

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING**

**Agenda**

**Tuesday, May 16, 2017**

The meeting will begin at the Mark West Elementary School Multi-Use Room, 4600 Lavell Road, Santa Rosa, CA 95403. Please note that after Item #5 Recognitions/Presentations is completed the Board Meeting will move to Room C5 and C6 on the Mark West Charter Elementary School campus

The meeting is open to the public 3:30 P.M.

**1. CALL TO ORDER, ROLL CALL: 3:30 P.M.**

**Board Members**

Sara Azat, President  
Aaron Smith, Clerk  
Gary Saal  
Mike Edwards  
Victor McKnight

**Staff Members**

Ron Calloway, Superintendent  
Regina Cuculich, Associate Superintendent of Business  
Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals  
Michelle Franci, Vice Principal Mark West Charter School  
Rachel Valenzuela, Director of Student Services  
Michael Smith, Director of Technology Services  
Marnie Cameron, District Administrative Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 3:30pm-4:00pm**

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators Pursuant to Education Code, Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

2.3 Public Employee Appointment/Employment (Government Code section 54957)  
Title: Superintendent, Associate Superintendent of Business

2.4 Conference with Labor Negotiator (Government Code section 54957.6):  
Agency Negotiator: Sara Azat  
Unrepresented Employee: Superintendent

**3. BOARD STUDY SESSION: 4:00pm-5:00pm**

[3.1 The District will hold a stakeholder study session regarding the Mark West Union School District's 2016 2017 Local Control Accountability Plan\(LCAP\) Annual Update and LCAP Summary years 2017-2019.](#)

[LCAP Part 1](#)

[LCAP Part 2](#)

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

**5. RECOGNITIONS/PRESENTATIONS; 5:00-6:00pm**

**RECOGNITIONS: 5:00pm - 5:30pm**

**5.1** The Board will recognize the winners of the Superintendent Bacon Young Writers' Award: Tatiana Avila from San Miguel School; Ella Chong from John B. Riebli School; Brianna Henry from Mark West School; and Emily Norris from the Mark West Charter School

**5.2** The Board will recognize the Educational Foundation Members.

**5.3** The Board will recognize the School Site PTA and PTO Officers from all sites.

**5.4** The Board will recognize our English Language Learner students who have been redesignated as Fluently English Speakers

**PRESENTATIONS: 5:30pm – 6:00pm**

**5.5** The Board will hear a presentation from Lisa Warne, Project Based Learning Integration Support Teacher, regarding the Project Based learning she supported in classrooms across the district.

**After the student Recognitions, Items 5.1-5.4 and Presentation, 5.5, the Board of Trustees will move into Rooms C5 and C6 at the Mark West Charter School, 4600 Lavell Road, for the remainder of the General Session Meeting.**

**6. BOARD CORRESPONDENCE**

**6.1** [Letter received from Judy Thomson, Director Fiscal Services at Sonoma County Office of Education regarding the positive certification of the Second Interim Report for the fiscal year 2016-2017.](#)

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

**8. ADMINISTRATIVE REPORTS**

**8.1** [School Reports/Principals](#)

**8.2** [Maintenance/Operations/Technology Report/Michael Smith](#)

**8.3** [Superintendent Report/Ron Calloway](#)

**8.4** [Educational Foundation Report/Ron Calloway](#)

**9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

**10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

**10.1 PERSONNEL**

**10.1.1** [Consideration of Approval of all items on the Personnel Form](#)

**10.1.2** [Revised District Office Receptionist Job Description](#)

**10.1.3** [Paraeducator; Individual Support Assistant Job Description](#)

**10.2 BUSINESS**

**10.2.1** [Vendor Warrant Report](#)

**10.2.2** [Budget Updates](#)

**10.2.3** [2017-2018 Instructional Minutes Bell Schedules](#)

**10.2.4** [Lease Agreement for 4 single classrooms and 1 double classroom at Mark West Charter School](#)

**10.2.5** [Interagency Agreement for Transportation Procedures to Ensure School Stability for Foster Students](#)

**10.2.6** [Memorandum of Understanding between Mark West Union School District and Rincon Valley Union School District for Student Services\(Preschool and Moderate to Severe\) from July 1, 2017 through June 30, 2018](#)

**10.2.7** [Request for Sonoma Country Schools Connect Consortium to request RFP's for Dark and Lit Fiber for 61 sites including Mark West Union School District.](#)

[10.2.8 Memorandum of Understanding with the North Coast Teacher Induction Program from July 1, 2017 through June 30, 2018](#)

[10.2.9 Renewal of Voluntary Student Accident and Sickness Insurance Program for 2017-2018 with Myers-Stevens & Toohy & Co., Inc.](#)

**10.3 CURRICULUM**

**10.4 MINUTES**

[10.4.1 Minutes of the April 11, 2017, Regular Board Meeting](#)

[10.4.2 Minutes of the April 19, 2017 Special Board Meeting](#)

**10.5 FACILITIES**

**10.6 DONATIONS**

**11. ACTION/DISCUSSION ITEMS**

**11.1 BUSINESS**

[11.1.1 Consideration of Approval of Resolution #17-13, regarding the expenditure plan for the Education Protection Act \(EPA\) for 2017 – 2018.](#)

[11.1.2 Consideration of approval of Resolution #17-14, to Establish Committed Fund Balances as required by GASB 54](#)

[11.1.3 Consideration of approval of Resolution #17-15, to Make Transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601](#)

[11.1.4 Consideration of Developer Fee Waiver – Luther Burbank Center](#)

[11.1.5 Consideration of approval of the Master Services Agreement with Clearesult Consulting Inc. regarding projects to be funded with Proposition 39 funds](#)

**11.2 CURRICULUM**

**11.3 FACILITIES**

**11.4 BOARD POLICIES**

**11.5 ADMINISTRATION**

[11.5.1 Consideration of Approval of Student Capacity for the 2017/2018 School Year.](#)

[11.5.2 Consideration of Approval of the revised Resolution #17-16, Regarding the Elimination of Certain Positions in the Classified Service for the 2017/2018 School Year, and Notification of Classified Employees](#)

[11.5.3 Consideration of Approval of the Declaration of Need for Fully Qualified Educators for the 2017/2018 School Year](#)

**12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

**13. INFORMATIONAL ITEMS**

[13.1 Enrollment Report for Kindergarten for 2017 – 2018 School Year](#)

[13.2 EPA Expenditures for 2016-2017 through June 30, 2017](#)

[13.3 Federal Cash Management Data Submission for 2016-2017 Fiscal year](#)

**14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, June 6, 2017 at 4pm.

**15. ADJOURNMENT**

**ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.