

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the Regular BOARD OF TRUSTEES MEETING**  
**Tuesday, February 19<sup>th</sup> 2019**

The meeting will be held at The Learning Center, Mark West Union School District,  
305 Mark West Springs Road, Santa Rosa, CA 95404

**The meeting is open to the public 5:00 P.M.**

**1. CALL TO ORDER, ROLL CALL: 5:00 P.M.**

**Board Members**

Gary Saal, President  
Sara Azat, Clerk  
Brad Sherwood  
Brian Burke  
Victor McKnight

**Staff Members**

Ron Calloway, Superintendent  
Regina Cuculich, Associate Superintendent of Business  
Rachel Valenzuela, Asst. Superintendent of Ed Services  
Michael Smith, Director of Technology Services  
Tracy Lavin-Kendall, Emily Todd, Patrick Eagle, Principals  
Michelle Franci, Vice Principal Mark West Charter School  
Marnie Cameron, District Administrative Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: only if necessary**

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
(Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;  
Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

**3.1 STUDY SESSION – No Study Session to be held**

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance was led by President Saal

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Saal reported out of closed session there was no action taken

**5. PRESENTATIONS/RECOGNITIONS**

Mark West 3<sup>rd</sup> grade students from Mrs. Young's class presented poems written as part of their weather study unit. Students were: Angel Reyes, McKenna Wood, Alex Perez Perez, Trystan Costa, Tristan Harding, Stephanie Ambrecht, Maddie Vannucci.

**6. BOARD CORRESPONDENCE**

No correspondence for review

**7. BOARD COMMUNICATIONS/MATTERS**

- Trustee Azat attended a 7<sup>th</sup> grade girls basketball game for MWCS;

**8. ADMINISTRATIVE REPORTS**

**8.1 School Reports/Principals**

- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
  - Planning a practice evacuation of the campus as a safety training for staff
  - PTA will hold their fun food bingo
  - Spelling Bee winners were determined

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
  - PTA hosted a book event Read with me Morning with students/parents/grandparents
  - Mr. Graves is working with the Coho recovery program; the class release Coho into the Mark west Creek
- **John B Riebli Elementary:** Principal Todd presented a written report only and gave an oral report on the following:
  - Copy of the Lemonade Wars was handed out to the board members; Literacy night was held
  - An assembly featuring author Judd Winick took place;
  - Teacher are preparing for an upcoming STEAM showcase;
- **Mark West Charter School:** Vice Principal Franci presented a written report and gave an oral report on the following:
  - Co-ops started this year and are working well with staff; the latest co-op combined 7<sup>th</sup> and 8<sup>th</sup> grade staff together
  - PTA has a contest for students to create the logo for walk a thon tshirt

**8.2 Maintenance/Operations/Technology:** Mr. Smith presented a written report and gave an oral report on the following:

- Slurry seal to begin at Riebli when the weather is warmer/drier
- Pesticide report has been submitted to the state
- Wireless at SM/MW have been replaced;
- Custodial transition/training is taking place with new staff

**8.3 Assistant Superintendent Report:** Assistant Superintendent Valenzuela presented a written report and gave an oral report on the following:

- A review of the ELA adoption process was reviewed
- Committee will be meeting with L. Warne and begin to narrow down the curriculum that the group will recommend for adoption by the board; a study session will be held with the board in April and approval in May
- An explanation of Literacy Boot camp was given; will serve as professional development for teachers coming into the district mainly; integration will occur with current staff as well;

**8.4 Superintendents Report:** Superintendent Calloway gave an oral report on the following:

- Riebli site re-configuration discussion are beginning with Rich Dunlap and John Dybzac; pricing to come to the board for review
- Superintendent Calloway will be in Sacramento on March 1<sup>st</sup> with RESIG to discuss the fires; a report was given to the board on his Superintendent Symposium

**8.5 Ed Foundation Report:** Superintendent Calloway gave an oral report on the following:

- Polenta Feed on March 9th
- Music night on Thursday Feb 21st

## 9. PUBLIC PARTICIPATION

No one addressed the board.

