

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, December 1, 2015

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Mike Edwards, President
 Victor McKnight, Clerk
 Sara Azat
 Aaron Smith
 Gary Saal

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin Kendall, Patty Dineen, Nicole Lamare, Principals
 Pam Carpenter, Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:45 P.M.

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)
- 2.3 Consideration of Student Advancement

3. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 3.1 The meeting was called to order at 5:07 P.M.
- 3.2 Pledge of Allegiance was led by President Edwards
- 3.3 Introductions were conducted
- 3.4 Approval of Agenda Order was conducted and no changes were needed
- 3.5 Report Out of Closed Session: President Edwards reported that the Consideration of Student Advancement was approved on a vote of 5-0

4. BOARD ORGANIZATIONAL MEETING:

As required by Education Code 35143 and 35023, the Mark West Union School District Board of Trustees will hold its annual organizational meeting which includes the election of officers and a voting representative and alternate to the Sonoma County Committee on School District Organization. The Board will also decide the regular Board Meeting dates for 2016.

- 4.1 **Election of Board President:** On a motion by Trustee Smith, seconded by Trustee Saal, Trustee McKnight was elected Board President for the 2016 school year on a vote of 4-0. Trustee McKnight abstained
- 4.2 **Election of Board Clerk:** On a motion by Trustee Saal, seconded by Trustee Azat, Trustee Azat was elected Board Clerk for the 2016 school year on a vote of 4-0. Trustee Azat abstained
- 4.3 **Election of Representative to the County Committee on School District Organization:** On a motion by Trustee Smith, seconded by Trustee Saal, Trustee Edwards was elected to be the Representative to the County Committee on School District Organization for the 2016 year on a vote of 4-0. Trustee Edwards abstained

4.4 Election of Alternate Representative to the County Committee on School District Organization:

On a motion by Trustee Edwards, seconded by Trustee Azat, Trustee Smith was elected to be the Alternate Representative to the/County Committee on School District Organization for the 2016 year on a vote of 4-0. Trustee Smith abstained

4.5 Establish Regular Monthly Board Meeting Dates for 2016: On a motion by Trustee Saal, seconded by Trustee Smith, the 2016 Board Meeting dates were approved on a vote of 5-0 as follows:

January 19

February 16

March 8

April 19 **amend this meeting to April 12th**

May 17

June 7 (4pm start)

June 9 Special Board Meeting (time TBD)

August 23

September 13 **amend the date reports are due Sept. 12**

October 18

November 15

December 6

5. PRESENTATIONS/RECOGNITIONS

5.1 The Board of Trustees and all others present are asked to attend the annual Tree Lighting ceremony to be held at Molsberry Market at 6pm. This will be after the board meeting.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

6.1 Letter from RESIG (Redwood Empire School's Insurance Group) regarding a return of equity from the Worker's Compensation Program for the years 2005/2006, 2006/2007, 2007/2008, 2008/2009 and 2009/2010. The district's share equals \$21,872.

7. BOARD COMMUNICATIONS/MATTERS

Trustee Saal was pleased to have met with strategic plan consultant Babs Kavanaugh regarding the updating of the district strategic plan

Trustee Edwards continues to coach basketball at Charter and also at San Miguel basketball will begin

Trustee Azat enjoyed another class visit and lesson to the community garden at Maddux Field

Trustee Smith is helping with coaching of the Riebli boys' basketball team

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals: Oral Reports

- Mrs. Carpenter reported that staff meetings with Mark West Elementary and Mark West Charter School have taken place with Mrs. Kendall regarding the upcoming move of Mark West Charter to the Mark West site
- Mrs. Kendall reported on the staff meetings with Mark West Charter School; the entire staff and students gave a big send off to resigning office assistant Angie Walling
- Mrs. Dineen reported that boys basketball has begun at Riebli and that the garden program is over for the fall/winter but other Science oriented programs are beginning; Riebli PTA will hold another parent night regarding common core standards and the new report cards
- Superintendent Calloway report that San Miguel will hold their annual bingo night in January; Elves workshop will be Dec 5th

8.2 Maintenance/Operations/Technology Report: Mr. Smith gave a written report and asked for any comments or concerns from the Board of Trustees

- The winter work schedule was discussed

8.3 Superintendent Report: Superintendent Calloway gave a written report and reported on the following:

- Reported on the finalization of negotiations with both MARFAC and CSEA; he thanked both units for their trust and leadership during these negotiations

9. PUBLIC PARTICIPATION

Mrs. Gonyo, Riebli teacher, spoke about an issue on Riebli campus regarding lights near the back classrooms and the time they are turned off. Ms. Earnshaw spoke regarding tech support at Mark West Charter School and the possibility of increasing the current time for the Tech Assistant.

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Smith all items on the Consent Agenda were approved on a vote of 5-0. Ayes=5; Nays=0; Abstentions=0; Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the November 17, 2015, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

Donations are listed on the Cover Sheet of this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District's First Interim Report for the 2015-2016 Fiscal Year

- Part I
- Part II
- Part III

On a motion by Trustee Edwards, seconded by Trustee Smith the Mark West Union School District's First Interim Report for the 2015-2016 Fiscal Year was approved on a vote of 5-0.

11.1.2 Consideration of approval of the Agreement between the Mark West Union School District and MARFAC(Certificated Bargaining Unit). On a motion by Trustee Azat seconded by Trustee Saal, the Agreement between the Mark West Union School District and MARFAC was approved on a vote of 5-0.

11.1.3 Consideration of approval of the Agreement between the Mark West Union School District and CSEA, No. 570(Classified Bargaining Unit). On a motion by a Trustee Smith, seconded by Trustee Edwards, the Agreement between the Mark West Union School District and CSEA No. 570 was approved on a vote of 5-0.

11.1.4 Consideration of approval of the Salary Adjustments for the 2015-2016 year for Non-represented Employees (matches MARFAC and CSEA Bargaining Unit Agreements). On a motion by Trustee Azat, seconded by Trustee Saal the Salary Adjustments agreement for the 2015-2016 school year for the Non represented Employees was approved on a vote of 5-0.

11.1.5 Consideration of Approval of the following Salary Schedules: Certificated, Classified, Psychologist, Administrative (Principal, Vice Principal, Director), Superintendent, Assistant/Associate Superintendent, Chief Financial Officer, Technology Supervisor/Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician(for grandfathering purposes). On a motion by Trustee Azat, seconded by Trustee Saal the Salary Schedules as presented were approved on a vote of 5-0.

11.2 CURRICULUM:

Consideration of Approval of School Site Plans:

11.2.1 John B. Riebli School Site Plan. On a motion by Trustee Edwards, seconded by Trustee Smith the John B Riebli School Site Plan was approved on a vote of 5-0

11.2.2 San Miguel School Site Plan. On a motion by Trustee Edwards, seconded by Trustee Smith, the San Miguel School Site Plan was approved on a vote of 5-0.

11.2.3 Mark West School Site Plan. On a motion by Trustee Edwards, seconded by Trustee Smith, the Mark West Elementary School Site Plan was approved on a vote of 5-0.

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

The Board reviewed the following enrollment report.

13.1 Enrollment report as of 11/20/15

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, January 19, 2016.

14. ADJOURNMENT at 5:35pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Sara Azat
Board Clerk