

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, February 20, 2018

The meeting will be held at the Mark West Charter School in Rooms 5 and 6,
 4600 Lavell Road, Santa Rosa, CA 95403

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Victor McKnight, President
 Gary Saal, Clerk
 Sara Azat
 Mike Edwards
 Brad Sherwood

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Marnie Cameron, District Administrative Assistant

2. OPEN SESSION: BOARD STUDY SESSION 4:00-4:45pm

2.1 The Board will hold a Board Study Session regarding the Mark West District demographic study completed by Jack Schreder & Associates.

- Rob Murray, as the representative of Jack Schreder and Associates, explained the purpose of the District Demographic Analysis and Enrollment Projection Study
- The last time the study was completed in 2011 for the district
- A discussion around the effect of home costs on student enrollment projection took place
- The Mark West District is in a good place because we attract a large portion of our students from out the district and interest continue
- The district at this time is markedly stable in its enrollment projection
- The Kindergarten and Transitional Kindergarten numbers continue to remain steady
- Private school enrollment is not affecting the district numbers
- For every 100 new units built in the district there are on average only 7 school age children
- There is a higher population of students living in the Mark West and San Miguel areas than Riebli- which could be related to the house prices being higher in the Riebli attendance area and maybe not as much turn over than in Mark West and San Miguel areas
- A discussion and explanation around the effects of the Tubbs fire on the district and enrollment took place with an addendum that was passed out to the audience

PUBLIC PARTICIPATION

No one asked to address the Board prior to closed session

3. CLOSED SESSION: 5:00-5:45pm

3.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

3.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:00 P.M.

4.2 Pledge of Allegiance was led by

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported out of closed session that the Board voted to approve leave of absences for the 2018-2019 school year requested by: Chloe Brewer, Angela Tantarelli, Christie Watkins and Jennifer Rush. A leave of absence requested by Katie McCarthy for the 2018-2019

school year was denied 5-0 on a roll call vote. The vote was as follows; Trustee Edwards, Aye; Trustee Sherwood, Aye; Trustee Azat, Aye; Trustee Saal, Aye and Trustee McKnight, Aye.

5. PRESENTATIONS/RECOGNITIONS

Mark West Charter 8th grade students presented WeVideo projects. Students Hannah Minton and Jocelyn Martinez presented their films. The Charter Students are hoping to continue to use the WeVideo program in the 8th grade.

6. BOARD CORRESPONDENCE

The Board recognized the following correspondence:

6.1 Letter received from Riebli Parent, Mary Jeanne Green, inquiring about the potential to change the current Riebli School mascot from the "Panthers" to the "Phoenix".

6.2 Letter received from Shelley Stiles, Director of External Fiscal Services – SCOE – regarding the First Interim Report submitted by Mark West Union School District and its positive certification.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Edwards attended the Mark West Advisory Committee Meeting
- Trustee McKnight attended the Kindergarten Parent Information Night; attended the State of the County workshop with Superintendent Calloway
- Trustee Sherwood attended Kindergarten Parent Information Night

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Volunteer Garden Day was held recently at Maddux Garden center;
 - PTA held a Read With Me Day with parent or community members reading with students
 - Recorder concert with 3rd graders was held and went well
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Appreciative of the new light up sign for the school
 - 6th graders took a trip to China town
 - Stars of Hope Program was on campus and students made stars to be passed forward; 500 stars were painted
 - Teacher collaboration continues at all grade levels
 - PTA has begun working to re start their Garden back up with help from some outside companies
- **Mark West Charter:** Vice Principal Franci presented a written report and gave an oral report on the following:
 - 8th grade students have been completing book studies and held book clubs in the classroom; As a mentor project students then modeled good book club discussion procedures with Mark West 6th graders
 - PTA Movie Night was held for students; organized by the Leadership Elective class; First dance coming up; Career Day is also taking place on March 23rd
- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - Toolbox tools continue to be used on site and the company has a donor that wants to supplement schools who were affected by the fires with more training and tools
 - STEM Garden work day was held recently; hoping to complete the project by the end of the year
 - 2nd grade Continent Night was held;
 - Assembly was held by author Johnathon London for K-3rd grade; homework club will be starting up soon

8.2 Maintenance/Operations/Technology: Mr. Smith presented a written report and reported on the following:

- Reviewed with the board that there are still items that need to be repaired from the fires on Riebli campus-namely the fence around the school
- Irrigation is still needing to be replaced that was damaged as well; also there are parts of asphalt near the ECC buildings that will need to be replaced; Mrs. Cuculich noted that at this time \$461,000 in repairs has been submitted to insurance and \$394,000 has been reimbursed back to the District – mostly the Service Master remediation costs

- Mrs. Cuculich also listed other items that are still outstanding to date that have been reported to FEMA/CalOES-concrete sidewalks, damaged asphalt, irrigation, landscape sheds and contents, canopy near MPR, HVAC repairs, veneer rock, stucco, painting, tables and benches, electrical panel
- Trustee Sherwood inquired about noise buffering when the rebuild begins in the surrounding areas and is that something that would be looked at

