

**MARK WEST UNION SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
Tuesday, March 10, 2020**

The meeting will be held in The Learning Center at the Mark West Union School District Office
305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Sara Azat, President
Brad Sherwood, Clerk
Victor McKnight
Brian Burke
Gary Saal

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Asst. Superintendent of Ed Services
Michael Smith, Director of Technology Services
Tracy Lavin-Kendall, Michelle Franci, Patrick Eagle
Emily Todd, Principals
Alicia Mills, District Administrative Assistant

Trustee Azat was absent.

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:00-5:30 P.M.

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)

3. OPEN SESSION: BOARD STUDY SESSION: 5:30-6:00 P.M.

3.1 The Board held a Study Session with Lyn Romstad, CREW Program Manager, John B. Riebli

- CREW is a youth mentoring program and Ms. Romstad has served students for 12 years as the Program Manager
- The ECC is the fiscal sponsor for the program
- It's a two faceted program. The first piece provides one to one mentoring, by an adult who meets with an individual student once a week for an hour. The second piece is CREW Club; an all-inclusive gathering, held once a week at lunch. Students attend CREW Club on a drop in basis and are welcome to discuss anything that is important to them. Academics and the dynamics of single parent families are often two topics of discussion.
- It has been proven that mentoring improves attendance, engagement with school, improves behavioral issues, and improves social skills.
- Provides a positive adult influence in a child's life.
- Permission slips specify that CREW can communicate with teachers if a concern arises.
- Students are recommended for the mentoring program by administrators, teachers and counselors; parent approval for participation is always required.
- Mentoring training involves teaching mentors boundaries. Ms Romstad is very much a part of all mentorships; she checks in regularly with all mentors.

- In order to provide a program at each site, it would cost \$10,000.00 per year, per school. A total of \$30,000.00/yr (Mark West and Mark West Charter would share). Ms. Romstad uses many of her own resources to provide the program at Riebli this year. She has also reached out to local businesses for sponsorship, hired a grant writer and fund development team. Additional funding would allow for a facility at all sites, training and recruiting.
- In closing, the Board requested that Ms. Romstad provide her budget and business plan to Superintendent Calloway. He will then follow up with the Board.

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

- 4.1 The meeting will be called to order at 6:00 P.M. by Board Clerk, Brad Sherwood
 - 4.2 Pledge of Allegiance
 - 4.3 Introductions
 - 4.4 Approval of Agenda Order
 - 4.5 Report Out of Closed Session
- There was no report out of closed session

Trustee Sherwood opened the meeting by acknowledging the service and dedication Trustee Saal had given the Mark West Union School District staff, students and families. "He provided mentorship to new Board members and was a strong supporter of updating technology throughout the district." Superintendent Calloway also thanked Trustee Saal for his years of service and noted that the impact he has made for students throughout the district, will go far beyond his term on the Board.

5. PRESENTATIONS/RECOGNITIONS

- 5.1 Students from Mrs. Gonsalves's' and Ms. Farrell's 5th grade classes at John B. Riebli presented their STEAM Projects which were presented at the SCOE STEAM Showcase
 - Splat Ball: Leah Maikranz, Alexa Pannell and Bella Pearson. Students explained the challenges that faced in creating their game. When the game did not work properly at the showcase, students improvised finding a solution that worked even better than the original.
 - Magnet Mahem: Hector Ortiz, Johnah Burbank, and Brody Soiland demonstrated how each part of STEAM was represented in their project. Students engaged Board members by challenging them to get the marble to move with the magnet.
 - Galaxy Shots: Tommy Gagnebin, Tristan Ploos Van Amstel, and Evianna Rodriguez created a fun, interactive basketball game. The presentation included how they addressed challenges in getting the game to work and successes they had once the game was completed.
 - Candy Slam: Jezelle Davis and Jordan Espinoza shared their thought process on how they created the game, techniques used in problem solving and game management. Board members were provided 5 tries to successfully make a basket.

