

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, August 20, 2019

The meeting will be held at the Mark West District Office in the Learning Center, located at
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Gary Saal, President
Sara Azat, Clerk
Brad Sherwood
Brian Burke
Victor McKnight

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Assoc. Superintendent of Business
Rachel Valenzuela, Asst. Superintendent of Educational Services
Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd,
Michelle Franci
Michael Smith, Director of Technology Services
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION at 5:30

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION

The Board will not hold a Study Session this month.

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting will be called to order at 6:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions were conducted

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

There was no report out of Closed session.

5. PRESENTATIONS/RECOGNITIONS

There will be no presentations or recognitions at this time.

6. BOARD CORRESPONDENCE

There is no Board correspondence at this time.

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Azat stated that her experience with Data Confirmation was smooth sailing.
- Trustee McKnight attended the Community Soil fundraiser with Superintendent Calloway.
- Trustee Sherwood has attended some of the MWAC meetings. A plan is in the works for a 2 year commemoration of the fires to be held October 6th. A plan is underway for a granite art structure to be unveiled at the LBC during the commemoration.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals-Oral Report Only

- Patrick Eagle – San Miguel

1. Staff and students have returned ready and excited for the 2019-2020 school year
 2. Teachers attended a Wonders training
 3. August 12th, all staff returned and a site staff meeting was held
 4. Still waiting to fill some classified positions; mostly yard duty
 5. Numbers are good; 423 students as of 8/20/19; 13 new students
 6. SCOE playground now has the posts installed
- Emily Todd – Riebli
 1. Teachers attended the Wonders training
 2. Many students chose to ride their bikes to school on the first day. Magical watching families walk together as they entered school for the first day.
 3. New bike racks have been ordered to store student bikes; thank you to Mr. Smith and Superintendent Calloway for providing them.
 - Tracy Kendall – Mark West Elementary
 1. Off to a great start and the Welcome Back barbeque was terrific!
 2. Students and families are excited to be back.
 3. Kindergarten Back to School Night was extremely well attended as was the first PTA meeting
 4. Mark West PTA is donating \$3,500.00 to the Community Garden Project
 - Michelle Franci – Mark West Charter
 1. Staff meeting was held before school started. Focus was on the safety plan; what to do, how to implement; walked the campus in an understanding of safety protocol
 2. Back to School Night was held on the first day of school, very well attended
 3. First rally is tomorrow; will include team building exercises
 4. Co-ed Volleyball had a very strong turnout.
 5. Recognition was given to Marnie Cameron and Alicia Mills for the outstanding job they did supporting over 100 MWC parents with Data Confirmation during the Welcome Back

8.2 Maintenance/Operations/Technology/Michael Smith

- Mr. Smith provided an overview of completed summer work projects.
- Mr. Smith provided an update on the Riebli construction projects

8.3 Director of Student Services/Rachel Valenzuela

- Assistant Superintendent Valenzuela provided an overview of the new ELA programs

8.4 Superintendents Report/Ron Calloway

- Superintendent Calloway reported that he joined Trustee McKnight and Senator McGuire at the Community garden Fundraiser
- Superintendent Calloway has granted a request from KRCB to interview him regarding the 2 year anniversary of the fires; the interview will be held Friday, 8/23/19
- Superintendent Calloway joined Trustee Sherwood at a planning meeting for the 2 year commemoration of the fires.
- Superintendent Calloway discussed current ADA and how it may be affected over the next couple of years as some families return home, some move and the apartments on Old Redwood Highway are completed.
- Thanks were extended to Marnie Cameron and Alicia Mills for their efforts and long hours in support of our parents with Data Confirmation

8.5 Educational Foundation Report/Ron Calloway

Superintendent Calloway informed the Board that the first Ed Foundation meeting of the school year has not yet been held however, Music Sign Ups will be held on Wednesday, August 21, 2019 in the Mark West MPR

8.6 School Safety Update/Ron Calloway – Air Quality Recommendation

Tabled until the September meeting

9. **PUBLIC PARTICIPATION**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

- MARFAC Co-Presidents Michelle Pulliam and Christina Hunt addressed the Board. Appreciations were offered to all as the District addresses the issue of lower enrollment as well as Leaderships' desire to be proactive in thinking outside of the box in creating new opportunities and possible solutions. Concern was expressed regarding the new District Communication Coordinator position and the financial impact it may have during declining enrollment.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

On a motion by Trustee McKnight, seconded by Trustee Azat; all items on the Consent Agenda were approved on a vote of 5-0. Ayes=5; Nays=0; Abstentions = 0; Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Extra Service Contract with Greg Espinoza for the 2019-2020 school year; not to exceed 40 hrs

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Employee Ratio Annual Report

10.2.3 MOU- North Coast Student Teaching

10.2.4 MOU– Sonoma State University Counseling Program Traineeship Agreement

10.2.5 Purchase of AED's for sites through School Health

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the June 4, 2019 Regular Board Meeting

10.4.2 Minutes of the June 6, 2019 Special Board Meeting

10.4.3 Minutes of the June 10, 2019 Special Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #20-01**, to Establish Committed Fund Balances

On a motion by Trustee Azat, seconded by Trustee Sherwood; Resolution #20-01 to Establish Committed Fund Balances was approved on a roll call vote of 5-0. Trustee Burke, Aye; Trustee Sherwood, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; Trustee Saal, Aye.

11.1.2 Consideration of Approval of the Mark West Union School District Re-certification of the 2019 - 2020 School Year Budget

On a motion by Trustee Sherwood, seconded by Trustee Azat, the Re-certification of the 2019-2020 School Year Budget for the Mark West Union School District was approved on a vote of 5-0. Ayes=5; Nays=0; Abstentions=0, Absent=0.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of the Board Policy #1112 – Media Relations

11.4.2 Consideration of Approval of Board Policy # 4119.24 – Maintaining Appropriate Adult-Student Interactions

11.4.3 Consideration of Approval of the revised Board Policy #4218 Personnel Dismissal/Suspension, Disciplinary Action

11.4.4 Consideration of Approval of the revised Board Policy and Administrative Regulations #5131.2 Students – Bullying

On a motion by Trustee Sherwood, seconded by Trustee Burke, items 11.4.1, 11.4.2, 11.4.3 and 11.4.4 were approved on a vote of 5-0. Ayes=5; Nays=0; Abstentions=0; Absent=0

11.4.5 Consideration of Approval of the revised Board Policy and Administrative Regulations #6158 –

Instruction – Independent Study

Superintendent Calloway requested a separate vote on Item 11.4.5 in order to review the changes with the Board prior to vote.

On a motion by Trustee McKnight, seconded by Trustee Item 11.4.5 was approved on a vote of 5-0.

Ayes=5; Nays=0; Abstentions = 0; Absent = 0

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 District Enrollment Report as of 8/15/2019 is presented for the Board to review

13.2 Mandated Block Grant Application Submission – all sites

13.3 Actual EPA Entitlement/Expense Report through June 30, 2019

13.4 Consolidated Application for Funding Categorical Aid Program, 2019-2020 Submission

13.5 Quarterly Report and Certification of the County Treasurer Ending June 30, 2019

13.6 Annual Fees and Charges 2018-2019 – Transfers from Fund 09 – Mark West Charter School

13.7 J-13A Approval of Request for Allowance of Attendance Due to Emergency Conditions

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, September 10th, 2019.

15. ADJOURNMENT at 7:17pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Sara Azat
Board Clerk