



# MARK WEST UNION SCHOOL DISTRICT

305 Mark West Springs Road, Santa Rosa, CA 95404-1101

District Office (707) 524-2970

Business Office (707) 524-2977 ♦ Fax (707) 524-2976

*Ronald Calloway, Superintendent*

[rcalloway@mwusd.org](mailto:rcalloway@mwusd.org)

# 10.4.2

*Board of Trustees:*

*Michael Edwards*

*Victor McKnight*

*Gary Saal*

*Aaron R. Smith*

*Sara Azat*

*Director of Student Services:*

*Rachel Valenzuela*

*Associate Superintendent of Business:*

*Regina Cuculich*

## ***Minutes of the SPECIAL BOARD OF TRUSTEES MEETING***

***April 19, 2017***

**Mark West Union School District Office, 305 Mark West Springs Rd**

**8:00AM**

### **1. CALL TO ORDER, ROLL CALL**

#### **Board Members**

Sara Azat, President-Absent

Aaron Smith, Clerk

Gary Saal

Mike Edwards

Victor McKnight

#### **Staff Members**

Ron Calloway, Superintendent

Regina Cuculich, Associate Superintendent of Business

Michael Smith, Director of Technology Services

Marnie Cameron, Executive Assistant

### **2. OPEN SESSION**

**2.1** The meeting was called to order at 8:00 A.M.

**2.2** Pledge of Allegiance was led by Trustee Smith

**2.3** Approval of Agenda Order: Agenda order was conducted and no changes were needed

#### **PUBLIC PARTICIPATION:**

No one asked to address the Board

### **3. ACTION/DISCUSSION ITEMS**

**3.1** Consideration and Approval to accept FRC, Inc. as the lowest responsible bidder and Authorize the District Superintendent to enter into a Contract with FRC, Inc. for the proposed Learning Center project.

Discussion:

- Superintendent Calloway explained the bidding process.
- Winning bid of \$1.3 million from FRC, Inc.
- Ms. Cuculich had submitted a budget of \$1.55 to the Board during the March board meeting
- Trustee Smith noted that the pricing was rather consistent between all bids
- Construction costs are rising in the County at this time
- Trustee Smith is very comfortable with the company and feels the owner will be open and upfront with the district office
- Trustee Saal asked John Dybczak if he has had any experience with the company and he has and is comfortable with the company as well; Michael noted FRC worked on buildings for the District Office over winter break
- Trustee Edwards asked if there were any line items we could remove as not necessary; since that would change the bid info it wouldn't be fair to the other companies
- Trustee Saal would like to keep the project as proposed and not make changes to it for now in order to reduce the project cost; also requested more detail from Ms. Cuculich regarding the budget set up for the project
- A discussion about postponing the construction start and going out to bid in September to see if we could get lower bids was discussed but there is no guarantee that the pricing would be any better



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On a motion by Trustee Saal and seconded by Trustee McKnight, the decision to select FRC, Inc as the lowest bid for the Learning Center project was approved on a 4-1 vote. **Trustee Azat was absent.**  
Roll Call Vote: Trustee Edwards, Aye; Trustee McKnight, Aye; Trustee Saal, Aye; Trustee Smith, Aye.

#### **4. ADJOURNMENT at 8:28am**

##### **ADA Compliance**

In compliance with Government Code 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA 95404, or telephone (707) 524-2972.

Respectfully submitted:

Ron Calloway  
Superintendent

Approved by:

Aaron Smith  
Board Clerk