

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular Board of Trustees Meeting
Tuesday, February 18, 2020

The meeting will be held at The Learning Center, Mark West Union School District,
305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

- Sara Azat, President
- Brad Sherwood, Clerk
- Victor McKnight
- Brian Burke
- Gary Saal

Staff Members

- Ron Calloway, Superintendent
- Regina Cuculich, Associate Superintendent of Business
- Rachel Valenzuela, Asst. Superintendent of Ed Services
- Michael Smith, Director of Technology Services
- Principals: Patrick Eagle, Emily Todd, Tracy Kendall and Michelle Francl
- Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30 p.m.

- 2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
- 2.2** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

3.1 STUDY SESSION – No Study Session will be held

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1** The meeting will be called to order at 5:00 P.M.
- 4.2** Pledge of Allegiance
- 4.3** Introductions
 - Trustee Sherwood was absent
- 4.4** Approval of Agenda Order
- 4.5** Report Out of Closed Session
 - There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

- Several of Mrs. DeKozan's 3rd grade students from Mark West Elementary, in coordination with Lisa Warne presented their PBL project entitled "Zero Waste Lunch Please". Student presenters included: Lily Dearmore, Sierra Graves, Aiden Iancu, Annabelle McFarlane, Aria Sumpter, Jacquelin Nunez, Setevn Navarro, and Angel Rodriguez
- Students explained that the idea behind the project was to try and reduce waste during snack and lunch
- A timeline was presented that explained the process from inception to fruition
- The project was created after an email was received by site administration from a concerned parent
- Student outreach included: communication and training from Recology, emails to staff encouraging interested staff and students to join, assemblies, articles in the Tiger Times, Google slide shows, and the creation of artistic aprons depicting a clean earth for those that are part of the "green team".
- The Green Team supervises sorting of snack and lunch waste and assists in guiding students in an understanding of what is recyclable and what is compostable.
- Compost bins will be weighed by week, month and year to see how much waste they are keeping out of the landfill.
- Mrs. DeKozan stated that the enthusiasm has been overwhelming and she is very proud of her

student's commitment and the impact they are making on their campus.

- Principal Kendall also reiterated that the Classified snack and lunch supervision has been very supportive and patient with the extra time that is sometimes required to complete the green team duties.

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd: Riebli

- Students have been busy working on the STEAM showcase
- 4th grade has been coding instruments
- 3rd graders created light up Valentine cards
- 1st grade teachers are using Near Pod. Wonderful tool that teachers can use to highlight and project Student work enabling them to explain their processes to other students.
- Six teachers attended a science training
- Parents are planning a big event
- Connor Kneis, Lucas Trudeau, and Ryan Taylor are the John B. Riebli Spelling Bee finalists

Patrick Eagle: San Miguel

- Bingo Night is this Friday, followed by a Movie Night, and then a Family Fun Night at the end of April
- San Miguel held its' first Kindness Week and it was great; everyone was nice to each other
- Boys basketball is half way through its' season; girls basketball tryouts began last week
- School wide Reading Challenge – all teachers were asked to have their students set a personal reading goal. If they achieved their personal goal, they got a red tshirt with San Miguel on one side and "I achieved my goal" on the other
- Amy Maehara and Liam Honeycutt are the San Miguel, Spelling Bee finalists

Tracy Kendall: Mark West Elementary

- This was the last week of Lemonade Wars and everyone will wear their best lemon yellow on Friday. A lemon tree will be donated in celebration of Lemonade Wars
- Izabelle Galicia and Kaylen Sowers are the Mark West Elementary, Spelling Bee finalists
- Handball tournament is in full swing
- 4th graders are working on their STEAM projects with Lisa Warne; focusing on waves and wave action
- Books and Breakfast was held on the 14th; really fun, quiet event when students read with their parents

Michelle Franci: Mark West Charter

- Carissa Sunde has been working on STEM machines so she can train us all
- Strings elective will be performing February 28th
- Dance elective will be performing March 2nd
- Bingo Night was so much fun! Tons of people and a fun time was had by all. Students got to participate through flipping the numbers
- February 14th the Certificated Staff held their annual Classified Brunch to honor the classified staff for all they do. Classified staff is given a couple of hours to enjoy the breakfast and mingle with colleagues
- March 3rd, a stem hub speaker will be addressing the students. The female presenter will be promoting STEM jobs for girls and encouraging girls to get involved with the program and opportunities

8.2 Maintenance/Operations/Technology Report/Mr. Michael Smith

- Working on replacing chrome boxes with 474 chromebooks
- Grounds team was in the process of trimming but with the warm weather, everything is in bloom so they are waiting to see how the weather goes before continuing
- Riebli office and bathroom project pre-construction services have started
- Wireless access has been updated in preparation for SBAC
- Secure browser has been updated

