

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, May 19, 2015

The meeting will be held at the John B Riebli Charter Elementary School Multi-Use Room, 315 Mark West Springs Road, Santa Rosa, CA 95404-1101. **Please note that after Item #5 Presentations is completed the Board Meeting will move back to our regular location in the Mark West District Office Conference Room at 305 Mark West Springs Rd.**

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Mike Edwards, President
 Victor McKnight, Clerk
 Gary Saal
 Sara Azat
 Aaron Smith

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Nicole Lamare, Principals
 Pam Carpenter, Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:50pm-5:10pm

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. STUDY SESSION: BOARD STUDY SESSION: 4:00pm

3.1 4:00pm-4:50PM Director of Student Services, Mrs. Rachel Valenzuela, presented information to the Board of Trustees regarding the district Math Curriculum Adoption and the progress the committee has made regarding the selection of new Math curriculum.

- Mrs. Valenzuela discussed the process for the Math Curriculum adoption and the creation of the committee which represented teachers from all sites and grade levels.
- Mrs. Valenzuela gave an explanation of the Common Core Standards and the expectations of productivity using this new standard especially in relations to Math with students
- The committee reviewed several curriculums that were state recommended
- After the committee reviewed programs, they used the criteria they created for the district and rated each program based on the criteria; this narrowed the options down to 3 programs to be piloted
- Those teachers who were piloting the programs met and discussed the pros and cons of each program
- Representatives from the respective programs trained staff prior to the piloting and also visited sites to do follow up training and problem solving during the piloting time
- Mrs. Valenzuela presented slides with pros and cons of the top 2 programs from the committee; the top 2 programs are: Go Math and Math Expressions
- A discussion on how to get the message of the Common Core Standards to families for acceptance took place along with how we can train families/parents with the new program
- A description of what each program has to offer to students/staff/parents was given by Mrs. Valenzuela
- A review of what needs to be done for next year and the completion of Math Adoption was explained by Mrs. Valenzuela
- An explanation of ongoing training will be needed and added for teachers starting next year

3.2 5:15pm-5:55pm Director of Student Services, Mrs. Rachel Valenzuela, presented information to the Board of Trustees regarding the adoption of a new report card needed to reflect the new Common Core Standards.

- New report cards need to be created in Aeries to align with the Common Core standards
- Mrs. Valenzuela discussed the process behind creating new district report cards across the grades
- The committee viewed sample report cards from other districts to use as a starting place to create our new district report card
- A survey was given to teachers to gain feedback on the draft report card and the feedback was used to create the criteria set by the committee for the district report card
- The draft report card was presented at site staff meetings, PTA's, principals/grade level meetings to gain additional feedback and get further direction from staff for creating the report card

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:00 P.M.

4.2 The Pledge of Allegiance was led by President Edwards

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Edwards reported there was no action taken out of closed session.

5. PRESENTATIONS/RECOGNITIONS

The Board will recognize the winners of the Richard Bacon Young Writers' Award: Siena Grace from San Miguel School; Isabelle Oandason from John B. Riebli School; Mia Fleisher deKozan from Mark West School; and Ian Rose from the Mark West Charter School

5.1 The Board made presented to Mark West Principal Kendall a donation of \$400 to be used for the 4th grades Coloma fund for next year

5.2 The Board recognized Jessica Adams and Mike Cook, members of Leadership Santa Rosa for their fundraising support of Let the Music Continue

5.2 The Board recognized San Miguel students and volunteers who participated in the Science Olympiad Program: Alex Hentz, Steven Grams, Nathalie Moffat, Metztl Salcedo, Clayton Nicholson, Siena Grace, Matthew Celli, Dillon Sousa, Manuel Hernandez, Davin Fullmer, Keira Ahlborn, Molly Murphey, Sami Smelser, Will Hoff, Carson Elder, Chloe Hansen, Ethan Curtice, Joshua Lee, Brylei Kehr, Ashlyn Mazariegos, Hannah Minton, Elise Tamayo, Lily Watkins, Tatiana Avila, Adrian Kazarian, Finn Grace, Kaylee Quilici, Christie Watkins, Anna Ottens, Christ Curtice, Jamie Celli, Phil Minton, Carolyn Takano, Stephanie Grace. The Board also recognized those students from John B Riebli who participated in the Science Olympiad Program: Jackson Calegari, Jack Gillespie, Philip Gutteridge, Aidan Mortenson, Joel Paladino-Ponce, Melanie Raymond, Kaylee Taylor, Abby Westrope, Baron Condiotti, Jeremy Towes, Molly Taylor, Kathryn Zaccardelli

