

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, June 9, 2015

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Mike Edwards, President
 Victor McKnight, Clerk-**absent**
 Gary Saal
 Sara Azat
 Aaron Smith-**absent**

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:30 P.M.

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957)
 2.2 Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)
 2.3 Conference regarding pending litigation: 1 case (per Government Code 54956.9)

3. OPEN SESSION: BOARD STUDY SESSION

- 3.1 The Board did not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

- 4.1 The meeting was called to order at 4:02 P.M.
 4.2 Pledge of Allegiance was led by President Edwards
 4.3 Introductions were conducted
 4.4 Approval of Agenda Order: **The request to have Item #9.2 opened prior to Item #9.1 was made and approved.**
 4.5 Report Out of Closed Session: President Edwards reported there was no action taken out of closed session.

5. PRESENTATIONS/RECOGNITIONS

There were no recognitions or presentations this month.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

- 6.1 Letter received from Michael Rea, West County Transportation regarding Mr. Calloway's representation on the Joint Powers Agreement Board of Directors.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal attended all the 6th grade promotions
- Trustee Azat attended Safari West with Mark West 2nd grade; 6th grade promotions; also attended field day
- President Edwards attended a celebration at Mark West Charter for the basketball and track participants

8. ADMINISTRATIVE REPORTS

8.1 Director of Student Services Report: Mrs. Valenzuela gave a written and Superintendent Calloway gave an oral report on the following:

- The Math curriculum has been chosen, Math Expressions
- Training is planned for staff for August 14th with trainers from the company on the school sites

8.2 Maintenance/Operations/Technology Report: Mr. Smith gave a written report and reported on the following:

- Mr. Smith noted to the board that San Miguel will be having an asphalt overlay done instead of the regular slurry seal as this lasts longer. The cost will be slightly higher than previously reported to the board. The estimated cost for the overlay is around \$80,000. Bond funds will be used for this project
- Bid notice was placed in the newspaper on June 7 and 14th with the proposed timeline
- Mr. Smith also passed out documentation regarding the re-roofing project at San Miguel and the retiling at Mark West in the playground bathrooms which he will need to go out to bid on as well
- Items for the MW bathroom ie, toilets, hand basins, etc have been purchased already
- Re-roofing at San Miguel will be for the library wing and MPR
- Mr. Smith discussed updates to the technology plan which include a new software program along with computers for the students to use for looking up books as well as a new computer set up for the librarian; training will need to be arranged
- Mr. Smith explained the new VOIP(voice over internet protocol)-the new phone system for all sites; there is an initial increase in the equipment purchase but over all there will be a reduction and additional lines for the sites

8.3 Superintendent Report: Superintendent Calloway gave an oral report on the following:

- Superintendent Calloway attended the 6th grade picnic and reported the students had a fabulous time
- Superintendent Calloway was pleased to attended all 3 - 6th grade promotions
- Recognized teachers and classified staff for helping in the promotion of another group of 6th grade students as it requires all staff Kindergarten to 6th grade to promote the students

8.4 Educational Foundation Report: Superintendent Calloway gave an oral report on the following:

- There will be group meeting on Thursday June 11th to coordinate calendars with all site PTA's and the Ed Foundation.

9. PUBLIC PARTICIPATION

As noted in Item #4, Agenda Order Change, Item #9.2 will be addressed prior to Item #9.1.

Mark West teacher Rachel Rue read a card from 4th grade teachers in recognition of the board's donation to the Coloma fund for students next year.

9.2 Public Hearing Notice regarding the Mark West Union School District's 2015-2016 Local Control Accountability Plan. President Edwards opened the public hearing at 4:33 pm. No one addressed the board. President Edwards closed the public hearing at 4:34 pm.

