

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, June 7, 2016

The meeting will be held at the Mark West Union School District Office Meeting Room,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Victor McKnight, President
Sara Azat, Clerk
Gary Saal
Mike Edwards
Aaron Smith, Absent

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Tracy Lavin-Kendall, Patty Dineen,
Pam Carpenter, Principal Mark West Charter School
Rachel Valenzuela, Director of Student Services
Michael Smith, Director of Technology Services
Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:30 P.M. if necessary

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. OPEN SESSION: BOARD STUDY SESSION

3.1 The Board will not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

4.1 The meeting was called to order at 4:00 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there was no closed session

5. PRESENTATIONS/RECOGNITIONS

There will be no recognitions or presentations for this month.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

6.1 Letter received from Mike Rea, Executive Director of the West County Transportation Agency in recognition of Superintendent Calloway and his representation of Mark West Union School District on their Executive Board.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal attended the promotion ceremonies for 6th graders at the elementary sites
- Trustee Edwards reported that he attended the elementary promotion ceremonies; He also spoke to the 8th grade students at MWCS
- Trustee Azat attended the annual egg drop event at Mark West Elementary

8. ADMINISTRATIVE REPORTS

8.1 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and gave an oral report on the following:

- Summer will consist of removing old Prometheans and installing new ones; moving the charter school to its' new location
- New wireless system to be installed at Riebli as well
- Construction update: Buildings are on site at the new MWCS location and welding them together will begin; construction is on schedule; some unforeseen problems have happened with the project(water mains broken and caused problems to the site and the company will send us invoices for fixes; budget updates will be noted in August-our contingency will likely be used for these problems

8.2 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Reported on the 6th grade picnic and the great volunteers who put it together; attended the 6th grade promotions as well

9. PUBLIC PARTICIPATION

No one asked to address the Board

9.1 Public Hearing: Public Hearing regarding the Mark West Union School District's Proposal to Negotiate with MARFAC the Certificated Unit for the 2016/2017 School Year. President McKnight opened the public hearing at **4:22 pm**. No one addressed the Public Hearing. President McKnight closed the public hearing at **4:23 pm**.

9.2 Public Hearing: Regarding the Proposal from MARFAC, the Certificated Unit to Negotiate with the Mark West Union School District for the 2016/2017 School Year. No one addressed the Public Hearing. President McKnight opened the public hearing at **4:24 pm**. President McKnight closed the public hearing at **4:25 pm**.

9.3 Public Hearing: Regarding the Mark West Union School District's 2016-2017 Local Control Accountability Plan:

Mark West Union School District's 2016-2017 Local Control Accountability Plan (LCAP)

President McKnight opened the public hearing at **4:26pm**. Superintendent Calloway noted that the district LCAP had been sent to Sonoma County Office of Education for preliminary review and edit suggestions were received prior to this regular board meeting and corrections were not able to be added. These corrections will be made for the adoption of the Local Control Accountability Plan at our June 9th meeting. A discussion took place regarding these recommended revisions. President McKnight closed the public hearing at **4:27pm**

9.4 Public Hearing: Regarding the 2016-2017 District's Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties. President McKnight opened the public hearing at **4:30 pm**. Ms. Cuculich spoke about the 2016-2017 budget highlighting the Budget Assumptions used to build the General Funds 01/03 and Charter Fund 09, the narratives of all other funds and the multi-year projections. The assumptions include current May Revise data and the latest FCMAT LCFF calculator version 17.1b with projected enrollment and ADA.Ms. Cuculich then reviewed the spreadsheet '2016-17 Budget Attachment – Balances in Excess of Minimum Reserve Requirements' for Funds 01/03 and Fund 09. The discussion included state software printouts of Committed and Assigned funds that are noted on the spreadsheet. President McKnight closed the public hearing at **4:42 pm**.

**2016-2017 Budget Part I
 Part II
 Part III
 Part IV**

10. CONSENT AGENDA

On a motion by Trustee Azat, seconded by Trustee Edwards, all items on the Consent Agenda were approved on a vote of 4-0, Ayes=4, Nays=0, Absent=1, Abstentions=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates – See Attached

10.2.3 Memorandum of Understanding with the North Coast Teacher Induction Program from July 1, 2016 through June 30, 2017

10.2.4 Consideration of Approval of the Consolidated Application for Funding Categorical Aid Programs, 2016 Spring Submission

10.3 CURRICULUM

10.3.1 Approval of the overnight field trip for the 7th grade students of Mark West Charter School to Alliance Redwoods Conference Grounds from 10/26/16 through 10/28/16

10.4 MINUTES

10.4.1 Minutes of the May 17, 2016, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. **Donations were read aloud to the audience by Trustee Azat**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #16-15**, regarding the expenditure plan for the Education Protection Act (EPA) for 2016 – 2017. On a motion by Trustee Saal, seconded by Trustee Edwards **Resolution #16-15**, the expenditure plan for the Education Protection Act (EP) for 2016-2017 was approved on a roll call vote of 4-0: Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Smith, Absent

11.1.2 Consideration of Approval of **Resolution #16-16**, to establish Committed Fund Balances. On a motion by Trustee Edwards, seconded by Trustee Saal **Resolution #16-16**, to establish Committed Fund Balances was approved on a roll call vote of 4-0, Trustee Saal, Aye, Trustee Azat, Aye; Trustee Edwards, Aye; Trustee McKnight, Aye; Trustee Smith, Absent. Amended to include in paragraph 4: **“and in November 2015 to add a Learning Center”**

11.1.3 Consideration of approval of the Annual Transfer between Conversion Charter Fund 03 and General Fund 01. On a motion by Trustee Edwards, seconded by Trustee Azat, the Annual transfer between the conversion Charter Fund 03 and the General Fund 01 was approved on a vote of 4-0.

11.1.4 Consideration of approval of **Resolution #16-17**, declaring Indefinite salaries for Represented and Un-represented employees. On a motion by Trustee Azat, seconded by Trustee Edwards, **Resolution #16-17**, declaring Indefinite salaries for Represented and un-represented employees was approved on a roll call vote of 4-0, Trustee Edwards, Aye; Trustee Azat, Aye; Trustee Saal, Aye; Trustee McKnight, Aye; Trustee Smith, Absent.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Edwards, seconded by Trustee Azat the minor revision to Administrative Regulation #4112.23 was approved on a vote of 4-0.

11.4.1 Consideration of approval of the minor revision to Administrative Regulation, #4112.23, Personnel, Special Education Staff

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

The following item was reviewed by the Board

13.1 Final School Newsletters

14. FUTURE MEETINGS

A special Board meeting will be held on Thursday, June 9, 2016 at 8:00am and the next Regular Board meeting will be held on Tuesday August 23rd at 7pm.

15. ADJOURNMENT at 4:55pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Sara Azat
Board Clerk