintendent Calloway to review boundaries for signage at Mark West
- Trustee Azat attended the Halloween parade at Mark West; tutoring in Math; attended the Mark West Charter School Parent Info night

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals:

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Held the school walk a thon; \$26,000+ was raised;
 - Attended the 5th grade field trip to Westminster Woods;
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Co-ops are happening at grade levels; student assessments taking place
 - Student council has purchased 2 new large flags as well as flags for the classrooms;
 - Bully Prevention Parent night to be held at Riebli on Wed. November 16th
- **Mark West Charter :** Vice Principal Michelle Franci presented a written report and gave an oral report on the following:
 - American Red Cross will train all students on a hands only CPR training
 - Created a new slide presentation to use during their parent information nights
 - Ms. Chapman presented information on a training she attended at SCOE on Lego's that helps support the STEM concept
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - EOS fundraiser finished up;
 - Teachers have been working on assessments;
 - Student council elections have taken place; Spirit days will happen at the end of each month; adding a sing a long song at the end of the weekly assemblies

8.2 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and gave an oral report on the following:

- Reported on the alarm systems in the district and upgrading our current system
- Maintenance and Tech work orders are being processed accordingly
- Cameras on campus were discussed; Michael has requested quotes from companies for cameras across the district at sites

8.3 Director of Instruction/Student Services: Mrs. Valenzuela presented a written report and gave an oral report on the following:

- Rachel discussed the document she included in her report which reviewed some of the assessments being used state wide and in our district

- CELDT test will now be replaced by the ELPAC-English Language Proficiency Assessment for California; to be administered twice a year – initial assessments as well as a summative assessment in the Spring
- We will send one employee for training to learn how to administer the test – Virginia Pena will attend
- CAST –California Science Test will be piloted for 2 years and therefore we will not receive any scores for 2 years; 5th and 8th grade students will take this test

8.4 Superintendents Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Worked at the Charter School as “Vice Principal for the Day”;
- Attending a Superintendent’s committee workshop in Davis on Friday with 15 other Superintendent’s

8.5 Educational Foundation Report: Superintendent Calloway presented an oral report on the following:

- Tree lighting Ceremony will be held on Wednesday Dec. 7th at 6pm

9. PUBLIC PARTICIPATION

No one asked to address the board

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Edwards, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of All Items on the Personnel Report

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Leasing agreement with Class Leasing, LLC. for classrooms located at Mark West Charter School

10.2.3 Agreement between CalState TEACH, California State Teacher Preparation Program, and Mark West Union School District for Student Teaching/Field Experience Participants and Intern Teaching for 3 years, 2016-2019

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the October 18th, 2016, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item. Donations were read aloud to the audience

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Discussion regarding the estimates for the Alarm systems and cameras on campus presented by Mr. Michael Smith. Questions asked by the board members to Mr. Smith regarding the alarm system and cameras. Trustee Saal would like to know why the third quote was not received. Mr. Smith indicated the company never returned the quote. The board recommended using Advance Security systems per the quote submitted and recommendation by Mr. Smith. On a motion by Trustee Smith and seconded by Trustee Azat the motion to proceed with Advance Security Systems for new alarm systems in the district passed on a vote of 5-0.

11.3.2 Consideration of Approval of the Notice of Completion for Meehleis Modular Building, Inc., for the Mark West Charter School Project. On a motion by Trustee Edwards seconded by Trustee Saal, the notice of completion for Meehleis Modular Building, Inc. for the Mark west Charter School Project was approved on a vote of 5-0

11.3.3 Consideration of Approval of the Notice of Completion for GCCI, Inc. for the Mark West Charter School Project. On a motion by Trustee Smith seconded by Trustee Saal, the notice of completion for GCCI, Inc for the Mark West Charter School Project was approved on a vote of 5-0.

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of the minor update to Administrative Regulation #1330.1, Community Relations Civic Center Act Policy: Use of Facilities, which updates the custodial cost. On a motion by Trustee Saal, seconded by Trustee Edwards the minor revision to Administrative Regulation #1330.1 was approved on a vote of 5-0

11.5 ADMINISTRATION

11.5.1 Consideration of Approval to Designate December 6, 2016, as the date for the Organizational Meeting of the Board of Trustees. On a motion by Trustee Smith seconded by Trustee Saal, the date for the Organizational Meeting of the Board of Trustees was designated as December 6th, 2016

11.5.2 Consideration of Approval of Nominations for the CSBA Delegate Assembly: The Board decided not to nominate anyone for the CSBA Delegate Assembly.

12. EVALUATION OF THE BOARD MEETING

- Trustee Saal enjoyed meeting the student teachers and was thankful for the passion they show in wanting to become teachers.
- Trustee Smith noted the informational item on SBAC results was informative

13. INFORMATIONAL ITEMS: The Board reviewed the following informational items:

13.1 Mark West Union School District SBAC comparison to local and top performing schools

13.2 Fiscal Report regarding the passing of 3 Educational Propositions in the 2016 General Election

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, December 6, 2016

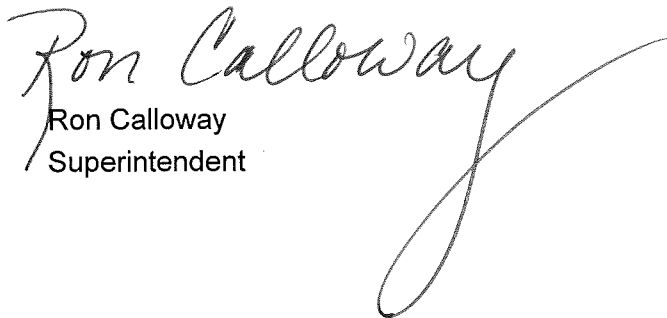
15. ADJOURNMENT

ADA Compliance

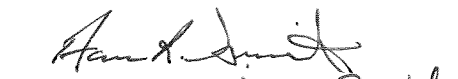
In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved by:



Ron Calloway
Superintendent


Sara Azat
Board Clerk

