

**MARK WEST UNION SCHOOL DISTRICT
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
Tuesday, April 7, 2020**

The meeting was held virtually, via Zoom. The meeting was accessed through the following link:
<https://us04web.zoom.us/j/183692240>

The meeting was open to the public via Zoom at 1:00 P.M.

1. CALL TO ORDER, ROLL CALL: 1:00P.M.

Board Members

Sara Azat, President
Brad Sherwood, Clerk
Victor McKnight
Brian Burke

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Asst. Super. Educational Services
Principals: Patrick Eagle, Michelle Franci, Tracy Kendall,
Emily Todd
Michael Smith, Director of Technology Services
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: There will be no Closed Session

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
Pursuant to Government Code, Section 54957

3. OPEN SESSION: BOARD STUDY SESSION:

No Study Session was held

4. OPEN SESSION: PUBLIC MEETING: 1:00PM

- 4.1 The meeting will be called to order at 1:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session
There was no Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

Trustee Burke reported that he was able to assist with Chromebook distribution to Riebli students. Recognized Riebli Principal, Emily Todd, as well as all other MWUSD principals and staff that participated in these distributions and continue to support or students and families.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – Oral Reports Only

Patrick Eagle – San Miguel

- Things are going well and teachers have done a remarkable job reaching out to students and families by using a variety of communication methods
- Families are on the spectrum in regard to work loads. Some request more work, others are finding it difficult to get the work done
- Mr. Eagle has received only one concern, all the rest of the feedback has been very positive
- Mr. Eagle has held a couple of staff meetings. Now established a weekly staff meeting schedule which enables teachers to plan around the meetings in communicating with students and families
- Teachers are using a Google Doc to share with others when they will be on campus to pick something up. Thereby following social distancing guidelines
- Students are handling the transition really well; the technology piece of the “new normal” is easiest for them
- As of tomorrow, Mr. Eagle will have distributed 161 Chromebooks in support of distance learning
- Teachers and students are using Zoom meetings to connect. Many teachers hold a weekly, class meeting with their students just to check in. Students also connect student to student.
- Mr. Eagle reads two stories a week and posts to You Tube and hosts “Read Alongs”. Students really enjoy both

Trustee McKnight asked how teachers are doing juggling being the parent and a teacher to their students.

Mr. Eagle replied that it has been a struggle and it's a lot of work. But, teachers are supporting each other and checking in with each other at grade levels and offer support to those that might have younger children at home.

Tracy Kendall – Mark West Elementary

- Emotions range from elation to tears; it's been a challenging situation. Though Mrs. Kendall makes herself available at all times, teachers and staff are accustomed to providing a different level of support. Staff has been phenomenal, they are pouring their hearts into their jobs.
- Parents have really been stepping up to the plate; they have been concerned about how they can support teachers and staff
- 140 Chromebooks have been distributed in support of distance learning
- Several virtual staff meeting shave been held. Mrs. Kendall has also established a weekly schedule for these meetings
- Mrs. Kendall is hosting the first, virtual Lunch Bunch with the 3rd grade. Her hope is to host a different grade level each week

Michelle Franci – Mark West Charter

- 7th grade outdoor camp was held before Spring Break and before this all happened; it was amazing! Great to see the students participate in outdoor activities which included: night walks and creek walks.
- Charter students are accustomed to technology so this “new normal” was an easy role out as Google Classroom and Jupiter Learning are used regularly. Zoom meetings have become the norm.
- Some parents have asked for more work, others for less
- Teachers have faced this new way of teaching “head on” and poured their hearts into the interests of their parents and students. It's a new way of delivering curriculum and it's often harder and emotionally draining.
- Ms. Franci holds a virtual staff meeting and a virtual parent meeting once a week. Parents have really been each other's best support. They are able to connect and offer each other ideas of things that are working and how they have adjusted the things that weren't.
- Ms. Franci sent a Google survey to students asking what they would be interested in doing beyond the CORE requirements. Responses included Zumba, Art and other creative ideas. Zumba will be first.
- Ms. Franci is hoting “Lunch with Friends” tomorrow

Trustee McKnight asked if Ms. Franci felt that the 8th graders would be prepared for high school and how they will adjust once they make the move to high school. Ms. Franci responded that the high schools know what we have all faced, everyone has been dealing with the same challenge. They are prepared to provide additional support to incoming 9th graders when needed. Lisa Chapman added that she has continued the Algebra curriculum in preparation for high school.

