

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, February 17, 2015

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public **5:00 P.M.**

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Mike Edwards, President
 Vic McKnight, Clerk
 Gary Saal
 Sara Azat
 Aaron Smith

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Nicole Lamare, Principals
 Pam Carpenter, Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

No one asked to address the board

2. CLOSED SESSION: if necessary at the end of the regular meeting

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. OPEN SESSION: BOARD STUDY SESSION at 5:00pm

3.1 The Board will hold a Board Study Session on Technology in the District.

- Michael Smith reviewed the updated district 7 year technology plan spreadsheet with the Board and indicated the specific items that have been purchased/added since the board approved the original plan in last year
- Michael Smith discussed the VM software set up we are moving towards for the infrastructure of the district; a new chromebook 2 version is being released; a discussion on storage of all the new units took place.
- By adding the (chromebooks/lpads) slowly into the classroom it has allowed the teachers to grasp the concept and get their training completed so they are feeling comfortable with using the new products with the students
- Carolyn Takano, Technology Integration Support Teacher for the district, presented to a sample 6th grade lesson plan to the Board; Using the website peardeck.com she was able to show the board a lesson on Chinatown before several 6th grade classes went on a field trip that coincided with the lesson
- Rick Phelan spoke about where the district sits in comparison with other districts in the county and our process seems to be working well for the district
- Rick Phelan explained the curriculum matrix (scope and sequence) and how/where technology plans are relevant in the district to the board members; Rick discussed the student issues during SBAC assessments from last year and how we learned that students will need to be taught the basic on the computer use prior to testing this year; the district scope and sequence went through a lengthy process of editing which involved principals, staff, tech mentors etc; teachers should be utilizing the matrix as they plan the lessons throughout the year; the board will approve the matrix & technology plan at the next board meeting.

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:05 P.M.

4.2 Pledge of Allegiance was led by President Edwards

4.3 Introductions were conducted

4.4 Approval of Agenda Order were conducted and item 5. Presentations was moved in front of Item 4.3

4.5 Report Out of Closed Session: President Edwards reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

San Miguel Students from Mrs. Reitenbach's 1st grade class will present to the Board. The following students presented to the board a slide presentation on dinosaurs, planets and The Bald Eagle. The students were: Aimee Maehara, Milo Tillman and Ava Wessels.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence:

6.1 Letter received from our CSEA (California School Employees Association) regarding the unanimous approval of a stipend for employees coaching sports.

6.2 Letter received from our CSEA, regarding the approval of the Memorandum of Understanding increasing the computer paraeducator time for third grade classes and increased Office Assistant time.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee McKnight attended the Sonoma State student presentation on the Larkfield area
- Trustee Azat continues to work in the classrooms and sees the progress of students and teachers with the district technology; also attended the Cal Academy field trip with her sons class
- Trustee Edwards continues to coach basketball at San Miguel and Mark West Charter

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **San Miguel Elementary:** Principal Lamare presented a written report and reported on the following:
- Ms. Lamare reported that the second grade continents night was held;
- Ms. Lamare also noted that the character strength being focused on in the school this month is empathy
- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
- Ms. Kendall noted students are working on the character trait persistence; a group of students attended Maddux park with Ms. Kendall on the first day of "prepping"
- PTA held a books and breakfast day where all students read a book and were given breakfast treats; PTA also treated staff to a lunch
- Ms. Kendall noted that coops will be ending soon;
- An E-waste recycle event will take place on Feb. 28th from 9-2pm that will benefit all 6th grade classes at Mark West school
- **John B Riebli Elementary:** Principal Dineen presented a written report and reported on the following:
- Ms. Dineen announced the two students who participated in the regional spelling bee;
- Student council continues to work on spirit days; boys basketball continues and girls basketball will begin
- Ms. Dineen reported that the GATE teacher will be adding time on Wednesdays for students; Science Olympiad training has begun
- Teachers are continuing to participate in the several district committees(report card, math adoption);
- PTA bingo night will be held on Thursday Feb. 19th and also, the district dance which will involve all the PTS's and Ed Foundation; planning has also begun for the golf tournament on May 2nd
- **Mark West Charter School:** Principal Carpenter presented a written report and reported on the following:
- Mrs. Carpenter reported that San Miguel Site PTA sponsored a technology night for parents
- Mark West Charter staff met with the architect regarding the possible facility changes upcoming; Mrs. Carpenter also reported that the staff appreciates the SLN workshops
- Mark West Charter School held a Valentine's dance
- 8th grade students visited the Chabot Science museum

