

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, June 4, 2019

The meeting will be held at the Mark West Union School District Office in The Learning Center,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Gary Saal, President
Sara Azat, Clerk
Brian Burke-Absent
Victor McKnight
Brad Sherwood-Absent

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Tracy Lavin-Kendall, Emily Todd, Patrick Eagle, Principals
Michelle Franci, Vice Principal Mark West Charter School
Rachel Valenzuela, Asst. Superintendent of Ed Services
Michael Smith, Director of Technology Services
Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION- No Closed session was held

3. OPEN SESSION: BOARD STUDY SESSION

3.1 The Board did not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

4.1 The meeting was called to order at 4:00 P.M.

4.2 Pledge of Allegiance was led by President Saal

4.3 Introductions were conducted

4.4 The Agenda Order was reviewed and no changes were needed

4.5 Report Out of Closed Session: President Saal reported there was no closed session

5. PRESENTATIONS/RECOGNITIONS

There were no recognitions or presentations this month.

6. BOARD CORRESPONDENCE-N/A

7. BOARD COMMUNICATIONS/MATTERS-N/A

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – Written Only

8.2 Maintenance/Operations/Technology: Mr. Smith gave an oral report on the following:

- Mr. Smith updated the board on the progress on the fencing project at Riebli
- The duration of the project has been extended because materials are harder to receive by contractors
- The gate to enter into the staff parking lot will now be a swing gate
- Solar panel will be used to open and close the gate; Bid date will be June 20th at 11am; project walk through has been completed
- Mark West asbestos abatement is proceeding on schedule; re-carpeting classrooms are 1 week behind Michael's proposed schedule

8.3 Superintendent Report: Superintendent Calloway gave an oral report on the following:

- Attended the 6th/8th grade promotions; 6th grade picnic was enjoyable
- Superintendent Calloway and Assistant Superintendent Valenzuela continue to work on the Professional Development Plan for 2019-2020 school year

- The District along with Community Soil will host social event on June 13th 5-7pm for the Mark West Area Chamber of Commerce

9. PUBLIC PARTICIPATION

No one asked to address the board.

9.1 Public Hearing: Regarding the Mark West Union School District’s Local Control Accountability Plan 2019-2020. President Saal opened the Public Hearing at 4:17pm. No one addressed the board and the Public Hearing was closed at 4:19pm.

Mark West Union School District’s Local Control Accountability Plan (LCAP)

9.2 Public Hearing: Regarding the 2019-2020 District’s Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties. President Saal opened the public hearing at 4:20pm. No one addressed the Board during the hearing. Associate Superintendent of Business, Mrs. Cuculich, discussed with the Board and audience the 2019-2020 budget highlighting the Budget Assumptions used to build the General Funds 01/03 and Charter Fund 09, the narratives of all other funds and the multi-year projections. The assumptions include current May Revise data and the latest FCMAT LCFF calculator version 20.1a with projected enrollment and ADA. Ms. Cuculich then reviewed the spreadsheet 2019-20 Budget Attachment – Balances in Excess of Minimum Reserve Requirements’ for Funds 01/03. The discussion included state (SACS) software printouts and additional documents of Committed and Assigned funds and the difference of the required 3% Reserve for Economic Uncertainty and our Board Policy that sets this level at 17%. Trustee McKnight inquired about the increase in our workman’s compensation and this was addressed by Ms. Cuculich. President Saal closed the public hearing at 4:25pm.

- Part I
- Part II
- Part III
- Part IV

10. CONSENT AGENDA

On a motion by Trustee McKnight seconded by Trustee Azat, the consent agenda was approved on a vote of 3-0-2; Ayes=3, Nays=0, Abstentions=0, Absent= 2; **Trustee Sherwood and Trustee Burke were absent**

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Salary Schedules for the 2019-2020 School year: Certificated, Classified, Psychologist, Vice Principal, Principal/Director, Management and Classified Management

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 California School Board Association (CSBA) Gamut Online Service Agreement for the 2018-2019 School year and the CSBA Membership for 2019-2020

10.2.3 Memorandum of Understanding between Mark West Union School District and Boys & Girls Club of Central Sonoma County for the 2019-2020 School year

10.2.4 Memorandum of Understanding between Mark West Union School District and Rincon Valley School District for Pre-School and Moderate to Severe Special Education Programs (RVP) from July 1, 2019 through June 30, 2021

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the May 21, 2019, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of approval of Annual Transfer between Conversion Charter Fund 03 and General Fund 01. On a motion by Trustee Azat, seconded by Trustee McKnight the Annual transfer between Conversion Charter Fund 03 and General Fund 01 was approved on a 3-0-2 vote. **Trustee Sherwood absent and Trustee Burke**

11.1.2 Consideration of approval of **Resolution #19-19**, to make transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601. On a motion by Trustee Azat seconded by Trustee McKnight, the **Resolution #19-19** to establish Committed Fund Balances as required by GASB 54 was approved on a roll call vote of 3-0-2. Trustee Saal, Aye; Trustee Azat, Aye; Trustee, McKnight, Aye; **Trustee Sherwood – Absent; Trustee Burke - Absent**

11.2 CURRICULUM

11.2.1 Consideration of approval of the adoption of the following English Language Arts Curriculum for the start of the 2019-2020 School year as recommended by the ELA Adoption Committee. On a motion by Trustee McKnight , seconded by Trustee Azat the Board has adopted the following Language Arts Curriculum for the start of the 2019 – 2020 School year which was approved on a 3-0-2 vote. **Trustee Sherwood absent and Trustee Burke absent**

Wonders, McGraw Hill – TK/Kindergarten through 5th Grade
StudySyn, McGraw Hill – 6th Grade through 8th Grade

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of approval of the revision to Board Policy and Administrative Regulation #1312.1, Community Relations, Complaints Concerning District Employees. On a motion by Trustee Azat seconded by Trustee McKnight, the revised Board Policy and Administrative Regulation #1312.1, Community Relations, Complaints Concerning District Employees was approved on a 3-0-2 vote. **Trustee Sherwood and Trustee Burke– Absent.**

11.5 ADMINISTRATION

11.5.1 Consideration and approval of the District Communications Coordinator Job Description and Salary Schedule. On a motion by Trustee McKnight and seconded by Trustee Azat, the District Communications Coordinator Job Description and Salary Schedule were approved on a vote of 3-0-2. **Trustee Sherwood and Trustee Burke – Absent**

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

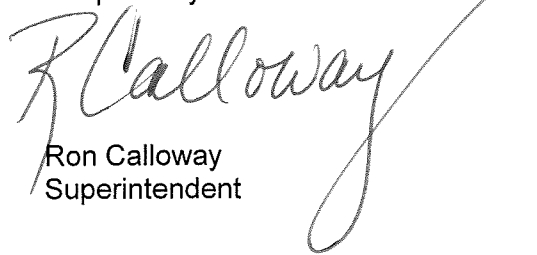
A special Board meeting will be held on Thursday, June 6, 2019 at 8:30am and the next Regular Board meeting will be held on Tuesday August 20th, time to be determined.

15. ADJOURNMENT at 4:35pm.

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:


Ron Calloway
Superintendent

Approved by:


Sara Azat
Board Clerk