

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the BOARD OF TRUSTEES MEETING**  
**Tuesday, October 15, 2019**

The meeting will be held at the Mark West District Office, in the Learning Center, 305 Mark West Springs Road, Santa Rosa, CA 95403

The meeting is open to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL**

**Board Members**

Gary Saal, President  
Sara Azat, Clerk  
Brad Sherwood  
Brian Burke  
Victor McKnight

**Staff Members**

Ron Calloway, Superintendent  
Regina Cuculich, Associate Superintendent of Business  
Rachel Valenzuela, Assistant Superintendent of Educational Services  
Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd.  
Michelle Franci  
Michael Smith, Director of Maintenance/Operation/Technology  
Alicia Mills, Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:30PM**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
(Government Code 54957)

**2.2** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;  
Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

**3. STUDY SESSION: 5:00pm – 5:45pm**

**3.1** The Board will hold a study session with Assistant Superintendent of Educational Services, Rachel Valenzuela. Assistant Superintendent Valenzuela will present a written report, supported by a

power point presentation reviewing the 2018-2019 CAASPP scores.

- Assistant Superintendent Valenzuela presented an overview of the CAASPP scores by district, site and county.
- A marked improvement in scores of students with disabilities was noted. Assistant Superintendent Valenzuela attributed the improvement in part due to mainstreaming the students and exposing them to general education classrooms.
- The implementation of staff development that includes grade level collaboration across sites promotes innovative ideas and educational strategies sharing which in turn serves to support all teachers.
- Until the 2019-2020 school year, we had not had an ELA adoption that was Common Core aligned. Moving forward, the expectation is that the ELA scores will increase though there is always an implementation dip.
- The Board held a discussion with Assistant Superintendent Valenzuela regarding potential for improvement; what works, what may not and how weaknesses can become strengths.

**4. PUBLIC MEETING at 6:00pm**

**4.1** The meeting will be called to order at 6:00 P.M.

**4.2** Pledge of Allegiance

**4.3** Introductions

**4.4** Approval of Agenda Order

**4.5** Report Out of Closed Session

- There was no report out of Closed Session

## **5. PRESENTATIONS/RECOGNITIONS**

- Ruby Peacocke and Darmielle Galicia, both from Ms. Chapman's and Ms. Bell's 8<sup>th</sup> grade at Mark West Charter School, presented their Family History Projects. The cross curricular project was based on the book "Hidden Figures". Students learned how to create an inquiry question; how to write follow up questions and then ask questions of their families as part of the project production.

## **6. BOARD CORRESPONDENCE**

**6.1** Letter from Sonoma County Office of Education (SCOE), Mary Downey and Jennie Snyder, regarding the

District's 2019-2020 Local Control Accountability Plan has met all of the necessary criteria required by

Educational Code 52070.

**6.2** Letter from Sonoma County Office of Education (SCOE), Director of Fiscal Services, Shelly Stiles, stating

that the Mark West Union School District budget for 2019-2020 school year has been approved.

## **7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

- Trustee Sherwood noted that he had attended the MWAC meeting. Updates included that Carlton Senior Living will be breaking ground this winter. A sidewalk will be included in Phase 1 of the plan which will in turn provide additional safety for our students. Additionally, a presentation will be made to the CPUC regarding potential water rate reductions.
- Trustee McKnight stated that he had attended the Mark West Chamber's Community Faire. Great turn out and enjoyed the fact that Superintendent Calloway was a willing participant in the Dunk Tank!
- Trustee Burke visited the Mark West campus with Superintendent Calloway. Trustee Burke noted the quality education and great teaching being provided at the campus which was evidenced by very engaged students.

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals**

#### Tracy Kendall – Mark West

- Student Council elections were completed on Friday
- PTA "Male Role Model" dance was amazing. Students brought fathers, grandfathers, uncles and Brothers
- District volleyball is off to a great start; everyone very supportive of each other and is a fun, interactive climate
- Mark West will be hosting Jen Guerrero from SCOE
- Mark West was honored to be selected as the next SCOE Spotlight school of focus

#### Patrick Eagle – San Miguel

- Two teachers were recently hired to support students that are struggling
- Claire Raggio was invited to a Staff Meeting to explain her role in the District
- Teachers were asked to create student packets that could be used in the event of a power outage
- Bayside Church coordinated a campus work day which was very productive. The volunteers and the support were greatly appreciated
- Principal Eagle echoed the positive enthusiasm for the district wide volleyball program

#### Emily Todd – Riebli

- First volleyball game is Thursday night vs. San Miguel
- Garden is winding down for the Fall

- Last week of STEM for the upper grades; it then switches to the lower grades
- Walk-a-Thon raised \$65,000.00
- 5<sup>th</sup> Grade teachers starting “Kindness Squad” in an effort to spread kindness throughout the Community

Michelle Franci – Mark West Charter

- 7<sup>th</sup> grade team was in first place so they will host the tournament
- The Maker Class created the volleyball team shirts which students really enjoyed
- Added a dance class at the beginning of the year. Students held their first recital and had a great time.
- A campus beautification day was held in coordination with Bayside Church. 8 students participated, many adults; it was amazing.
- Held co-ops; teachers discussed what is needed to bridge the gaps and discussed how they as can help their students succeed.