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

- 8.1 School Reports/Principals

Patrick Eagle – San Miguel

- Currently holding co-op meetings
- Bingo Night was a huge success; sold out of food
- Movie Night is later in March and Dance in April
- “All School” Book Read is underway; 4 weeks, one book per week
- Reading challenge was a huge success
- Science Olympiad – 5, 1st Place
- Inclusion Assembly was very well received, followed by classroom activities
- Received a \$2,000.00 donation from Rotary through Megan Black

Tracy Kendall – Mark West Elementary

- Boys basketball tied for 3rd in league, girls season has started
- Gary Graves and John Ryan have started a lunch league; completing handball and starting wiffle ball
- Students went to visit polling locations on site during elections
- PTA preparing for Walk-a-Thon

Michelle Franci – Mark West Charter

- 7th grade girls won the championship
- 8th grade lost by two in the tournament. Sout out to Coach Graces and Coach Azat for a great season.
- Next week we will hold coop meetings

Emily Todd – Riebli

- 3rd grade received their Steelhead eggs and are enjoying watching them hatch
- Students were treated to a visit from an author
- Recent focus has included water conservation and recycling
- Teachers are participating in March Book Madness
- Some teachers have been participating in a Math program at SCOE with Josh Dice
- Family Zumba is coming

8.2 Maintenance / Operations / Technology Report/Michael Smith

- Wells were turned on to start the watering
- Focus is on Spring Break
- Looking for replacement projectors, LED. The others are using too many bulbs

8.3 Assistant Superintendent of Educational Services Report/Rachel Valenzuela

- Assistant Superintendent Valenzuela also acknowledged Trustee Saal for his service to the Mark West Union School District
- Focusing on ELPAC which rates students on four levels. The hope is to see growth of at least one band every year
- EL paraeducators have been focusing on testing
- There has been a decrease in the EL enrollment over the last several years. This year enrollment is 132.
- During the last district day, teachers were asked to provide feedback regarding strengths, weaknesses, and improvements regarding EL

8.4 District Communications Coordinator Report/Claire Raggio

8.5 Superintendent Report/Ron Calloway

- Meeting regarding the sidewalk on the north side of Riebli was postponed to April 2nd
- Currently working with Metro Chamber towards childcare development. A proposal will be submitted to SCOE
- Last Thursday, Superintendent Calloway and his team had the privilege of attending a Shared Leadership meeting at Davis. Teachers involved in the program will make a presentation at the District Day in April.

8.6 Education Foundation Report/Ron Calloway

- Education Foundation is preparing for the Polenta Feed at Cardinal Newman on March 28th. Tickets are \$15.00 for staff and spouse

8.7 Safety Report/Ron Calloway

- Coronavirus precautions such as hand sanitizers in classrooms and reminders to staff and families to stay home if you are sick are in place
- Sonoma County Department of Health Services would determine whether or not a school or district will close. If we are told to close, nobody, **including management**, will be allowed on campuses. A professional cleaning company would need to be hired to manage the cleaning.
- Principals will be addressing how to manage distance learning. Superintendent Calloway and Lisa Warne will be participating in a Zoom conference through SCOE regarding distance learning.

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as

the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of

20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the

Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items

be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the February 18, 2020 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

On a motion by Trustee McKnight, seconded by Trustee Burke, all items on the Consent Agenda were approved. Aye= 4, Ney =0, Abstention=0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2019 – 2020

Part I

Part 2

Part 3

On a motion by Trustee Saal, seconded by Trustee Burke, the Mark West Union School District Second Interim Report for 2019-2020 was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of **Resolution #20-11**, Declaring Surplus Property such as Furniture and Technology as Obsolete. Itemized list was attached.

On a motion by Trustee McKnight, seconded by Trustee Burke, Resolution #20-11, Declaring Surplus Property as Obsolete was approved. Aye=4, Ney=0, Abstention=0, Absent =1 . Roll Call Vote: Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Saal, Aye; Trustee Sherwood, Aye.

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of revision to Administrative Regulation 5125, Students – Student Records

On a motion by Trustee Saal, seconded by Trustee Burke, the revision to Administrative Regulation #5125 was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the 2020– 2021 School Calendar. **This item was tabled until the April Board meeting.**

11.5.2 Consideration of Approval of the Mark West Union School District Comprehensive Safety Plan **Draft**

On a motion by Trustee Burke, seconded by Trustee McKnight, the Mark West Union School District Comprehensive Safety Plan Draft was approved. Aye=4, Ney=0, Abstention=0, Absent=1

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, April 7th, 2020; start time to be determined.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available

in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Administrative Assistant to the Superintendent, 707-524-2972.