5.3 The Board recognized the Educational Foundation Members for their support of the Arts Programs in the district: Shannon Duffy, Jason Reed, Jill Hong, Kelly Westrope and Carlos Resendez

5.4 The Board recognized the School Site PTA Officers from all sites: John B Riebli-Teri Michels, Harmony Cho, Erinn Candelario, Michelle Walling, Kendra Des-Bordes, Kelly Roberts, Margrethe Baakgard, Matt Calegari, Tami Trager, Susan Gonyo. Mark West-Tanye Quiroz-Bodeen, Stephanie Turnes, Yvonne Burbank, Michelle Kelsey, Vanessa McFarlin. San Miguel Site-Angela Jolliff, Angela Ballenger, Kristin Feenan, Megan Black, Delyse Ludikhuize, Trish Woods, Doug Day.

5.6 The Board recognized our English Language Learner students who have been redesignated as Fluently English Speakers: Bella Paniagua, Vicente Reyes, Daisy Chavez, Naomi Ochoa, Angel Solorio-Guzman, Kathya Gutierrez, Samantha Ochoa, Darmielle Galicia, Emiliano Hernandez, Diego Martinez, Victor Valverde, Gerald Sanabria, Joaquin Garcia, Catalina Sanchez-Chavez, Stephanie Reyes, Belen Torres, Jose Jimenez Ramos, Juan Lopez-Diaz, Marco Guillen Madrigal, Nayleia Juarez, Davian Avina, Maria Nunez, Maxwell Piccardo, Alissa Rodriguez, Rachel Hernandez, Esteban Angeles, Mauricio Perez, Fernanda Rodriguez, Jacob Magallanes, Lina Nguyen, Jekope Yaya, Rachaely Yaya.

6. BOARD CORRESPONDENCE

There was no correspondence to review.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Azat attended Open House at Mark West and felt it was a big success
- Trustee Smith attended the Riebli golf tournament and attended the Riebli Open House and visited the Book Fair as well
- Trustee Saal attended the golf tournament at Riebli
- Trustee McKnight participated in the Riebli golf tournament
- President Edwards attended the luncheon for the Mark West Area Chamber of Commerce with Supervisor James Gore and he also attended the Open House at San Miguel

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **San Miguel Elementary:** Principal Lamare presented a written report and reported on the following:
- Prizes for the Books and Beyond Reading program were distributed to students
- Preparations are underway for a field day on June 4th which will be PTA sponsored
- Girls basketball team took 3rd place
- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
- District track meet will be on Thursday May 21st
- 1st grade play performance and 6th grade play performance are coming up
- PTA held a Bingo night which was well attended
- **John B Riebli:** Principal Dineen presented a written report and was not present for the meeting
- **Mark West Charter School:** Principal Carpenter gave an oral report on the following:
- Track meet was held at SRJC and there were about 30 participants
- Open House will be May 20th at 5:30
- Teacher Erin Earnshaw reported on the language arts program and the success of 8th grade students utilizing the Common Core Standards

8.2 Maintenance/Operations/Technology Report: Mr. Smith gave a written report.

8.3 Superintendent Report: Mr. Calloway gave an oral report on the following:

- Superintendent Calloway taught a writing lesson in Mr. Larson's class at Riebli using the Writing by Design program
- Superintendent Calloway visited Ms. Earnshaw's class at Mark West Charter School and listened to their class discussion on African American's road to freedom through history
- Superintendent Calloway visited the open houses at the sites and was impressed with all the hard work by teachers and students; he will visit Mark West Charters on May 20th

8.4 Educational Foundation Report: Mr. Calloway gave an oral report on the following:

- Fall Festival will be held on Saturday Oct 17th at Cardinal Newman

8.5 LCAP Update: Mr. Calloway gave an oral report on the following:

- A reminder was give about the Open Forum for stakeholders on Tuesday May 26th for final review

9. PUBLIC PARTICIPATION

No one asked to address the board.

9.1 Public Hearing: Regarding the Proposed Collective Bargaining Agreement with CSEA(Classified Unit) in accordance with AB 1200. President Edwards opened the Public Hearing at 6:55pm. No one asked to address the board. President Edwards closed the Public Hearing at 6:56pm.