## 10. CONSENT AGENDA

On a motion by Trustee Azat seconded by Trustee Burke, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0

### 10.1 PERSONNEL

**10.1.1** Consideration of Approval of all items on the Personnel Form

**10.1.2** Consideration of Approval of the revised Salary Schedules which include: Vice Principal, Principal/Director, Psychologist and Management

### 10.2 BUSINESS

**10.2.1** Vendor Warrant Report

**10.2.2** Summer Meal Waiver Request Form

**10.2.3** Consolidated Application for Funding Categorical Aid Programs 18/19 Winter Submission

**10.2.4** Document Tracking Services Licensing Agreement for 1-year beginning March 15, 2019

**10.2.5** Change Order for Lighting Installation at School Sites (Prop 39)

**10.2.6** Notice of Completion for the roofing project at San Miguel Elementary

**10.2.7** Year 1 of 3 year contract for Audit Services with Stephen Roatch Accountancy Corporation for the District Financial Audit of the General Fund 01

**10.3 CURRICULUM**

10.3.1 Consideration of Approval of an Overnight Field Trip for Mrs. Rue's and Ms. Hunter 4<sup>th</sup> grade students of Mark West Elementary School to the Coloma Outdoor Discovery School from 04/15/19 through 04/17/19

**10.4 MINUTES**

10.4.1 Minutes of the January 15th, 2019 Regular Board meeting

**10.5 FACILITIES**

**10.6 DONATIONS**

**11. ACTION/DISCUSSION ITEMS**

**11.1 BUSINESS**

11.1.1 Consideration of Approval of the J-13A Affidavit Form regarding the October 2017 Wildfire Emergencies. On a motion by Trustee Azat and seconded by Trustee McKnight, the J-13A affidavit form regarding the October 2017 Wildfire emergency was approved on a vote of 5-0

**11.2 CURRICULUM**

11.2.1 Consideration of Approval of the Low Performing Student Block Grant Plan for all Sites. On a motion by Trustee McKnight and seconded by Trustee Burke, the Low Performing Student Block Grant Plan was approved on a vote of 5-0.

**11.3 FACILITIES**

**11.4 BOARD POLICIES**

On a motion by Trustee Azat and seconded by Trustee Sherwood, the revised Board Policies and Administrative Regulations were approved as is on a vote of 5-0.

11.4.1 Consideration of approval of the revised Administrative Regulation #5131.41, Students, Use of Seclusion and Restraint

11.4.2 Consideration of approval of the revised Board Policy and Administrative Regulation #5141.52, Student, Suicide Prevention

11.4.3 Consideration of approval of the revised Board Policy and Administrative Regulation #5144, Student, Discipline

11.4.4 Consideration of approval of the revised Administrative Regulation #6173.2, Instruction, Education of Children of Military Families

11.4.5 Consideration of approval of the revised Administrative Regulation #6183, Instruction, Home and Hospital Instruction

**11.5 ADMINISTRATION**

11.5.1 Consideration of Approval of a Vote for the 2019 CSBA Delegate Assembly Election for Subregion 3-A. On a motion by Trustee Azat seconded by Trustee Burke, the 2019 Jenni Klose of Santa Rosa City Schools District was voted as the candidate for the 2019 Delegate Assembly Subregion 3-A on a vote of 5-0

**12. EVALUATION OF THE BOARD MEETING**

**13. INFORMATIONAL ITEMS-**The following items were reviewed by the Board

13.1 Enrollment Report as of 2/13/2019 for Kindergarten and Transitional Kindergarten for the 2019-2020 School Year. Also included are the enrollment numbers for Mark West Charter School for the 2019-2020 School Year

13.2 Audit report for RESIG (Redwood Empire Schools' Insurance Group). Complete Audit report is located in the district office.

**14. FUTURE MEETINGS**

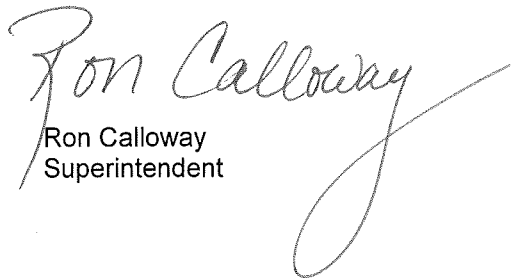
The next Regular Board meeting will be held on Tuesday, March 12, 2019 time to be determined

**15. ADJOURNMENT at 5:45pm**

**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:



Ron Calloway  
Superintendent

Approved by:



Sara Azat  
Board Clerk