8.2 Director of Student Services and Special Education: Mrs. Rachel Valenzuela gave an oral report on the following:

- Rachel reported that we still do the Science state test with paper and pencil but all other testing is through SBAC(online)

- SBAC window is from March 5-May 29th; test schedules are being set up by principals
 - An explanation of the SBAC was given to the board explaining the two tests for students; also what accommodations are available for students with disabilities
 - “Below, near, at and above” will be the new assessment places for students results on the SBAC
- 8.3 Superintendent Report:** Superintendent Calloway gave a written report and an oral report on the following:
- Superintendent Calloway reported on the parent tech night at SM; great information for parents to help students in the technology world – digital citizenship
 - Superintendent Calloway and John Dybczak of Quattrocchi Kwok Architects met with the Mark West Charter Staff and will meet again with possible sketches
 - Kindergarten registration has begun and numbers are looking great
 - On March 6th Superintendent Calloway and Trustee McKnight will meet with Lisa Schaffner of the John Jordan Foundation to work on a possible joint project within the district
- 8.4 Education Foundation Report:** Superintendent Calloway gave an oral report on the following
- On Feb 26th the district music concert will be held
 - On Feb 24th another planning meeting will take place for the memorial dinner for Sue Hufford and Leadership 27
- 8.5 LCAP Update:** Superintendent Calloway gave an oral report on the following:
- A Stakeholders meeting will be held next month prior to the March Regular Board Meeting for staff, parents and anyone interested in reviewing the district LCAP(Local Control Accountability Plan)
 - In May, we will hold a final review of the LCAP and then the Board will need to approve the plan June

9. PUBLIC PARTICIPATION

No one asked to address the board

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Azat, all items on the Consent Agenda were approved on a vote of 4-0, Ayes=4, Nays=), Abstentions=0, Absent=1: Trustee Smith was not present during the regular board meeting portion

10.1 PERSONNEL

- 10.1.1** Consideration of Approval of all items on the Personnel Form
- 10.1.2** Sunshine of the MARFAC's (Certificated Unit) Proposal to Negotiate with Mark West Union School District (Certificated Unit) for the 2015/2016 School Year
- 10.1.3** Consideration of Approval of the Memorandum of Understanding with Windsor Unified School district to cover the cost for temporary support assistance
- 10.1.4** Consideration of Approval of the Student Teaching Agreement with Sonoma State University for Student Teachers from July 1, 2014 through June 30, 2016

10.2 BUSINESS

- 10.2.1** Vendor Warrant Report
- 10.2.2** Budget Updates – See Attached

10.3 CURRICULUM

10.4 MINUTES

- 10.4.1** Minutes of the January 20, 2015 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

Donations are listed on the Cover Sheet of this item. Item read to the public

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the purchase of 3 additional picnic tables for John B Riebli which will increase the prior Board approval from \$65,000 to \$70,000 in total for the 2014 – 2015 School Year. On a motion made by Trustee McKnight, seconded by Trustee Azat the purchase of 3 additional picnic tables for John B Riebli which will increase the prior Board approve from \$65,000 to \$70,000 is approved on a vote of 4-0. Absent=1, Trustee Smith

11.4 BOARD POLICIES

On a motion by Trustee McKnight, seconded by Trustee Saal the following Board Policy and Administrative Regulation was approved on a vote of 4-0, Absent=1 Trustee Smith

11.4.1 Consideration of Approval of the revised Board Policy and Administrative Regulation #5141.31, Students, Immunizations

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of a Vote for the 2015 CSBA Delegate Assembly Election. On a motion by Trustee McKnight, seconded by Trustee Azat, Dianna MacDonald of Cloverdale Union School District was approved as the voted candidate for the 2015 Delegate Assembly Subregion 3-A approved on a vote of 4-0, Absent=1 Trustee Smith.

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS The Board reviewed the following information items:

13.1 Enrollment Report as of 2/10/2015 (which includes Mark West Charter Schools projected enrollment #'s for 2015 – 2016 school year)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 10, 2015 and time TBD. This meeting is earlier in the month than normal due to Spring Break. This meeting will be an LCAP Stakeholders meeting.

15. ADJOURNMENT at 6:57pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Victor McKnight
Board Clerk