10. CONSENT AGENDA

On a motion by Trustee McKnight, seconded by Trustee Saal, the following corrections to the consent agenda were approved: Item#10.2.8 Approval of the purchase of new district vehicles not to exceed \$40,000 and not \$30,000. Item#10.4.1 Minutes for April 19, 2015 Board meeting should be April 21, 2015 Board meeting. Approved on a vote of 5-0, Ayes= 0, Nays= 0, Abstentions= 0, Absent = 0. On a motion by Trustee Smith, seconded by Trustee McKnight, all items on the consent agenda were approved on a 5-0 vote; Ayes=5, Nays=0, Abstentions= 0, Absent = 0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Sunshine of the Mark West Union School District's Proposal to Negotiate with CSEA, the Classified Unit for the 2015/2016 School Year

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates – see attachment

10.2.3 Approve the purchase of a new Milk Cooler for San Miguel School in the amount of \$2,407.17

10.2.4 Approve the purchase of a new refrigerator for John B Riebli School in the amount of \$6,782.74

10.2.5 Approve the purchase of a new custodial golf cart at San Miguel School in the amount of \$5,410.31

10.2.6 Agreement for Architectural Services for the "Mark West Charter School Project"

10.2.7 Contract for Vended Meal Services from Santa Rosa City Schools, Child Nutrition Services for the 2015-2016 school year

10.2.8 Approval of the purchase of new district vehicles not to exceed \$30,000-see sample description

10.3 CURRICULUM

10.3.1 Approval of the revised Mark West SARC(Student Accountability Report Card) Facility report for the 2013-2014 school year published in the 2014-2015 school year

10.4 MINUTES

10.4.1 Minutes of the April 21, 2015, Regular Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval to Declare Surplus Furniture, Equipment and Vehicles as Obsolete

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. The donation list was read aloud to the audience.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of approval of **Resolution #15-12**, to Establish Committed Fund Balances as required by GASB 54. On a motion by Trustee Smith, seconded by Trustee McKnight, **Resolution #15-12** to Establish Committed Fund Balances as required by GASB54 was approved on a roll call vote of 5-0: Trustee Saal, Aye; Trustee McKnight, Aye; Trustee Smith, Aye; Trustee Azat, Aye; President Edwards, Aye

11.1.2 Consideration of approval of **Resolution #15-13**, to Make Transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601. On a motion by Trustee Azat, seconded by Trustee Smith, **Resolution #15-13**, to Make Transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601 was approved on a roll call vote of 5-0; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; Trustee Saal, Aye; President Edwards, Aye.

11.1.3 Consideration of approval of **Resolution #15-15**, to update our Health Flexible Spending Account (HFSA) to include a \$500 carryover provision. On a motion by Trustee Saal, seconded by Trustee Azat, **Resolution #15-15**, to updated our Health Flexible Spending Account (HFSA) to include a \$500 carryover provision was approved on a roll call vote of 5-0; Trustee Smith, Aye; Trustee Saal, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; President Edwards, Aye.

11.2 CURRICULUM:

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Smith, seconded by Trustee Azat, the following Board Policies and Administrative Regulations were approved on a vote of 5-0.

11.4.1 Consideration of Approval of the new Administrative Regulation, #1330, Community Relations, Use of School Facilities

11.4.2 Consideration of Approval of the revised Administrative Regulation, #6173, Instruction, Education for Homeless Children

11.4.3 Consideration of Approval of the revised Board Policy and Administrative Regulation, #6158, Instruction, Independent Study

11.4.4 Consideration of Approval of the revised Board Policy and Administrative Regulation, #5125, Students, Student Records

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Student Capacity for the 2015/2016 School Year. On a motion by Trustee Saal, seconded by Trustee Smith, Student Capacity for the 2015/2016 School year was approved on a vote of 5-0.

11.5.2 Consideration of Approval **Resolution #15-14**, Regarding the Elimination of Certain Positions in the Classified Service for the 2015/2016 School Year, and Notification of Classified Employees. On a motion by Trustee Smith, seconded by Trustee McKnight, **Resolution #15-14** regarding the Elimination of Certain Positions in the Classified Service for the 2015/2016 School year and notification of Classified Employees, was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee, Azat, Aye; Trustee McKnight, Aye; Trustee Smith, Aye; President Saal, Aye.

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight enjoyed the recognitions especially those for the EL students
- Trustee Smith stated he enjoyed the student/volunteer/staff recognitions and also was glad to help the MW 4th grade Coloma group trip for next year

13. INFORMATIONAL ITEMS The Board reviewed the following informational items

13.1 Enrollment Report for all sites

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 9, 2015 at 4pm.

15. ADJOURNMENT 7:10pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Victor McKnight
Board Clerk