

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, November 17, 2015

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Mike Edwards, President
 Victor McKnight, Clerk
 Gary Saal
 Aaron Smith
 Sara Azat

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Rachel Valenzuela, Director of Student Services
 Principals: Patty Dineen, Tracy Lavin-Kendall, Nicole Lamare
 Pam Carpenter, Principal of Mark West Charter School
 Michael Smith, Director of Technology Services
 Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 6:00-6:30 P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

2.3 Conference regarding pending litigation: 1 case (per Government Code 54956.9)

3. STUDY SESSION: 5:00pm-6:00pm

3.1 The Board will hold a study session with consultant and Strategic Plan Facilitator Babs Kavanaugh to discuss the committee study session held in October.

- Facilitator Babs Kavanaugh supplied the board members with progress documentation from the steering committee meeting held in October
- Follow up notes will be sent out prior to the January steering committee meeting
- Information is being collected from site council meetings, student council meetings and the leadership class at MWCS
- A conversation took place on how the school district can be more relevant/a priority to the business community
- A discussion took place about setting up a meeting with alumni to gain feedback as well
- Evaluation information from the first steering committee was passed out to the board and was discussed in relation to what level this information can take our next steering committee

4. PUBLIC MEETING: 6:30 P.M.

4.1 The meeting was called to order at 6:33 P.M.

4.2 Pledge of Allegiance was led by President Edwards

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Edwards reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

Student teachers working throughout the Mark West School District were introduced. At San Miguel, student teachers are: Aaron Fetty working with Christie Watkins and Jane Frye working with Jennifer

Rush. At Mark West student teachers are: Marni Self with Brandi Dickey, Rachael Austin with Pam Kelly, Meghan Ringer and Kristina Hunt with Melissa Anderson, Emily Canevari with Lisa Dekozan and Meta George and Shavaun Weatherby with Brigitta Hunter.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

6.1 Letter from Jim Cerreta, Deputy Superintendent and Secretary to the Sonoma County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the First Supervisorial District.

6.2 Letter from Jim Cerreta, Deputy Superintendent and Secretary to the Sonoma County Committee on School District Organization in regards to submitting nominations to fill the position for a representative for the Fourth Supervisorial District.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee McKnight attended the strategic plan steering committee meeting
- Trustee Azat volunteered in her children's classroom and attended the Halloween parade; also visited the community garden for a classroom lesson
- Trustee Smith attended the Riebli book fair; also looking into continuing the sidewalk on the Mark West Springs road area heading towards Wells Fargo center; also looking into a pass on the back of the Riebli school area that students can use to access school
- Trustee Saal thanked Mr. Smith for helping the Mark West Little League with some field repairs at Mark West School
- Trustee Edwards continues to coach at Mark West Charter school both the 7th and 8th grade boys basketball team

8. ADMINISTRATIVE REPORTS

8.1 Citizens' Oversight Committee Report: Superintendent Calloway reported on the following

- Committee met to review the construction changes over the summer at San Miguel

8.2 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
 - Intramural sports is finishing up on campus;
 - Co-ops are continuing; Gate Teacher is working with 6th graders by teaching a lesson and then those Gate students are going back to the classroom to teach other students as well
 - Held site council meeting with Mr. Espinoza to gain feedback for the Strategic Plan and LCAP; kids are asking about security cameras on campus
- **San Miguel Elementary:** Principal Lamare presented a written report and reported on the following:
 - PTO has completed their Enrich our Schools fundraiser and currently have raised \$18,500; high fundraising students will receive fun activities as an incentive; several staff members will be participating
 - Student Council has been elected and met with Mr. Espinoza to collect feedback for the strategic plan
 - Continue to promote the BEST program between certificated staff and classified staff
- **John B Riebli:** Principal Dineen presented a written report and reported on the following:
 - Held a sock hop dance supported by the student council and have raised almost \$800
 - Wrote a Wells Fargo grant and will receive \$1000 which will go to the reading club program
 - Teachers are finishing up report cards;
- **Mark West Charter School:** Principal Carpenter presented a written report and was absent for the meeting.
- Ms. Chapman reported on the curriculum that is being done in 8th grade both for Math/Science and Language Arts/Social Studies
- Good conversation and feedback from the student council meeting which was attended by Mr. Espinoza who will send the information to the Strategic Plan committee

8.3 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and reported on the following:

- Gave a follow up report on the new phone system and glitches that have now been resolved

