

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, January 17, 2017

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 6:00 P.M.

1. CALL TO ORDER, ROLL CALL: 6:00 P.M.

Board Members

Sara Azat, President
 Aaron Smith, Clerk
 Gary Saal
 Mike Edwards
 Victor McKnight

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:00 P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

3. BOARD STUDY SESSION

3.1 The Board did not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:03 P.M.

4.2 Pledge of Allegiance was led by President Azat

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Azat reported there was no action taken out of closed session.

5. PRESENTATIONS/RECOGNITIONS

San Miguel Charter School First Grade Students presented information to the board regarding STEM- with an Engineering focus- in the classroom. Students who were present were: Tyshawn, Jefferson, Jaina and Charleigh as well as their teacher Ms. Lisl Christie.

6. BOARD CORRESPONDENCE

There was no correspondence for the Board to review.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Edwards reported he has been coaching at San Miguel and the 7th grade boys at Charter won the tournament
- Trustee McKnight reported that he participated in a walk through visit at San Miguel School
- Trustee Smith reported that he participated in a walk through visit at San Miguel School
- Trustee Azat reported about tutoring Math class at Mark West

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals/Oral reports only

- **San Miguel Elementary:** Principal Eagle presented an oral report on the following:
 - A Family Movie night was held by PTO
 - Principal Eagle shared some games with the staff and the teachers will now teach the students
 - School Wide singalong took place before winter break;
 - Running Club has begun for students has begun
- **Mark West Elementary:** Principal Kendall presented an oral report on the following:
 - Successful Food Drive for Mark West Families
 - Ms. Hunter has begun preparing for the Science fair and her class is writing to vendors to participate as part of a writing project;
 - PTA movie night coming up on Jan. 27th; teacher Ms. Pulliam was nominated for the Sonoma County Office of Education, Teacher Appreciation Bus Campaign recipient
- **John B Riebli Elementary:** Principal Dineen was absent.
- **Mark West Charter School:** Principal Kendall presented an oral report on the following:
 - Students are beginning the Pennies for Patients project;
 - 8th Grade students attended a field trip at Lawrence Hall of Science
 - Girls Basketball has begun

8.2 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and gave an oral report on the following:

- Mr. Smith addressed the board regarding items that were repaired over the winter break(see attached report)
- Siding was replaced on rooms 31/32 at old Mark West Charter school due to rot
- The Aeries database has been changed to be "housed" on the Aeries servers now; now a secure setup in case of a shut down
- Mr. Smith updated the board regarding signage for the sites per the request by the board; there are still some details to be looked at – is there internet access at the site of the sign base, which position are the signs to be in. Mr. Smith suggests having a spec sheet per site of the sign/campus. We will need to see about having further discussion with John Dybczak at our study session in February. Superintendent Calloway will coordinate with Trustee Saal and Trustee Azat a date to walk through the sites and look at locations as a committee and then discuss with Mr. Smith and Mr. Dybczak

8.3 Director of Student Services and Instruction Report: Mrs. Valenzuela was absent

8.4 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following to the Board:

- Thursday Jan. 26th will be Kindergarten information night at 7pm and registration will be held on Friday Jan. 27th; Superintendent Calloway explained the registration process to the board members
- District Safety Training for certificated staff took place
- Superintendent Calloway and Mrs. Cuculich will be attending a budget meeting on Thursday Jan. 19th and will report back to the board

8.5 Education Foundation: Superintendent Calloway gave an oral report on the following:

- March 31st will be the Adult Extravaganza for Music/Arts Program at Cardinal Newman

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 Public Hearing: Public Hearing regarding the Mark West Union School District's Proposal to Negotiate with CSEA the Classified Unit for the 2016/2017 School Year. President Azat opened the public hearing at 6:51 No one asked to address the board. Public hearing was closed by President Azat at 6:52

9.2 Public Hearing: Regarding the Proposal from CSEA, the Classified Unit to Negotiate with the Mark West Union School District for the 2016/2017 School Year. President Azat opened the public hearing at 6:53 No one asked to address the board. Public hearing was closed by President Azat at 6:54

10. CONSENT AGENDA

On a motion by Trustee Saal and seconded by Trustee Edwards, all other items were approved on a vote of 5-0. Ayes=5; Nays=0; Absent=0; Abstentions=0

- 10.1.1 Consideration of Approval of all items on the Personnel Form
- 10.1.2 Agreement with Greg Espinoza for consulting regarding district investigations not to exceed \$2,500
- 10.1.3 Approval of Classified Sub Caller rate to be increased from \$3000.00 to \$4050.00 per year. This is not a bargaining unit position. This is a contract. The increase will be prorated for this school year to begin on February 1, 2017. The rate is based on 1.5 hrs/day at \$15.00/hour, 180 days per year.
- 10.1.4 Revised Mark West Union School District Auxiliary Pay Scale to reflect the minimum wage beginning January 1, 2017.

