

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
AGENDA**

**Tuesday, August 21, 2018**

The meeting will be held at the Mark West District Office in the Learning Center, located at  
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

**The meeting is open to the public at 5:30 P.M.**

**1. CALL TO ORDER, ROLL CALL**

**Board Members**

Victor McKnight, President  
Gary Saal, Clerk  
Brad Sherwood  
Sara Azat

**Staff Members**

Ron Calloway, Superintendent  
Regina Cuculich, Assoc. Superintendent of Business  
Rachel Valenzuela, Asst. Superintendent of Educational Services  
Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd  
Vice Principal: Michelle Franci  
Michael Smith, Director of Technology Services  
Marnie Cameron, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION at 5:30**

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
(Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;  
Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron  
Calloway)

**3. BOARD PROVISIONAL APPOINTMENT TO VACANT SEAT at 6:00pm**

[3.1 The Board was informed of Trustee Mike Edwards resignation on July 18, 2018.](#)

[3.2 Notice is hereby given, in accordance with Education Codes 5326 and 5328, the remaining members of the board provisionally appoint Mr. Brian Burke on August 21, 2018 to fill the vacant seat. President McKnight will administer the Oath of Office.](#)

**4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.**

4.1 The meeting will be called to order at 6:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

The Board will recognize retiring Trustee Mike Edwards for his contributions to the Mark West Union School District.

**6. BOARD CORRESPONDENCE**

[6.1 Letter to the Superintendent from Trustee Mike Edwards, regarding his resignation from the board as of July 18, 2018.](#)

[6.2 Letter from Sonoma County Office of Education Superintendent, Steve Herrington, accepting the resignation of Trustee Mike Edwards from the Mark West Union School Board as of July 18, 2018](#)

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## 8. ADMINISTRATIVE REPORTS

[8.1 School Reports/Principals-Oral Report Only](#)

[8.2 Maintenance/Operations/Technology/Michael Smith](#)

[8.3 Director of Student Services/Rachel Valenzuela-Oral Report Only](#)

[8.4 Superintendents Report/Ron Calloway](#)

[8.5 Educational Foundation Report/Ron Calloway](#)

[8.6 School Safety Update/Ron Calloway](#)

## 9. PUBLIC PARTICIPATION

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

[9.1 Public Hearing Regarding Developer Fee Increase for the Mark West Union School District](#)

[Mark West Union School District – Level I Developer Fee Study](#)

## 10. CONSENT AGENDA

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### 10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

### 10.2 BUSINESS

[10.2.1 Vendor Warrant Report](#)

[10.2.2 Employee Ratio Annual Report](#)

[10.2.3 Agreement for Instructional Resources Center Services for the 18–19 School year](#)

[10.2.4 Agreement between Mark West Union School District and the Sonoma County Office of Education for Categorical Cooperative services.](#)

[10.2.5 Agreement with Brandman University for Supervised Fieldwork with Student Counseling from August 1, 2018 through July 31, 2021](#)

[10.2.6 Renewal for Services with West Interactive Services Corporation for “SchoolMessenger” for 12 months](#)

### 10.3 CURRICULUM

### 10.4 MINUTES

[10.4.1 Minutes of the June 5, 2018 Regular Board Meeting](#)

[10.4.2 Minutes of the June 7, 2018 Special Board Meeting](#)

### 10.5 FACILITIES

[10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary](#)

### 10.6 DONATIONS

[10.6.1 Donations are listed on the Cover Sheet for this item.](#)

## 11. ACTION/DISCUSSION ITEMS

### 11.1 BUSINESS

[11.1.1 Consideration of Approval of \*\*Resolution #19-01\*\*, to Establish Committed Fund Balances](#)

[11.1.2 Consideration of Approval of the recertification of the Mark West Union School District Budget for the 2018 - 2019 School Year](#)

[11.1.3 Consideration of approval of the agreement for Dark Fiber installation with the Sonoma County office of Education utilizing option #1\(Pay Full amount in Year 1 and Maintenance Fee for Years 2-10\)](#)

[11.1.4 Consideration of approval of the Change Order with FRC, Inc. in the amount of \\$80,066 for the Leaning Center project](#)

[11.1.5 Consideration of approval of the \*\*Resolution #19-02\*\* regarding the Justification Study and the Rate Increase of \\$3.79 per square foot residential construction and \\$0.61 per square foot for commercial/industrial construction](#)

### 11.2 CURRICULUM

### 11.3 FACILITIES

### 11.4 BOARD POLICIES

[11.4.1 Consideration of Approval of the newly required Civil Rights Policy for National School Lunch Programs](#)

[11.4.2 Consideration of Approval of the revised Board Policy and Administrative Regulation #1312.3 Community Relations, Uniform Complaint Procedures.](#)

[11.4.3 Consideration of Approval of the revised Board Policy and Administrative Regulation #3514.1, Business and Noninstructional Operations, Hazardous Substances](#)

[11.4.4 Consideration of Approval of the revised Administrative Regulation #4032, Personnel, Reasonable Accommodation](#)

[11.4.5 Consideration of Approval of the revised Board Policy #4111.2, Personnel, Legal Status Requirement](#)

[11.4.6 Consideration of Approval of the revised Board Policy and Administrative Regulation #4119.11, Personnel, Sexual Harassment.](#)

[11.4.7 Consideration of Approval of the revised Board Policy #4158, Personnel, Employee Security](#)

[11.4.8 Consideration of Approval of the revised Administrative Regulation #5141.26, Students, Tuberculosis Testing](#)

[11.4.9 Consideration of Approval of the revised Board Policy #5144, Students, Discipline](#)

[11.4.10 Consideration of Approval of the revised Administrative Regulation #5144.1, Students, Suspension and Expulsion/Due Process](#)

[11.4.11 Consideration of Approval of the revised Board Policy #5145.9, Students, Hate Motivated Behavior](#)

## **11.5 ADMINISTRATION**

[11.5.1 Consideration of Approval of Nomination for the CSBA Director-at-Large for Asian/Pacific Islander and Hispanic](#)

[11.5.2 Consideration of Approval of \*\*Resolution #19-03\*\*, revision of Board Bylaw 9270 Conflict of Interest Code as required biennially. Appendix A has been revised to include the position of Assistant Superintendent of Educational Services](#)

## **12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

## **13. INFORMATIONAL ITEMS**

[13.1 District Enrollment Report as of 8/17/2018 is presented for the Board to review](#)

[13.2 Mandated Block Grant Application Submission](#)

[13.3 Education Protection Account Expenditures through June 30, 2018](#)

[13.4 SCOE Fire Relief Mini Grant Expenditure Report](#)

[13.5 Consolidated Application for Funding Categorical Aid Program, Spring 2018 Submission](#)

[13.6 Quarterly Report and Certification of the County Treasurer Ending June 30, 2018](#)

## **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, September 11th, 2018.

## **15. ADJOURNMENT**

### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.