



# MARK WEST UNION SCHOOL DISTRICT

305 Mark West Springs Road, Santa Rosa, CA 95404-1101  
District Office (707) 524-2970  
Business Office (707) 524-2977 ♦ Fax (707) 524-2976  
**Ronald Calloway, Superintendent**  
[rcalloway@mwusd.org](mailto:rcalloway@mwusd.org)

**Board of Trustees:**  
Sara Azat  
Brian Burke  
Victor McKnight  
Gary Saal  
Brad Sherwood

**Assistant Superintendent of Educational Services:**  
Rachel Valenzuela  
**Associate Superintendent of Business:**  
Regina Cuculich

District English Learners Advisory Committee  
DELAC/ELAC  
Wednesday, December 11, 2019  
8:45AM and 6:30 PM  
Mark West School Library  
**MINUTES**

## 1. Call to Order/ Welcome/Introductions

Mrs. Valenzuela thanked everyone for coming this evening, especially considering that this is a rainy night. Meeting was conducted in Spanish. Mr. Batt, Mrs. Contreras, and Ms. DeLoza served as English interpreters during the meeting.

## 2. Adjustments to the Agenda

None

## 3. Approval of the October 2019 Minutes

Everyone was given some time read the minutes from the last meeting. During the morning meeting, Edaena Guzman from Mark West made the motion to approve, which was seconded by Tracy Kendall and unanimously approved. During the evening meeting, Norma Ambrosio Lopez from Riebli made the motion to approve, which was seconded by Carol Contreras and unanimously approved.

## 4. New Business

- a) **How does a school handle emergencies/disasters?** - Mrs. Valenzuela read a disaster scenario in which an earthquake occurs and students are injured. Parents reflected on what their initial thoughts and reactions would be. All said they would call or come to the school. Principal Patrick Eagle spoke about earthquake drills at school, what they entail, and how often they are rehearsed. Principal Tracy Kendall described the fire drill exercise that occurs monthly at each school. She displayed a classroom emergency bag and described the contents and how they would be used in an emergency. Principal Emily Todd described a lockdown drill and active shooter drill, including the run-hide-fight response.
- b) **Immersion video** – The group watched a video that shares the English Learner experience through the perspective of the student. Afterward, parents discussed key points about the English learner experience. Parents then shared the dreams that they have for their child's future in terms of opportunities and careers. Mrs. Valenzuela invited parents to participate in a video project in which she will videotape parents speaking directly to their children of the dreams they have for their future. This will be shown at teacher meetings to inspire them to continue doing their best to support English Learner students. The parents that signed up were: Edaena Guzman (Emily, 2<sup>nd</sup>, MW), Miriam Cortez (Mario, 4<sup>th</sup>, MW), Norma Ambrosio (Isabela, JBR), Aleksandr Perepolain (Tym, 3<sup>rd</sup>, SM). They will be contacted in January to set up appointments for videotaping.



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- c) **When does my child become proficient in English? The Process from EL to RFEP** – Mrs. Valenzuela discussed the process and shared sample documents to explain how students are first identified as English Learners in school. The Home Language Survey helps staff determine which students are tested to determine their language proficiency level. After being identified, parents are informed through a letter mailed home. Students receive ELD to increase English acquisition and are given academic support, often for several years, while they develop English proficiency. When students meet criteria evidencing strong English proficiency they are re-designated to fully English proficient and are celebrated at a school board meeting at the end of the year.
- d) **Programs and Services for English Learners** – The programs and services were reviewed and discussed by the parents. After school tutorial will begin in January.

### 5. Reports and Announcements

- a. Schools
- b. District

- Dec. 23 – Jan. 3 – No school; winter break
- Jan. 23 – Kinder Information Night for Parents – This was discussed.
- Feb. 5 – DELAC meetings 8:45am and 6:30pm
- Feb. 18 – EL Parent Leadership Institute at SCOE

### 6. Adjourn meeting - The meeting ended at 7:30pm.