



MARK WEST UNION SCHOOL DISTRICT

305 Mark West Springs Road, Santa Rosa, CA 95404-1101
District Office (707) 524-2970
Business Office (707) 524-2977 ♦ Fax (707) 524-2976
Ronald Calloway, Superintendent
rcalloway@mwusd.org

Board of Trustees:
Michael Edwards
Victor McKnight
Gary Saal
Aaron R. Smith
Sara Azat

Director of Student Services:
Rachel Valenzuela
Associate Superintendent of Business:
Regina Cuculich

Minutes of the SPECIAL BOARD OF TRUSTEES MEETING

March 22, 2016

**Mark West Union School District Office, 305 Mark West Springs Rd
11-12:30**

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
Sara Azat, Clerk
Gary Saal
Aaron Smith
Mike Edwards-**absent**

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Director of Student Services
Michael Smith, Director of Technology Services
Marnie Cameron, Executive Assistant

2. OPEN SESSION

- 2.1 The meeting was called to order at 11:00 A.M.
- 2.2 Pledge of Allegiance was led by President McKnight
- 2.3 Approval of Agenda Order was conducted and no changes were needed

PUBLIC PARTICIPATION:

No one asked to address the board

3. BOARD STUDY SESSION: FACILITIES

3.1 The Board will participate in a study session to continue discussion regarding the building of a "Learning Center" at the district office and further discussion regarding the remaining Mark West Charter School buildings on San Miguel Campus.

- Mr. Dybczak discussed the proposed renovation project at the Mark West District office
- A discussion around making sure the Learning Center was built to accommodate all needs of the current district and for years to come took place; these requests were in conjunction with the districts Strategic Plan Meetings held with district stakeholders
- Mrs. Cuculich discussed speaking with teacher tech mentors about what the needs could be for this new Learning Center
- There is a need for a separate building used for storage that is less needed on a daily basis(over near Riebli back area) was discussed
- The desire is that the "Learning Center" would be able to accommodate close to 60+ people at a time(trainings, staff workshops, student meetings, public town hall meetings etc)
- Trustee Saal would like to make sure that we have all the technology up to date that will be available to all groups(teachers, staff, students and community)
- A discussion around extending the area of the learning center room on the new plan to extend back even more to add storage and divide into 2 rooms(one for storage of records/one for storage of room materials ie. Chairs, tables etc)



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- Once a new storage unit is created there will be additional manpower costs in moving records, logging the information and tracking for the future. This will need to be factored in
- Mr. Smith will work on a list of infrastructure/audio/visual items that could be used in the new office. Mr. Dybczak will work on setting up a meeting with his audio/visual people, Michael and Superintendent Calloway to discuss what is available for state of the art technology
- An update on the project will go to the board in April/May and in June we are hopeful for board approval as it will need to be submitted to DSA in order to stay on the timeline set out by Mr. Dybczak for the project
- Trustee Smith discussed trying to make the room more visual to all sitting in the audience or on the board. A discussion around possible steps/staging took place
- A discussion around needs for staff in the new rooms also took place particularly in charging computers/laptops/phones
- A suggestion to visit other schools/businesses that may have recently completed similar construction projects to look at setups for furniture/storage/technology took place
- Superintendent Calloway will speak with Doug Day and Gary Graves who recently attended/visited schools in Marin to see some high tech classrooms. He will bring information from them to Mr. Smith and Mr. Dybczak
- A discussion regarding the remaining buildings at Mark West Charter School which includes the main office, the double rooms (Rm. 39/40) and the recently refurbished bathrooms took place. Options are to -continue the lease and use them for other programs at San Miguel, to return the buildings to the company, or to purchase the buildings(not in very good shape). We will pursue purchasing the buildings for a much lower price otherwise we will send the buildings back. We want to make sure it's a good idea to keep them since we will need to maintain these going forward: repairs, electric etc.

4. ADJOURNMENT at 12:10pm

ADA Compliance

In compliance with Government Code 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA 95404, or telephone (707) 524-2972.

Respectfully submitted:

Approved by:

Ron Calloway
Superintendent

Sara Azat
Board Clerk