

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING**

Agenda

Tuesday, May 21, 2019

The meeting will begin at John B Riebli Charter Elementary School Multi-Use Room, 315 Mark West Springs Road, Santa Rosa, CA 95404. Please note that after Item #5 Recognitions/Presentations is completed the Board Meeting will move to The Learning Center at the Mark West Union School District office at 305 Mark West Springs Road

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Gary Saal, President
Sara Azat, Clerk
Brian Burke
Mike Edwards
Brad Sherwood

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Tracy Lavin-Kendall, Emily Todd, Patrick Eagle, Principals
Michelle Franci, Vice Principal Mark West Charter School
Rachel Valenzuela, Asst. Superintendent of Ed Services
Michael Smith, Director of Technology Services
Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:45pm-5:00pm

2.1 Consideration of Student Advancement

3. BOARD STUDY SESSION

3.1 The Board will not hold a study session.

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.
4.2 Pledge of Allegiance
4.3 Introductions
4.4 Approval of Agenda Order
4.5 Report Out of Closed Session

5. STUDENT RECOGNITIONS: 5:00-6:00pm

5.1 The Board will recognize our English Language Learner students who have been redesignated as Fluently English Speakers
5.2 The Board will recognize the winners of the Superintendent Bacon Young Writers' Award: Isabel Montenegro from San Miguel School; Leena Martinez from John B. Riebli School; Kaelynn Malsbary from Mark West School; and Alison Castillo-Arellano from the Mark West Charter School
5.3 The Board will recognize Student Council and Site Council student representatives from the school sites.

After the student Recognitions, Items 5.1-5.3, the Board of Trustees will move the general session of the Board meeting into the Learning Center at the Mark West District Office.

6. BOARD CORRESPONDENCE

[6.1 Letter received from Shelley Stiles, Director External Fiscal Services at Sonoma County Office of Education regarding the positive certification of the Second Interim Report for the fiscal year 2018-2019](#)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

[8.1 School Reports/Principals](#)

[8.2 Maintenance/Operations/Technology Report/Mr. Michael Smith](#)

[8.3 Assistant Superintendent of Educational Services Report/Asst. Superintendent Rachel Valenzuela](#)

[8.4 Superintendent Report/Superintendent Calloway](#)

[8.5 Educational Foundation Report/Superintendent Calloway](#)

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

[10.1.2 Revised Classified Seniority List](#)

10.2 BUSINESS

[10.2.1 Vendor Warrant Report](#)

[10.2.2 Budget Updates](#)

[10.2.3 2019-2020 Instructional Minutes Bell Schedules](#)

[10.2.4 Retainer Purchase of 50 hours of Service with School and College Legal Services of California](#)

[10.2.5 Renewal of Voluntary Student Accident and Sickness Insurance Program for 2019-2020 with Myers-Stevens & Toohey & Co., Inc.](#)

[10.2.6 MOU between Mark West Union School District and the Extended Child Care Coalition \(ECC\) for classroom and utility charges from July 1, 2019 – June 30, 2020](#)

[10.2.7 DSA application for approval of plans and specifications for the Fence improvements at John B Riebli School](#)

[10.2.8 QKA agreement for Architectural Services for the alterations to the John B Riebli office and classroom 14 Project](#)

[10.2.9 Agreement with Jack Schreder & Associates Inc. to prepare a Developer Fee Justification Study for the Mark West Union School District](#)

[10.2.10 Agreement between Total Compensation Systems, Inc. and the Mark West Union School District for actuarial valuation services to comply with the requirements of current GASB accounting standards 74/75](#)

[10.2.11 Renewal of the SchoolMessenger program for online communications](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Minutes of the April 9, 2019, Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

[10.6.1 Donations are listed on the Cover Sheet for this item.](#)

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

[11.1.1 Consideration of approval of Resolution #19-13, regarding the expenditure plan for the Education Protection Act \(EPA\) for 2019-2020](#)

[11.1.2 Consideration of approval of Resolution #19-14, to Establish Committed Fund Balances as required by GASB 54](#)

[11.1.3 Consideration of approval of the updated 403b Plan which now states “no excluded employees”.](#)

[11.1.4 Consideration of Approval of the Consolidated Application for Funding, 2019 Spring Submission which includes the Certification of Assurances, Application for Funding, Protected Prayer Certification and the LCAP Federal Addendum Certification](#)

11.2 CURRICULUM

[11.2.1 Consideration of approval of Resolution#19-15 to Declare all Houghton Mifflin Medallion Series English Language Arts Textbooks and Materials as Obsolete](#)

11.3 FACILITIES

11.4 BOARD POLICIES

[11.4.1 Consideration of approval of the revised Administrative Regulation #1340, Community Relations, Access to District Records](#)

[11.4.2 Consideration of approval of the revised Board Policy and Administrative Regulation #3100, Business and Noninstructional Operations, Budget](#)

[11.4.3 Consideration of approval of the revised Board Policy and Administrative Regulation #3260, Business and Noninstructional Operations, Fees and Charges](#)

[11.4.4 Consideration of approval of the revised Board Policy and Administrative Regulation #3515.4, Business and Noninstructional Operations, Recovery for Property Loss or Damage](#)

[11.4.5 Consideration of approval of the revised Administrative Regulation #5125.1, Students, Withholding Grades, Diploma or Transcripts](#)

11.5 ADMINISTRATION

[11.5.1 Consideration of Approval of Resolution #19-17, Student Capacity for the 2019/2020 School Year.](#)

[11.5.2 Consideration of Approval of the Resolution #19-16, Regarding the Elimination of Certain Positions in the Classified Service for the 2019/2020 School Year, and Notification of Classified Employees](#)

[11.5.3 Consideration of Approval of the Declaration of Need for Fully Qualified Educators for the 2019/2020 School Year](#)

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 EPA Estimated Actual Expenditures for 2018-2019 through June 30, 2019](#)

[13.2 Submission Record for the 2019-2020 Charter Schools Annual Information Update for: John B Riebli Charter, San Miguel Charter and Mark West Charter](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 4, 2019 at 4pm.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.