

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the BOARD OF TRUSTEES MEETING**  
**Tuesday, December 2, 2014**

The meeting will be held at the Mark West Union School District Office Meeting Room,  
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 7:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 7:00 P.M.**

**Board Members**

Aaron R. Smith  
 Mike Edwards, Clerk  
 Sara Azat  
 Victor McKnight  
 Gary Saal, President

**Staff Members**

Ron Calloway, Superintendent  
 Regina Cuculich, Associate Superintendent of Business  
 Tracy Lavin Kendall, Patty Dineen, Nicole Lamare, Principals  
 Pam Carpenter, Principal Mark West Charter School  
 Rachel Valenzuela, Director of Student Services  
 Michael Smith, Director of Technology Services  
 Marnie Cameron, District Administrative Assistant

**PUBLIC PARTICIPATION**

No one asked to address the board

**2. CLOSED SESSION: 6:30 P.M.**

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
 (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;  
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)
- 2.3 Conference regarding pending litigation: 1 case (per Government Code 54956.9)

**3. OPEN SESSION: PUBLIC MEETING: 7:00 P.M.**

- 3.1 The meeting was called to order at 7:00 P.M.
- 3.2 Pledge of Allegiance was led by President
- 3.3 Introductions were conducted
- 3.4 Approval of Agenda Order was conducted and no changes were needed
- 3.5 Report Out of Closed Session: President Saal reported there was no action taken out of closed session

**4. BOARD ORGANIZATIONAL MEETING:**

As required by Education Code 35143 and 35023, the Mark West Union School District Board of Trustees will hold its annual organizational meeting which includes the election of officers and a voting representative and alternate to the Sonoma County Committee on School District Organization. The Board will also decide the regular Board Meeting dates for 2015.

- 4.1 **Election of Board President:** On a motion by Trustee Saal, seconded by Trustee McKnight, Trustee Edwards was elected Board President for the 2015 school year on a vote of 4-0. Trustee Edwards abstained.
- 4.2 **Election of Board Clerk:** On a motion by Trustee Saal, seconded by Trustee Edwards, Trustee McKnight was elected Board Clerk for the 2015 school year on a vote of 4-0, Trustee McKnight abstained.
- 4.3 **Election of Representative to the County Committee on School District Organization:** On a motion by Trustee Azat, seconded by Trustee McKnight, Trustee Smith was elected to Representative to the county Committee on School District Organization for the 2015 year on a vote of 4-0. Trustee Smith abstained.
- 4.4 **Election of Alternate Representative to the County Committee on School District Organization:** On a motion by Trustee Edwards, seconded by Trustee Smith, Trustee McKnight was elected the Alternate Representative to the County Committee on School District Organization for the 2015 school year on a vote of 4-0. Trustee McKnight abstained.
- 4.5 **Board President will administer the Oath of Office to new Board Members:** The Oath of Office was administered to Trustee Smith, Trustee Edwards and Trustee Azat.

**4.6 Establish Regular Monthly Board Meeting Dates for 2015:** On a motion by Trustee Smith, seconded by Trustee Edwards, the 2015 Board meeting dates were approved as follows:

January 20  
February 17  
March 10  
April 21  
May 19  
June 9  
June special board meeting(TBD date and time)  
August 25  
September 15  
October 20  
November 17  
December 1

**5. PRESENTATIONS/RECOGNITIONS**

**5.1** Mrs. Rachel Valenzuela presented certificates to those students' who were redesignated as Fluent English Language Speakers from each site for the 2013 – 2014 School Year.

**6. BOARD CORRESPONDENCE**

There were no board correspondence items to review.

**7. BOARD COMMUNICATIONS/MATTERS**

Trustee Smith reported that he did a site visit to Mark West with Trustee Saal and Superintendent Calloway  
Trustee Saal did a site visit at Mark West today with Superintendent Calloway; impressed with the staff and their creativity using the technology in the classrooms  
Trustee Azat continues to volunteer in her childrens classes  
President Edwards continues to coach both at Mark West Charter and San Miguel

**8. ADMINISTRATIVE REPORTS**

**8.1** Maintenance/Operations/Technology Report: Mr. Michael Smith gave a written report and reported on the following:

- Items were completed from the list that was sent to principals during Thanksgiving break
- 243 chrome boxes have been installed at the sites

**8.2** Superintendent Report: Superintendent Ron Calloway reported on the following:

- Tree lighting ceremony at Molsberry Market at 6pm
- Math adoption committee met to begin the process of preparing to adopt a new program
- Enjoyed the visit to Mark West Elementary school and was impressed that the students were talking about evidenced based learning

**8.3** Educational Foundation Report: Superintendent Ron Calloway reported on the following:

- Tree lighting ceremony
- Elves workshop and Bazaar for Ed foundation

**8.4** LCAP Updates: Superintendent Calloway reported on the following:

- Attending a meeting this week to review the LCAP template that has been approved by the state

**9. PUBLIC PARTICIPATION**

Ms. Erin Earnshaw, teacher from MWCS, inquired about the direction of the district in regards to the Math Adoption process involving the Charter school.