8.3 Director of Student Services: Mrs. Valenzuela presented a written report and gave an oral report on the following:

- Mrs. Valenzuela discussed and shared the plan for CAASPP and CAST(5th and 8th graders) testing this spring at sites
- An explanation of the training for students/staff and administrators took place
- The steps for completing the tests at the sites took place;
- A review of the previous year's scores took place with explanation given by Mrs. Valenzuela
- Math scores look improved with a focus the last 2 years on PD in this area but ELA is lower and should benefit from the focus of PD in the district this year and next year

8.4 Superintendents Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Reported that next week lunch surveys will be conducted on the campuses; data will be taken back to the Wellness committee for review and further action
- Spoke about Tonya Ward Singer training on going in the district and curriculum that has been received to match the trainings
- Addressed the tragic events regarding the Florida shooting and reiterated that we will continue to do site safety drills, monitor campuses appropriately and keep staff informed and prepared;

8.5 Educational Foundation Report: Superintendent Calloway gave an oral report on the following:

- Regular meetings have returned for the committee

9. PUBLIC PARTICIPATION

Student from Mark West Charter School addressed the board to discuss school lunches.

9.1 Public Hearing: Public Hearing regarding the Proposal from MARFAC, the Certificated Unit to Negotiate with the Mark West Union School District for the 2017/2018 School Year. President McKnight opened the public hearing at 7:28pm. No one asked to address the board. Public hearing was closed by President McKnight at 7:29pm

9.2 Public Hearing: Public Hearing regarding the Mark West Union School District's Proposal to Negotiate with the Certificated Unit for the 2017/2018 School Year. President McKnight opened the public hearing at 7:30pm No one asked to address the board. Public hearing was closed by President McKnight at 7:31pm

9.3 Public Hearing: Regarding the Proposal from CSEA, the Classified Unit to Negotiate with the Mark West Union School District for the 2017/2018 School Year. President McKnight opened the public hearing at 7:32pm. No one asked to address the board. Public hearing was closed by President McKnight at 7:33pm

9.4 Public Hearing: Public Hearing regarding the Mark West Union School District's Proposal to Negotiate with CSEA the Classified Unit for the 2017/2018 School Year. President McKnight opened the public hearing at 7:34pm. No one asked to address the board. Public hearing was closed by President McKnight at 7:35pm

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Azat, all items on the Consent Agenda were approved with the recommendations made out of closed session on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form.

10.1.2 Consideration of Approval of the revised Classified Salary Schedule

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.3 CURRICULUM

10.3.1 Consideration of Approval of an Overnight Field Trip for Mrs. Rue's and Ms. Hunter 4th grade students of Mark West Elementary School to the Coloma Outdoor Discovery School from 04/17/18 through 04/19/18

10.4 MINUTES

10.4.1 Minutes of the January 16th, 2018 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. **Donations were read aloud to the audience.**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2017 – 2018. On a motion by Trustee Edwards and seconded by Trustee Sherwood, the Mark West Union School District 2016-2017 Second Interim Report was approved on a vote of 5-0.

Part 1

Part 2

Part 3

11.1.2 Consideration of Approval of the 2017 Winter Consolidated Application and Reporting System (CARS) for the Mark West Union School District for 2017-2018. . On a motion by Trustee Saal, seconded by Trustee Edwards, the 2017 Winter Consolidation Application and Reporting System was approved on a vote of 5-0.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of approval of the authorization request by Mr. Smith, Director of Technology Services, to go out to bid to repair fence damaged by the Tubbs Fire on the Riebli campus. On a motion by Trustee Saal seconded by Trustee Edwards, the board authorized Mr. Smith, to go to bid to repair the fence damage on the Riebli campus from the Tubbs Fires.

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.2 Consideration of Approval of a Vote for the 2018 CSBA Delegate Assembly Election. On a motion by Trustee Edwards seconded by Trustee Azat, Jeremy Brott, of Bennett Valley Union School District was voted as the candidate for the 2017 Delegate Assembly Subregion 3-A on a vote of 5-0

12. EVALUATION OF THE BOARD MEETING

- Trustee Sherwood noted that he enjoyed the student presentation and appreciated the developer fee action to only charge fees on rebuild homes over 500+ of the original square footage
- Trustee McKnight noted that our numbers for Kindergarten and Transitional Kindergarten for next year are a great positive
- Trustee Saal was impressed with students from Mark West Charter and their presentation

13. INFORMATIONAL ITEMS

The Board reviewed the following informational item:

13.1 Enrollment Report as of 2/15/2018 for Kindergarten and Transitional Kindergarten for the 2018-2019 School Year

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 13, 2018 at the Mark West Charter School Room 5 and 6 at 4600 Lavell Road, Santa Rosa, CA.

15. ADJOURNMENT at 7:48pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Gary Saal
Board Clerk