- Renaissance Accelerated Reader will manage our rostering so it connects to clever. This means that all new students will automatically be added and any leaving, automatically deleted
- 8.3 Assistant Superintendent of Educational Services/Rachel Valenzuela**
- February has been the month of the parent; DELAC morning and evening session. Discussion was a heart to heart discussion regarding what sacrifices are well worth it. Parents had great ideas including dedicating one day a week to go to the library, positive affirmations and learning English.
 - Spoke with parents about ELPAC testing and how parents can prepare themselves to assist their students. Currently 132 students, district wide, are considered ELL
 - Attended an EL Parent Workshop at SCOE. Great parents, heard motivational speakers, met other EL parents from other districts and empowered parents!
 - Parent Education Workshop will be held tonight. Hosted by Angela Claypool and Suzanne Calloway, the topic of discussion will be reading foundations
- 8.4 Superintendent Report/Superintendent Ron Calloway**
- Had the pleasure of working in several classrooms this month which included: a graphing lesson in Mrs. Shatto's class, Project Based Learning in Mrs. DeKozan's class, a group lesson in Mrs. Wheeler's class and a Wonders lesson in Ms. Fiero's class
 - UC Davis Leadership team met February 13th and we will be going again on March 5th; looking forward to it. The team will be making a presentation at the State of the District meeting in April
 - February 22nd, Superintendent Calloway will attend a meeting regarding the sidewalk project with County representatives
- 8.5 Safety Report/Superintendent Ron Calloway**
- Associate Superintendent Cuculich and Superintendent Calloway attended a Hazard Mitigation meeting with Cal OES and the County; tremendous amount of work they are asking school districts to do
- 8.6 Education Foundation Report/ Superintendent Ron Calloway**
- District wide Music Concert is on the 20th; guitar and band first, then chorus and violins
 - March 28th is the Polenta Feed benefiting the Music Program; buy your tickets!

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Consideration of Approval of the Updated Classified Auxiliary Pay Scale (Effective: 1/1/20)

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Consolidated Application Certification – Federal Programs; 19/20 Spring Submission

10.2.3 Document Tracking Services Licensing Agreement for 1-year beginning March 15, 2020

10.2.4 CALPADS/AERIES Consulting Contract between the Mark West Union School District and Jody Tuck 1/1/2020-8/31/2020

10.3 CURRICULUM

10.3.1 Consideration of Approval of the MOU between the Mark West Union School District and Rincon Valley Union School District for Occupational Therapy Services

10.3.2 Agreement of the Participating School Districts in Sonoma County regarding Interdistrict Attendance Agreements

10.4 MINUTES

10.4.1 Consideration of approval of the minutes of the January 21, 2020 Regular Board meeting

10.4.2 Consideration of Approval of the Minutes of the February 5, 2020 Special Board meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$526.75 donation from Slow Food Russian River Convivum to John B. Riebli for the 1st and 3rd grade fieldtrip to Sebastopol Apple Press

On a motion to approve all items on the Consent Agenda by Trustee Saal, seconded by Trustee McKnight, all items on the Consent Agenda were unanimously approved. Ayes=4; Neys=0; Abstentions=0; Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the National School Lunch Program (NSLP) Notice of Invitation for Bid – Meal Vendor (2020-2021)

On a motion to Approve the Meal Vendor Invitation for Bid for the National School Lunch Program by Trustee McKnight, seconded by Trustee Saal, the Invitation for Bid was unanimously approved. Ayes=4; Neys=0, Abstentions=0; Absent=1

11.1.2 Consideration of Approval of **Resolution #20-10**; RESIG JPA and Bylaws (this requires a Roll Call vote)

*On a motion to approve **Resolution #20-10** RESIG JPA and Bylawys by Trustee Burke, seconded by Trustee McKnight, a roll call vote was taken.*

Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Saal, Aye; Trustee Azat, Aye; Trustee Sherwood, Absent Ayes=4; Neys=0; Abstentions=0; Absent=1

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the Mark West Elementary and Mark West Charter School Comprehensive School Safety Plan

11.3.2 Consideration of approval of the John B. Riebli Elementary Comprehensive School Safety Plan

11.3.3 Consideration of Approval of the San Miguel Elementary Comprehensive School Safety Plan

On a motion by Trustee Burke to approve the Safety Plans for Mark West Elementary/Mark West Charter, John B. Riebli, and San Miguel Charter; seconded by Trustee Saal, the site Safety Plans were unanimously approved. Ayes=4, Neys=0, Abstentions=0, Absent=1

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Board Policy #4151 – Personnel; Employee Compensation

11.4.2 Consideration of Approval of Revised Administrative Regulation #5117 – Students; Interdistrict Attendance

11.4.3 Consideration of Approval of Revised Administrative Regulation #6175 – Instruction; Migrant Education Program

On a motion by Trustee Saal, seconded by Trustee Burke, Board Policies and Administrative Regulations were approved unanimously as noted. Ayes=4, Neys=0, Abstentions=0, Absent=0

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of a Vote for the 2020 CSBA Delegate Assembly Election for Subregion 3-A

On a motion by Trustee McKnight, seconded by Trustee Saal, the Board of Trustees unanimously voted to nominate the incumbent as the 2020 CSBA Delegate Assembly Subregion 3-A. Ayes=4, Neyes=0, Abstentions=0, Absent=1

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

- 13.1** Enrollment Report as of 2/13/2020 for Kindergarten and Transitional Kindergarten for the 2020-2021 School Year. Also included are the Kindergarten and Transitional Kindergarten Enrollments during the same time period in 2019-2020. Additionally included is the 2020-2021 Enrollment Projection for Mark West Charter School and the enrollment numbers for the same time period in 2019-2020.
- 13.2** Redwood Empire Schools' Insurance Group (RESIG) JPA and June 30, 2019 and 2018 Financial Statements

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 10, 2020 at 5:00p.m.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved By:

Ron Calloway, Superintendent

Brad Sherwood, Board Clerk