

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, March 8, 2016

The meeting will be held at the Mark West Union School District Office Meeting Room,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public **6:00 P.M.**

1. CALL TO ORDER, ROLL CALL: 6:00 P.M.

Board Members

Victor McKnight, President
Sara Azat, Clerk
Gary Saal
Mike Edwards, absent for closed session only
Aaron Smith

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Tracy Lavin-Kendall, Patty Dineen, Principals
Pam Carpenter, Principal Mark West Charter School
Rachel Valenzuela, Director of Student Services
Michael Smith, Director of Technology Services-absent
Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30 P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

2.2 Public Employee Discipline/Dismissal/Release-Pursuant to Government Code Section 54957

2.3 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

3. OPEN SESSION: BOARD STUDY SESSION: 5:00 P.M.

3.1 The Board held a Study Session with John Dybczak of Quattrocchi Kwok Architects. An update to the district office renovation project as well as an update to the Mark West Charter School Project was discussed along with:

- A discussion regarding the district office proposed renovation project took place
- The new addition and the current board room will not be connected by a wall but will give the appearance that they are connected on the outside
- We will look at adding doors to the HR and Accounts payable offices for privacy
- "The Learning Center" will be the title of the new technology building to be used for trainings, students and board meetings.
- The new building will be high tech centered with appropriate sound systems and AV equipment
- A question about building a separate building for storage was raised specifically for curriculum
- Total Projected budget does not include furniture and equipment
- An update on the Mark West Charter School project took place
- A discussion around the entrance and dropping off of students at the new location on Mark West campus took place; the need for an additional cross walk also was discussed; a question of signage was also discussed

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:05 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reports that **Resolution #16-06**, authorizing Superintendent Calloway to release 5.8FTE of temporary certificated employees at the end of the current school year and to notify these employees passed on a 4-0 vote. This resolution was a roll call vote: Trustee Smith, Aye; Trustee Edwards, Absent; Trustee Saal, Aye; Trustee Azat, Aye; Trustee McKnight, Aye.

5. PRESENTATIONS/RECOGNITIONS

Cardinal Newman High School seniors who are volunteers at Mark West Elementary School and John B Riebli School were recognized for their outstanding work with district staff and students. Projects have included health and nutrition, recycling and backpack for Nicaragua. Coordinator John Contreras was also present.

6. BOARD CORRESPONDENCE

No correspondence was reviewed

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal has been monitoring the renovations at the baseball fields with Little League
- Trustee Edwards continues to coach basketball for San Miguel and Mark West Charter
- Trustee Smith continues to coach basketball and attended strategic plan sub group meetings
- Trustee Azat attended a field trip and also watched the San Miguel Riebli basketball game; music concert

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
 - Family bike workshop planned
 - Raised \$12,000+ for Coloma and all but 3 students will be attending this year
 - Books and Breakfast reading program will be on March 17th
 - Will hold parent meetings for the transition of Mark West Charter School moving to Mark West
- **John B Riebli Elementary:** Principal Dineen presented a written report and reported on the following:
 - Top reader rewards; Math madness happening this month
 - Completed a practice CAASPP test with a class
 - Bus evacuation safety lesson for students is scheduled for this month
 - Bingo on Thursday night; cookie dough sales just ended and amount raised is similar to last year
 - Spring Fundraiser will be held in April
- **Mark West Charter School:** Principal Carpenter presented a written report and reported on the following:
 - 3rd quarter will be ending soon
 - Girls basketball playoffs taking place; spring dance will be before spring break
 - Lisa Chapman will be taking 18 students to Washington DC trip over spring break;
 - Mark West Charter School and Mark West staff will be getting together to support each other during the transition
- **San Miguel Elementary:** Interim Principal Calloway presented an oral report on the following:
 - Just finished coops for blended services for the spring
 - Movie night on Friday night; Spirit Week 3/14-3/18 lots of activities planned
 - Flag football will begin soon

8.2 Maintenance / Operations / Technology Report: Mr. Smith presented a written report only

8.3 Director of Student Services Report: Mrs. Valenzuela gave an oral report on the following:

- Involved in many special education issues/situations; checking on student goals with teachers
- Out of district meetings for special ed have also been a high number this year; transition meetings for students in 6th/8th moving to the next grade level are being planned
- A thank you to staff and admin at sites for their dedication and professionalism with some difficult cases

8.4 Superintendent Report: Superintendent Calloway presented a written report and reported on the following:

- Recruiting for San Miguel principal continues; the position posting closes on March 18th; paper screening will begin on March 29th; April 7th and April 8th are set for interviews
- Moving forward with LCAP/strategic plan meetings with sub groups being held recently;

8.5 Education Foundation Report: Superintendent Calloway gave an oral report on the following:

- Wonderful music concert; Thanks to Kara Shelton

9. PUBLIC PARTICIPATION

Chad Gomon, President of Mark West Little league and a John B Riebli parent, updated the board regarding landscape renovations at the little league fields. New fencing, new grass, new mounds/dirt are planned. April 2nd is opening day for the league.

10. CONSENT AGENDA

On a motion by Trustee Smith, seconded by Trustee Saal, all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5, Nays=0, Abstentions=0, Absent = 0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Agreement for Architectural Services for the Mark West Union District-Office Addition Project with Quattrocchi Kwok

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the February 16, 2016 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. Trustee Azat read aloud the donations list.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #16-07**, to enroll in the Exchange Banks Online Banking Management System for all checking accounts. On a motion by Trustee Edwards, seconded by Trustee Azat, **Resolution #16-07** enrolling in the Exchange Banks Online Banking Management System was approved 5-0 on a roll call vote; Trustee Saal, Aye; Trustee Smith, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; President McKnight, Ayes

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Edwards, seconded by Trustee Saal, the following Board Policies and Administrative Regulations were approved on a vote of 5-0

11.4.1 Consideration of Approval of the revised Administrative Regulation #5112.2, Students, Exclusions from Attendance

11.4.2 Consideration of Approval of the revised Board Policy and Administrative Regulation #6173, Instruction, Education for Homeless Children

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- All Board members enjoyed the high school students who were recognized and the role models they are to younger students

13. INFORMATIONAL ITEMS

The Board reviewed the following information items:

13.1 Aerosol Transmissible Disease Prevention Program to be added to the current district Comprehensive Safety Plan

13.2 Updated Enrollment Numbers for Mark West Charter School for the 2016-2017 School Year

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, April 12, 2016 at 6pm.

15. ADJOURNMENT at 6:55pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:

Ron Calloway
Superintendent

Sara Azat
Board Clerk