Mark West Union School District's Local Control Accountability Plan (LCAP)

9.1 Public Hearing Notice regarding the 2015-2016 District's Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties. President Edwards opened the public hearing at 4:34 pm. Mrs. Cuculich gave an explanation to the board regarding late updates that were made by the state/county including basic aid supplemental funding, gap percentages, additional one time funds, STRS/PERS increases and routine restricted maintenance requirements. Documents were distributed with the updates (multi-year projection). A discussion of the balances in excess of minimum reserve requirements took place. Mrs. Cuculich also discussed the correlation of funds in the budget as they relate to the LCAP, the dollars spent on Free/Reduced students, Foster students, EL students and re-designated students(unduplicated pupil count) that is calculated in the Local Control Funding Formula(LCFF) in the minimum proportionality percentage (MPP) section of the calculator for the Annual Update section as well as the budget year and subsequent year estimates. Mrs. Cuculich addressed board/public questions regarding each item on the list. President Edwards closed the public hearing at 4:54 pm.

Part I
Part II

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Azat, the consent agenda was approved on a vote of 3-0. Ayes=3, Nays=0, Abstentions=0, Absent=2.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates – see report

10.2.3 Consideration of Approval of the LEA Plan for 2015 – 2016

10.2.4 Consideration of Approval of Confirmation of Mark West Union School District's Financial Audit Services with Stephen Roatch Accountancy Corp., for 3 years, for the Fiscal Years Ending June 30, 2016, June 30 2017 and June 30, 2018.

10.2.5 Agreement between Sonoma State University and Mark West Union School District for Counseling Field Experience effective July 1, 2015

10.3 CURRICULUM

10.3.1 Approval of the overnight field trip for the 7th grade students of Mark West Charter School to Alliance Redwoods Conference Grounds from 10/5/15 through 10/7/15

10.4 MINUTES

10.4.1 Minutes of the May 19, 2015, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #15-16**, regarding the expenditure plan for the Education Protection Act (EPA) for 2015 – 2016. On a motion by Trustee Azat, seconded by Trustee Saal, **Resolution #15-16**, regarding the expenditure plan for the Education Protection Act for 2015-2016 was approved on a roll call vote of 3-0. Trustee Saal, Aye; Trustee Azat, Aye; President Edwards, Aye; Trustee McKnight, Absent; Trustee Smith, Absent.

11.1.2 Consideration of Approval of Resolution **#15-17**, to Establish Committed Fund Balances. On a motion by Trustee Saal, seconded by Trustee Azat, **Resolution #15-17**, to Establish Committed Fund Balances was approved on a roll call vote of 3-0. Trustee Saal, Aye; Trustee Azat, Aye; President Edwards, Aye; Trustee McKnight, Absent; Trustee Smith, Absent.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Saal, seconded by Trustee Azat, the following Board Policies and/or Administrative Regulations revisions were approved on a vote of 3-0, 2-absent

11.4.1 Consideration of approval of the revised Administrative Regulation #1240, Community Relations, Volunteer Assistance

11.4.2 Consideration of approval of the revised Board Policy #5113.1, Students, Chronic Absence and Truancy

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Modifications to the Superintendent's Contract. On a motion by Trustee Azat, seconded by Trustee Saal, the Modifications to the Superintendent's contract were approved on a vote of 3-0, 2-absent

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items.

13.1 2015-2016 Charter Schools Annual Information Survey for the following schools:
San Miguel Charter School
John B Riebli Charter School

Mark West Charter School

13.2 Corrective Actions regarding the Mark West Union School District's administrative review of the School Nutrition Program for the month of April 2014

13.3 Final School Newsletters

13.4 Expenditure Report for 2013 Academic Content Standards(Common Core) Implementation Funds

Mark West Elementary

San Miguel Charter Elementary

John B Riebli Charter Elementary

Mark West Charter

14. FUTURE MEETINGS

A special Board meeting will be held on Thursday, June 11, at a time to be announced and the next Regular Board meeting will be held on Tuesday August 25th at 7pm.

15. ADJOURNMENT at 5:03 pm.

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.