**9.1 Public Hearing:** Regarding the Proposed Collective Bargaining Agreement with MARFAC (Certificated Unit) in accordance with AB 1200. President Edwards opened the Public Hearing at 7:32pm.No one asked to address the board and President Edwards closed the Public Hearing at 7:33pm

**9.2 Public Hearing:** Regarding the Proposed Collective Bargaining Agreement with CSEA (Classified Unit) in accordance with AB 1200. President Edwards opened the Public Hearing at 7:34pm. No one asked to address the board and President Edwards closed the Public Hearing at 7:35pm

## **10. CONSENT AGENDA**

On a motion by Trustee Smith, seconded by Trustee Saal, all items on the Consent Agenda were approved on a vote of 5-0. Ayes= 5, Nays= 0, Abstentions= 0, Absents= 0

### **10.1 PERSONNEL**

**10.1.1** Consideration of Approval of all items on the Personnel Form

**10.1.2** Consideration of Approval of the following Salary Schedules: Certificated, Classified, Psychologist, Administrative, Assistant Superintendent, Chief Financial Officer, Technology Supervisor/Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician

### **10.2 BUSINESS**

**10.2.1** Vendor Warrant Report

**10.2.2** Budget Updates – See Report

**10.2.3** Consideration of Approval of the Contract between the Mark West Union School District and School Services of California from January 2, 2015 through December 31, 2015

### **10.3 CURRICULUM**

### **10.4 MINUTES**

**10.4.1** Minutes of the November 18, 2014, Regular Board Meeting

### **10.5 FACILITIES**

### **10.6 DONATIONS**

Donations are listed on the Cover Sheet of this item.

## **11. ACTION/DISCUSSION ITEMS**

### **11.1 BUSINESS**

**11.1.1** Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC (Certificated) Employees. On a motion by Trustee Smith, seconded by Trustee Azat, the Proposed Collective Bargaining Agreement in accordance with AB1200 for the MARFAC Employees was approved on a vote of 5-0.

**11.1.2** Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the CSEA (Classified) Employees. On a motion by Trustee Saal, seconded by Trustee McKnight, the Proposed Collective Bargaining Agreement in Accordance with AB12300 for the CSEA Employees was approved on a vote of 5-0

**11.1.3** Consideration of Approval of the Mark West Union School District's First Interim Report for the 2014-2015 Fiscal Year

- Part Ia
- Part Ib
- Part II
- Part III
- Part IV

On a motion by Trustee Azat, seconded by Trustee Saal, approval of the Mark West Union school District's First Interim Report for the 2014-2015 school year passed on a vote of 5-0. An oral explanation of the interim report was presented by Mrs. Cuculich.

### **11.2 CURRICULUM:**

Consideration of Approval of School Site Plans:

**11.2.1** John B. Riebli School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight, the John B Riebli School Site Plan was approved on a vote of 5-0

**11.2.2** San Miguel School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight, the San Miguel School Site Plan was approved on a vote of 5-0

**11.2.3** Mark West School Site Plan. On a motion by Trustee Smith, seconded by Trustee McKnight, Mark West School Site plan was approved on a vote of 5-0

### **11.3 FACILITIES**

#### **11.4 BOARD POLICIES**

On a motion by Trustee Saal, seconded by Trustee McKnight, approval of the following board policies was passed on a vote of 5-0

**11.4.1** Consideration of Approval of the revised Board Policy#5131.2, Students, Bullying

**11.4.2** Consideration of Approval of the revised Board Policy and Administrative Regulation #5145.3, Students, Nondiscrimination/Harassment

**11.4.3** Consideration of Approval of the revised Board Policy and Administrative Regulation #5145.7, Students, Sexual Harassment

**11.5 ADMINISTRATION**

**11.5.1** Consideration of Approval of the Mark West Union School District Certificated Seniority List. On a motion by Trustee Smith, seconded by Trustee Saal, the Mark West Union School District Certificated Seniority List was approved on a vote of 5-0

**11.5.2** Consideration of Approval of Renewal of Superintendent's Contract. On a motion by Trustee Saal, seconded by Trustee Smith, approval of the renewal of Superintendent's contract was passed on a vote of 5-0. A correction to the signature page to reflect the meeting date as December 2, 2014 and not May 2013 was noted

**11.5.3** Consideration of Approval of Renewal of the Associate Superintendent of Business Services Contract. On a motion by Trustee Azat, seconded by Trustee McKnight, approval of the renewal of the Associate Superintendent of Business Services contract was passed on a vote of 5-0

**12. EVALUATION OF THE BOARD MEETING**

Trustee McKnight enjoyed having the student presentation for the redesignated students  
Trustee Saal appreciated Michael Smith for his hard work in getting the chrome boxes connected in the classrooms  
President Edwards also enjoyed having the students for the presentation

**13. INFORMATIONAL ITEMS**

No informational Items to review

**14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, January 20, 2015. The next meeting date was noted to be in 2015 and not 2014 as printed on the agenda.

**14. ADJOURNMENT 7:47pm**

Respectfully Submitted:

Approved by:

Ron Calloway  
Superintendent

Victor McKnight  
Board Clerk