8.4 Director of Student Services Report: Mrs. Valenzuela presented a written report and reported on the following:

- Gave an update on the new common core report cards; Spanish versions need to be added into Aeries but the families will receive a template copy in pdf form and that will go home with students
- A parent letter will also go home with all students report cards; this will give parents information regarding the report card changes
- Mr. Cooper will attend the counselor fair for University San Francisco this year; we are hoping to select the next round of counselor interns

8.5 Superintendent Report: Superintendent Calloway reported on the following:

- Superintendent Calloway taught a math class in 4th grade at Riebli; the class was very enjoyable and very engaged
 - Superintendent Calloway also attended a presentation for a small group of Superintendents at UC Davis with Michael Fullen
- 8.6 Educational Foundation Report:** Superintendent Calloway reported on the following:
- Ms. Kara Shelton will once again have a group of students in violin and chorus participating in the annual Tree Lighting Ceremony at Molsberry market

9. PUBLIC PARTICIPATION

No one asked to address the board.

9.1 Public Hearing: Regarding the Proposed Collective Bargaining Agreement with MARFAC (Certificated Unit) in accordance with AB 1200. President Edwards opened the public hearing at 7:16 pm. No one addressed the board and President Edwards closed the public hearing at 7:17pm

9.2 Public Hearing: Regarding the Proposed Collective Bargaining Agreement with CSEA (Classified Unit) in accordance with AB 1200. President Edwards opened the public hearing at 7:17pm. No one addressed the board and President Edwards closed the public hearing at 7:18pm

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Smith, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0. **Correction to 10.2.2 the document presented in the packet was incorrect and will be replaced with the appropriate document.**

10.1 PERSONNEL

10.1.1 Consideration of Approval of All Items on the Personnel Report

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Educator Effectiveness Grant Plan-**correct plan documents will be replaced in the packet**

10.2.3 Contract between Mark West Union School District and Jack Schreder & Associates for services to prepare a Developer Fee Justification Study

10.3 CURRICULUM

10.3.1 Consideration of Approval of an Overnight Field Trip for Mrs. Watkin's, Mrs. Rush's, and Mrs. Kovacevich's students of San Miguel School to the Coloma Outdoor Discovery School from 04/6/16 through 04/8/16

10.4 MINUTES

10.4.1 Minutes of the October 20, 2015, Regular Board Meeting

10.5 FACILITIES

10.5.1 Consideration of approval to Declare Surplus Furniture/Technology as Obsolete

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC(Certificated) Employees. On a motion by Trustee McKnight, seconded by Trustee Saal, the Proposed Collective Bargaining Agreement in accordance with AB 1200 for MARFAC Employees passed on a vote of 5-0

11.1.2 Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the CSEA (Classified) Employees. On a motion by Trustee McKnight, seconded by Trustee Saal, the Proposed Collective Bargaining Agreement in accordance with AB 1200 for CSEA Employees passed on a vote of 5-0

11.1.3 Consideration of Approval of the employee "Cafeteria Plan Amendment" to comply with IRS notice 2014-55. On a motion by Trustee Smith, seconded by Trustee Azat, the employee "Cafeteria Plan Amendment" to comply with IRS notice 2014-55 passed on a vote of 5-0.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee McKnight, seconded by Trustee Azat, the minor revisions to Board Policy #0200, Board Policy #0500, Board Policy and Administrative Regulation #3100, Administrative Regulation#4161.11 and Administrative Regulation #6158 passed on a vote of 5-0

11.4.1 Consideration of Approval of minor revisions to the following board policies and/or administrative regulations: Board Policy #0200, Goals for the School District; Board Policy #0500,

Accountability; Board Policy and Administrative Regulation #3100, Budget; Administrative Regulation #4161.11, Industrial Accident and Illness Leave; Administrative Regulation #6158, Independent Study

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the Mark West Union School District Certificated Seniority List. On a motion by Trustee Saal, seconded by Trustee Smith, the Mark West Union School District Certificated Seniority List was approved on a vote of 5-0

11.5.2 Consideration of Approval to Designate December 1, 2015, as the date for the Organizational Meeting of the Board of Trustees. On a motion by Trustee Saal, seconded by Trustee Smith, the date of the Organization Meeting of the Board of Trustees will be designated as December 1, 2015 . **Correction: the date of the next meetings to be 2016**

11.5.3 Consideration of Approval of Nominations for the CSBA Delegate Assembly. The Board of Trustees decided to not make a nomination to the CSBA Delegate Assembly.

12. EVAULATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS: The Board reviewed the following informational items:

13.1 California Department of Education Nonclassroom-Based Funding Determination Form for Fiscal Year 2015-2016

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, December 1, 2015

15. ADJOURNMENT at 7:25 pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.