



# MARK WEST UNION SCHOOL DISTRICT

305 Mark West Springs Road, Santa Rosa, CA 95404-1101  
District Office (707) 524-2970  
Business Office (707) 524-2977 ♦ Fax (707) 524-2976  
**Ronald Calloway, Superintendent**  
[rcalloway@mwusd.org](mailto:rcalloway@mwusd.org)

**Board of Trustees:**  
Sara Azat  
Brian Burke  
Victor McKnight  
Gary Saal  
Brad Sherwood

**Assistant Superintendent of Educational Services:**  
Rachel Valenzuela  
**Associate Superintendent of Business:**  
Regina Cuculich

District English Learners Advisory Committee  
DELAC/ELAC  
Wednesday, October 2, 2019  
8:30AM and 6:30 PM  
Mark West School Library  
**MINUTES**

## 1. Call to Order/ Welcome/Introductions

Mrs. Valenzuela welcomed all parents to the first meeting of the year. She briefly explained why the committee exists and told the parents she looks forward to their active participation in the meetings. She shared her background and asked each parent to introduce themselves.

## 2. Adjustments to the Agenda

None.

## 3. Approval of the April 2019 Minutes

Mrs. Valenzuela reviewed the process used for approving minutes. The April 2019 minutes were unanimously approved.

## 4. New Business

### a. Review of Roles and Responsibilities of DELAC/ELAC

Mrs. Valenzuela explained that DELAC/ELAC is used to keep parents informed of the process and forms used to identify EL students, share the process and forms used to reclassify students to RFEP status, to review EL services and programs, to encourage parent participation in other school committees, to share the language census, and to share a lot of additional information about education and other topics.

### b. Formation of DELAC committee, election of officers, and representation on Site Council

Given that DELAC officer positions are two-year terms, we need to elect a new secretary and vice president. Lourdes Garcia is just beginning her second year as President. Laura Simental from Mark West School self-nominated for the position of secretary. She was elected by unanimous vote. No nominations were presented for vice-president.

### c. Preparation for emergencies & PG&E shutoffs

The group discussed the power shutoffs that can affect the schools. Parents were told that if are alerted to a possible power shutoff, they will remain continuously informed through Messenger phone calls, emails, and district social media. Ideas were shared among the group about how to prepare at home for power shut offs.

### d. Importance of School Attendance

The importance of school attendance was discussed. Being late to school can also affect a student's school achievement. The SARB process was reviewed. There are consequences for parents which can



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include being fined and jailed for not bringing their young children to school regularly (unexcused absences).

### **e. Parent Education Series in Spanish**

A monthly parent education series will be starting next month in Spanish to inform parents about how they can help their children, learn about school programs, and more. There will be childcare and dinner provided. Information will be shared through School Messenger phone calls and emails as well as through district social media.

### **f. LCAP**

LCAP priority and goal progress were reviewed with parents. Comments were solicited, but there were none.

### **g. SCOE parent leadership day and “The Parent Desire” filming**

Parents were informed about the February parent leadership training held at SCOE. Esmeralda Valencia from San Miguel School and Mark West School parents Laura Simental and Maria Santiago voiced an interest in attending this parent empowerment training.

### **h. Data Integration on Aeries**

Given that the data integration process is new this year, parents were questioned about the process. Some parents had completed it. Laura Simental said she finished the process but forgot to include some health information about her child. She was told to go to the main office and let the school secretary know. Esmeralda Valencia and Brenda Gutierrez still needed to complete the process.

## **5. Reports and Announcements**

- a. Schools
- b. District

- November 6 – DELAC meeting
- November 11 –No School; Veteran’s Day
- November 22 – Report cards go home
- November 25-29 – Thanksgiving break

**6. Adjourn** – The meeting was adjourned at 10:00am.