**8.2 Maintenance/Operations/Technology Report/Michael Smith**

- Mr. Smith was absent but provided the Board a written report

**8.3 Superintendent Report/Ron Calloway**

- Superintendent Calloway discussed the process by which the Riebli campus was closed on Thursday, October 10<sup>th</sup> by the PG&E de-energization but the other campuses were open. Riebli staff reported to work and were then asked to assist at one of the other campuses for the day; the entire staff was wonderful and very helpful.
- Due to the outage, Superintendent Calloway had the opportunity to return to the classroom visiting 2<sup>nd</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade classes during which he was able to teach several lessons.
- Superintendent Calloway attended the “Two Years Stronger” event on October 6<sup>th</sup>; “it was amazing.”

Special appreciation was noted for Jenny Chamberlain, Supervisor Gore’s assistant, who coordinated the entire event.

**8.4 Education Foundation Report/Ron Calloway**

- The Education Foundation is looking for a Secretary
- Volunteers are needed for the annual Polenta Feed

**8.5 School Safety Update/Ron Calloway**

**8.5.1 PG&E Update**

- Communication leading up to the outage was challenging
- Map coverage extended through most of Sonoma County
- Built in day (4/13/20) as a buffer to this year’s schedule. We have to use that day as an Instructional

Day to make up for the loss of October 9<sup>th</sup>, 2019. Since this has become more of the norm than the

unusual, moving forward, we are going to have to find a way to build several days into the school year as floater days than can be used as instructional days should they be needed.

**8.5.2 Safe Schools Conference**

- Excellent conference. The video “Evan” was powerful; something everyone should see; really brings to focus how important it is to be aware.

**9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

There was no public participation.

**10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

**10.1 PERSONNEL**

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Consideration of Approval of the MOU between the Mark West Union School District and Western Governor's University regarding Student Teaching Agreement - California

**10.2 BUSINESS**

10.2.1 Vendor Warrant Report

**10.3 CURRICULUM**

10.3.1 Approval of the overnight field trip for the 4<sup>th</sup> grade students in Ms. Hunter and Ms. Rue's classes at Mark West School to Coloma Outdoor Discovery School; April 6<sup>th</sup> – 8<sup>th</sup>, 2020

10.3.2 Approval of the overnight field trip for the 4<sup>th</sup> grade students in Ms. Watkins and Ms. Staten's classes at San Miguel School to Coloma Outdoor Discovery School; April 8<sup>th</sup> – April 10<sup>th</sup>, 2020

10.3.3 Approval of the overnight field trip for the 7<sup>th</sup> grade students in Ms. Woods and Ms. Sunde's classes at Mark West Charter School to the Alliance Redwoods Outdoor Education Science camp March 9<sup>th</sup> – March 11<sup>th</sup>, 2020

**10.4 MINUTES**

10.4.1 Minutes of the September 10, 2019, Regular Board Meeting

**10.5 FACILITIES**

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

**10.6 DONATIONS**

*On a motion by Trustee Azat, seconded by Trustee Burke; all items on the Consent Agenda were unanimously approved. Ayes=5, Nays=0, Abstentions=0, Absent=0*

**11. ACTION/DISCUSSION ITEMS**

**11.1 BUSINESS**

11.1.1 Consideration of Approval of **Resolution #20-04**, the Accounting of Developer Fees for Fiscal Year 2018 – 2019

*On a motion by Trustee McKnight, seconded by Trustee Azat; Resolution #20-04 the Accounting of Developer Fees for Fiscal Year 2018-2019 was approved on a roll call vote of 5-0. Trustee Azat, Aye;*

*Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee Saal, Aye. Ayes=5, Nays=0,*

*Abstentions=0, Absent=0*

11.1.2 Consideration of Approval of **Resolution #20-05**, Closure of the Deferred Maintenance Fund 14 for the Mark West Union School District

*On a motion by Trustee Azat, seconded by Trustee Sherwood; Resolution #20-05, Closure of the Deferred Maintenance Fund 14 for the Mark West Union School District was approved on a roll call vote of 5-0. Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee Saal, Aye.*

*Ayes=5, Nays=0, Abstentions=0, Absent=0*

**11.2 CURRICULUM**

**11.3 FACILITIES**

**11.4 BOARD POLICIES**

**11.5 ADMINISTRATION**

11.5.1 Consideration of Approval of **Resolution #20-06**, Elimination of 5.47 hours/day, Paraeducator-Individual Support Assistant (ISA)

*On a motion by Trustee Azat, seconded by Trustee Burke; Resolution #20-06, Elimination of 5.47 hours/day, Paraeducator – Individual Support Assistant (ISA) was approved on a Roll Call vote of 5-0*

*Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee Saal, Aye. Ayes=5, Nays= 0, Abstentions=0, Absent=0*

**12. EVALUATION OF THE BOARD MEETING**

**13. INFORMATIONAL ITEMS**

**13.1** Public Self-Insurer’s Annual Report from RESIG(Redwood Empire Schools’ Insurance Group)

**13.2** Actuarial Study of Retiree Health Liabilities under GASB 74/75 Roll Forward Valuation, updated 6/30/18

**14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, November 12<sup>th</sup> 2019.

**15. ADJOURNMENT**

**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved By:

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Ron Calloway, Superintendent

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Sara Azat, Board Clerk