10.2 BUSINESS

- 10.2.1 Vendor Warrant Report
- 10.2.2 Year 2 of 3 year contract for Audit Services with Stephen Roatch Accountancy Corporation for the District Financial Audit of the General Fund 01, Bond Fund 21 Financial Audit and Bond Fund 21 Performance Audit

10.3 CURRICULUM

Consideration of Approval of the 2016/2017 School Accountability Report Cards (SARCs):

- 10.3.1 San Miguel SARC
- 10.3.2 Mark West SARC
- 10.3.3 Mark West Charter School SARC
- 10.3.4 John B. Riebli SARC

10.4 MINUTES

- 10.4.1 Minutes of the December 6, 2016, Regular Board Meeting

10.5 FACILITIES

- 10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.6 DONATIONS

- 10.6.1 Donations are listed on the Cover Sheet of this item. Donations were read aloud to the audience.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

- 11.1.1 Consideration of Approval of the 2015-2016 District Financial Audit Certification and Certification of Corrective Actions(none). On a motion by Trustee McKnight, seconded by Trustee Edwards, the 2015-2016 District Financial Audit Certification and Certification of Corrective Actions was approved on a vote of 5-0.
- 11.1.2 Consideration of Approval of the 2015-2016 Measure C Financial Audit Certification and Certification of Corrective Actions (none). On a motion by Trustee McKnight, seconded by Trustee Edwards, the 2015-2016 Measure C Financial Audit Certification and Certification of Corrective Actions was approved on a vote of 5-0.
- 11.1.3 Consideration of Approval of the 2015-2016 Measure C Performance Audit Certification and Certification of Corrective Actions (none). On a motion by Trustee McKnight, seconded by Trustee Edwards, the 2015-2016 Measure C Performance Audit and Certification and Certification of Corrective Actions was approved on a vote of 5-0

11.2 CURRICULUM

11.3 FACILITIES

- 11.3.1 Consideration of Approval of the Facility Inspection Reports for all sites as presented. On a motion by Trustee Smith, seconded by Trustee Edwards, the Facility Reports for all sites as presented were approved on a vote of 5-0

11.4 BOARD POLICIES

On a motion by Trustee Saal, seconded by Trustee McKnight, the following Board Policy and Administrative Regulations were approved on a vote of 5-0.

- 11.4.1 Consideration of Approval of the Board Policy #3470, Business and Noninstructional Operations, Debt Issuance and Management
- 11.4.2 Consideration of approval of Board Policy and Administrative Regulation #0460, Philosophy, Goals, Objectives and Comprehensive Plans, Local Control Accountability Plan
- 11.4.3 Consideration of the revised Administrative Regulation #1340, Community Relations, Access to District Records

11.4.4 Consideration of the revised Board Policy and Administrative Regulation #1312.3, Community Relations, Uniform Complaint Procedures

11.5 ADMINISTRATION

11.5.1 Consideration of the revised schedule for the 2017 School Board Meetings correcting the date previously approved for May 2017. On a motion by Trustee Smith, seconded by Trustee Edwards, the revised 2017 School Board meetings schedule was approved on a vote of 5-0.

11.5.2 Consideration of approval of the **Resolution #17-07** regarding the reduction in hours of certain positions in the classified service and directing notification of classified employees. On a motion by Trustee Smith seconded by Trustee Saal, **Resolution #17-07**, the reduction in hours of certain positions in the classified service and directing notification of classified employees was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Edwards, Aye; President Azat, Ayes.

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items:

13.1 Statement In Proof of Loss from Redwood Empire Schools Insurance Group

13.2 Continuing Disclosure Submission of audited Financial Statements ending 6/30/2016

14. FUTURE MEETINGS

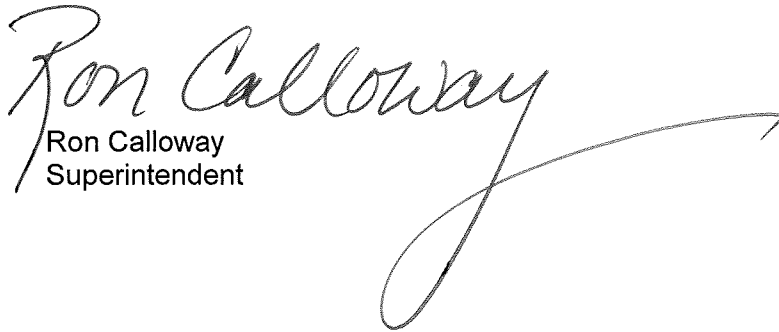
The next Regular Board meeting will be held on Tuesday, February 21st, 2017.

15. ADJOURNMENT at 7:02pm.

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully submitted:


Ron Calloway
Superintendent

Approved by:


Aaron Smith
Board Clerk