Emily Todd – John B. Riebli

- Teachers are experiencing a range of emotions
- Mrs. Todd continues to provide encouragement and support to those that are not as tech saavy as others
- Teachers have been tremendously supportive of each other, families, and students
- Virtual, weekly staff meetings are held
- A positive in the midst of the change is that teachers are trying new things; experimenting with various different educational platforms that they may not have used before
- Riebli has hosted a virtual Talent Show and will be hosting a virtual Book Fair; students are enjoying these Opportunities
- Mrs. Todd tries to “drop in” on class zoom meetings once a week just to say “hi” to the students

Trustee McKnight added that “if there is a district that has to go through this and will rise to the challenge on behalf of their staff, students, and families, it is this district. He would want his children in this district because the commitment to support students and families is so strong.

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Mr. Smith has been working on lease-leasebacks. Construction on the Riebli office will begin tomorrow with the approval of tonight’s resolution
- Mr. Smith and Robert Grant have been working with parents and teachers in support of distance learning apps. It has been quite a process.

8.3 District Communications Coordinator/Claire Raggio

- Facebook followers have more than doubled since the school closure; Instagram is also up
- Working to get information out in a timely manner
- Working with Assistant Superintendent Valenzuela and Lisa Warne in getting Distance Learning links out
- Focusing on child and parent engagement in posts through spirit days; school color days, etc.
- The website contract up in July. Mrs. Raggio is gathering information from a few different web design companies and will follow up with Superintendent Calloway later in the month

8.4 Assistant Superintendent/Rachel Valenzuela

- Mrs. Valenzuela extended appreciation to all teachers and administrators. There has been a tremendous learning curve and everyone has jumped right in. “We have accomplished so much in just a couple of weeks and it is an honor to be part of such an incredible team.”
- Lisa Warne has been an integral part of transitioning to Distance Learning. She is serving as a point person and supports staff through providing resources and trainings
- We are mailing 2-week work packets to families; grades TK-2nd are the primary focus though we will send whatever grade level packets are submitted. Parents have requested this support in addition to online learning
- A survey was distributed to teachers asking what their needs are for Professional Development during Distance Learning. Some teachers feel very confident and have offered to deliver training support, SCOE is also offering group trainings through Zoom
- The legally driven part of distance learning is Special Education. IEP and Special Education laws were not waived so we are addressing issues as best we can in a modified format. We received legal counsel guidance and meet through video chat with families in addressing IEP amendments. Case managers have been in direct contact with families; very individualized.
- Speech therapists are preparing to host online lessons with their students
- SELPA has offered support
- The Counseling team is continuing regular check ins with their clients. Mrs. Valenzuela and Mr. Cooper have established new guidelines for maintaining their client’s confidentiality during this challenging time
- Referrals continue to come in and are assigned once evaluated
- Special Ed assessments cannot continue. They have been moved to the Fall.
- Once school resumes, technology will be integrated like never before

8.5 Superintendent's Report/Superintendent Ron Calloway

- The Education Foundation has postponed their event until next Fall. We are meeting next Friday to discuss.
- COVID 19 – communication with families is key; the most important thing. Just making sure we continue to check in with our families, let them know we are there and that we continue to support them. The most important thing for children is to develop a routine; whatever that looks like for families right now is fine.
- Superintendent Calloway has been participating virtually in county wide superintendents' meetings through SCOE; check ins with Supervisor Gore, district wide meetings, principals meetings, staff meetings and posting regular videos and FAQ's.

8.6 Educational Foundation Report/Superintendent Ron Calloway (included in 8.5)

8.7 Safety/COVID 19 Closure Update/Superintendent Ron Calloway (included in 8.5)

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

No members of the public joined the meeting.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

- 10.1.1 Consideration of Approval of all items on the Personnel Form
- 10.1.2 Consideration of Approval of 2019-2020 Certificated Seniority List
- 10.1.3 Consideration of Approval of 2019-2020 Classified Seniority List

10.2 BUSINESS

- 10.2.1 Consideration of Approval of the Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

- 10.4.1 Consideration of Approval of the Minutes of the March 10, 2020 Regular Board Meeting
- 10.4.2 Consideration of Approval of the Minutes of the March 23, 2020 Special Board Meeting

10.5 FACILITIES

- 10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2020 – March 31, 2020

10.6 DONATIONS

- 10.6.1 Donations are listed on the Cover Sheet of this item.

On a motion by Trustee McKnight, seconded by Trustee Sherwood, all items on the Consent Agenda were unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

- 11.1.1 Consideration of Approval of AB1200 Public Disclosure of Collective Bargaining Agreement and Ratification Email between the Mark West Union School District and MARFAC

On a motion by Trustee McKnight, seconded by Trustee Burke, AB1200 Public Disclosure of Collective Bargaining Agreement and Ratification Email between the Mark West Union School District and MARFAC was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0

11.1.2 Consideration of Approval of AB1200 Public Disclosure Collective Bargaining Agreement and Ratification Email between the Mark West Union School District and CSEA Chapter 570

On a motion by Trustee Sherwood, seconded by Trustee Burke, AB1200 Public Disclosure Collective Bargaining Agreement and Ratification Email between the Mark West Union School District and CSEA Chapter 570 was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0

Associate Superintendent of Business, Regina Cuculich, defined the terms and noted that the future state budget looks minimal. Superintendent Calloway added that budget will be difficult going forward. However, the district has spent wisely and Associate Superintendent Cuculich has expertly managed the budget.

11.1.3 Consideration of Approval of the 2020-2021 School Year Calendar

On a motion by Trustee McKnight, seconded by Trustee Burke, the 2020-2021 School Year Calendar was unanimously approved. Ayes=4; Ney=0; Abstention=0; Absent=0

11.1.4 Consideration of Approval of **Resolution #20-13** Regarding the Education Protection Account 2020-2021.

On a motion by Trustee McKnight, seconded by Trustee Sherwood, **Resolution #20-13** regarding the Education Protection Account 2020-2021 was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0. Roll Call Vote: Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee McKnight, Aye; Trustee Azat, Aye

11.2 **CURRICULUM**

11.3 **FACILITIES**

11.3.1 Consideration of Approval of **Resolution #20-14** Designating District Construction Projects as an Essential Governmental Function.

On a motion by Trustee Burke, seconded by Trustee Sherwood, **Resolution #20-14** Designating District Construction Projects as an Essential Governmental Function was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0. Roll Call Vote: Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee McKnight, Aye; Trustee Azat, Aye.

11.4 **BOARD POLICIES**

11.5 **ADMINISTRATION**

11.5.1 Consideration of Approval of **Resolution #20-15**, Designating May 4th-8th, 2020, as National Teacher Appreciation Week and May 5th as Teacher Appreciation Day.

On a motion by Trustee Burke, seconded by Trustee McKnight, **Resolution #20-15** Designating May 4th-May 8th, 2020 as National Teacher Appreciation Week and May 5th as Teacher Appreciation Day was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0. Roll Call Vote: Trustee Burke, Aye; Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Azat, Aye.

11.5.2 Consideration of Approval of **Resolution #20-16**, Designating May 4th-8th, 2020, as Classified Appreciation Week.

On a motion by Trustee McKnight, seconded by Trustee Burke, **Resolution #20-16**, Designating May 4th-May 8th, 2020 as Classified Appreciation Week was unanimously approved. Aye=4; Ney=0; Abstention=0; Absent=0. Roll Call Vote: Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee Azat, Aye.

11.5.3 Discussion regarding 6th Grade Promotion Ceremony – May 29, 2020
Superintendent Calloway noted that the 6th Grade Promotion Ceremony and 8th Grade Graduation might need to be held virtually.

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1.1 2019-2020 EPA Entitlement Expenditures through June 30, 2020

13.1.2 CREW Business Plan and Budget

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, May 19th, 2020 at 1:00p.m. Location TBD.

15. ADJOURNMENT @ 2:00p.m.

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted By:

Approved By:

Ron Calloway, Superintendent

Brad Sherwood, Board Clerk